

INTERNAL QUALITY ASSURANCE CELL (IQAC) SHILLONG COLLEGE, SHILLONG

5th March, 2016

Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of Shillong College held on 4th of March, 2016, (Friday) at 01.30 p.m. in the Principal's Conference Room.

AGENDA

1. Confirmation of the Proceedings of the previous meeting of IQAC held on 29-09-2015.
2. Matters arising out of the last meeting.
3. PEER Team visit from 21st to 23rd April, 2016, for 3rd Cycle of accreditation and assessment of the College by NAAC and related matters.
4. Any other matter with the permission of the Chair.

Members present:

1. Dr, K. D. Ramsiej
2. Dr. Malay Dey
3. Dr. M. N. Bhattacharjee
4. Shri Kallol Dutta Roy
5. Smt. T. Phanbuh
6. Shri H. Syiem
7. Dr. M. Rani
8. Dr. (Mrs.) Eva Kharkongor
9. Smt. P. Kharkrang
10. Shri L. Khongiang
11. Smt. V. R. Solomon
12. Dr. (Smt.) S. Khyriemmujaat
13. Dr. S. Khongwir
14. Dr. Sankar Sarma
15. Shri Augustine Khyriam

The meeting was presided over by the Principal Dr. K. D. Ramsiej. He called the meeting to order and extended a warm welcome to all.

President informed the members of the sad demise of Shri Purno a. Sangma, MP and former Lok Sabha Speaker who died in New Delhi on 4th March 2016 following heart attack. The members paid rich tribute to the departed leader. Prof. H. Syiem remembered the contribution of Late Shri Sangma towards the cause of teachers when he was Chief Minister of State during 1987-88, and his positive intervention to extend other allowances to the teachers, which unfortunately was taken away during subsequent pay revision. Members observed two minutes silence in memory of Late Shri P. A. Sangma.

President then followed with the agenda, as under:

Item No. 1.

Minutes of the meeting of IQAC held on 29-09-2015 was presented by the Coordinator, Dr. M. N. Bhattacharjee and was confirmed.

Item No. 2

In reporting item, Coordinator informed that preparations for NAAC PEER Team visit are going in right earnest. It was also reported that formal responses to SWOC analysis of the college has been uploaded in the College website.

He also informed that College is going ahead for starting of new courses including PG course, and permission for some of these have been obtained from NEHU. New Courses which the college is ready to start are: B. Sc. (IT), B. Sc. (Environment Science), Bachelor of Physical Education (B.P.E.), M. A. in English, M. Com. and Master of Arts in Entrepreneurship Development. Further, the Entrepreneurship Development Cell is preparing syllabus for Certificate Course in 'Food Processing' and 'Waste Management' in consultation with the Microbiology and Botany departments of the College. These Certificate courses will be taken up in 'Community College' programme as the college has already signed a MoU with Shillong Commerce College and College of Teacher Education (PGT) to implement Community College mode of education. It was also informed that the college is running three Value added programmes and they are: (i) Computer course, (ii) Functional Hindi, and (iii) Software skills development.

He also informed that Feedback forms have been obtained from students. The meeting decided to request Prof. H. Syiem to study and analyse the feedback and prepared a report to be presented to NAAC PEER team.

Item No. 3

The meeting then deliberated threadbare on the ensuring NAAC PEER Team visit on 21st to 23rd April, 2016 for 3rd Cycle of accreditation and assessment of the College. Coordinator informed that the members of the team are

1. Chairperson

Prof. (Dr.) Kuldip Chand Agnihotri
Hon'ble Vice- Chancellor
Central University of Himachal Pradesh

2. Member-Coordinator

Prof. (Dr.) D. K. Maheshwari,
President- Plant Sciences
Indian Science Congress Association
Former-Dean, Faculty of Life Sciences
Department of Botany and Microbiology
Gurukul Kangri University
Hardwar-249 404, Uttarakhand

3. Member

Dr Santosh B. Patkar
PRINCIPAL
Saraswat Vidyalaya's Sridora Caculo College of Commerce and Management Studies,
Khorlim, Mapusa, Goa

Members deliberated on every aspect and opined that:

- ✓ Coordinator may be prepared with action taken report on previous PEER Team report (2nd Cycle) and give a positive report.
- ✓ Team work and absolute sense coordination must be demonstrated.
- ✓ There need be positive approach on the part of everyone, at the same time one must be self-critical on strength and weaknesses.
- ✓ Teachers must present their academic achievements, research activities and publications systematically.

Coordinator also presented a draft programmed schedule of the PEER Team visit during the three days, and requested all the members of IQAC to be present in the College campus by 09.45 a.m. on 21st April for interaction with the PEER Team.

Item No. 4

Coordinator of IQAC informed that the College is completing 60 years of its inception and service on 15th of August, 2016 (established on 15-08-1956). Therefore, College may celebrate its Diamond Jubilee with at least one-week programme during August 2016 which may include academic, sport & games, cultural and other activities. The meeting decided to forward a proposal to the Governing Body of the College on the same.

The meeting then ended with formal vote-of-thanks to and from the chair.

K. D. Ramsiej
Chairperson

M. N. Bhattacharjee
Coordinator