

SHILLONG COLLEGE, SHILLONG.

Short Notice Inviting Tender

Ref No: Sc/RUSA/tend/Lift/2018-19/1

Dated: 02nd August, 2018

Sealed Tenders are invited from Registered Manufacturers for Supply and Installation of Lift in Shillong College and other reputed Contractors having experienced in Installation of Lifts for a minimum period of 3 (Three) years, for carrying out the following work and will be received in the Office of the Principal, Shillong College, Shillong up to **2.00 PM of 10th August, 2018 and will be opened on the same day at 3.00PM** in the presence of the contractors or their authorized representatives who so desire to witness the opening of the bids. (Incase if the last date of receiving tender is a Govt. Holiday, the tender will be opened the following day)

1. Name of Work:	Supply and Installation of Lifts in Shillong College, Shillong, East Khasi Hills, Meghalaya.
2. Approximate Estimated Amount:	Rs.18,00,000.00 (Rupees Eighteen Lakhs) including GST
3. Rates:	The rates are to be quoted as per details in the Financial Bid attached in the Tender Document.
4. Time of completion:	2 (Two) months.
5. Earnest Money:	2 % of the value of the contract. (1% for Tribal Contractors)
Intending Tenderers are advised to purchase the Tender Papers @ Rs.2000.00 (Rupees Two Thousand) only (Non-refundable) from the Office of Principal, Shillong College, during office hours or down load from the College website and submit along with bank Draft for the cost of tender paper favouring Principal, Shillong College, Shillong.	
Tenderers should furnish an undertaking that the work will be done by the Contractor himself/herself.	

Principal
Shillong College.

Copy:

1. Office Notice Board.
2. News Papers (shillongtimes & Times of India.)
3. College Website. www.shillongcollege.ac.in

DETAILED NOTICE INVITING TENDER

(Technical Bid and Financial Bid to be submitted in separate envelopes)

1. NAME OF WORK: **Supply and Installation of Lifts Shillong College , Shillong, East Khasi Hills, Meghalaya.**
2. APPROXIMATE TENDER VALUE : Rs. 18,00,000.00 including GST.
3. DATE OF SELLING OF TENDER PAPERS: 03-08-2018 up to 10-08-2018 during office hours
4. Last date of submission of Tender :10-08-2018 at 2.00 PM
5. Date of opening: 10-08-2018 at 3.00 PM
6. This Notice Inviting Tender was sold to.....
VIDE RECEIPT NO.....Dt.....
7. NAME OF THE MANUFACTURERS:.....
8. POSTAL ADDRESS:.....
9. REGISTRATION No.....

SIGNATURE OF CONTRACTOR

Dated: August 2018.

To,
The Principal
Shillong College
Shillong

Subject: Tender for Supply and Installation of Lifts in Shillong College, Shillong.

Sir/Madam,

I/We have the honour to submit the tender for the above noted work for favour of your consideration and orders. I/We purchased tender paper for the work vide receipt No.....Dated.....

I/We submit the following documents for your consideration:-

- (1). The GST and Other Tax certificate for the year.....
- (2). The Money Receipt for payment towards the cost of tender paper.
- (3). Experienced Certificate for the last 3 (Three) years.
- (4). Earnest Money.
- (5). PAN Card No.

I/We have the following Machineries of my/our own for using in the work as per details enclosed. I/We have the qualified Engineer Shri.....in my/our employ to supervise and execute the work. I/We have gone through the Tender paper including Drawings and agree to all proposed Terms and Conditions.

I/We, therefore, sign and seal them and return in original.

**Enco :- Copy of the Tender paper
and certificates stated above.**

Yours faithfully,

(Signature of Tenderer)

Name in block letters in full:-.....

Postal Address:-

Registration No:-

Dated :-**Mobile. No**.....

GENERAL CONDITIONS

1. Intending Tenderers shall make himself well acquainted with the prescribed terms and conditions enclosed herewith and should be willing to abide by them. As a token of his acceptance of the same, he should affix his dated signature on every page of this tender document and submit the same in original.
2. Intending tenderer should inspect the site of work) at his own cost, to ascertain for himself the existing site conditions and availability of materials before submitting his tender. No claim due to any misunderstanding shall be entertained by the College.
- 3.(a) Tenderers should legibly quote their Rates in figures and in words.
(b) The rates so quoted should include the cost of all contingent and sundry items, water charges, Forest royalties, GST, Income Tax, and other local taxes, all carriage charges, clearing of site, working tools and plants, power supply, protection and accommodation of labourers, warning notice to the public and like complete.
4. Tenderers should furnish an undertaking that the work will be done by the Contractor/Tenderer himself/herself.
5. If there is any mistake in filling up the tender, the mistake should be cancelled neatly with dated signature of the tenderer and the correct entry should be made above/below/beside the cancellation. There should not be any overwriting.
6. Tender which does not fulfill the prescribed conditions is liable to be rejected outright.
7. The Principal, Shillong College reserves all right to accept or reject any tender received without assigning any reason thereof.
8. Class and No. of Registration for the year 2017-18 should be mentioned clearly with documentary proof otherwise no tender will be considered.
9. Tenders are to be enclosed in sealed covers super- scribing on the cover, in Block Letters, the name of the work for which tender has been submitted.

ADDITIONAL TERMS AND CONDITIONS

1. The tender for the work shall remain opened for acceptance for a period of 90 (ninety) days from the date of opening. If any tender withdraws his tender before the said period or make any modification which is not acceptable to the Principal, Shillong College, shall without any prejudice or remedy, be at liberty to reject his/her tender and Earnest Money will be forfeited.

2. The formal agreement for the work will be drawn up with the successful tenderer within 15(fifteen) days from the date of issue of Preliminary Work Order. If the tenderer refuses to sign the agreement on any pretext an amount equal to the Earnest money (calculated over the quoted rate/amount) is liable to be forfeited.

3.(a) The successful tenderer will have to deposit an amount equivalent to 2 % of the value of work as Security Deposit which shall be in the form of Call Deposit/Fixed Deposit from any Scheduled Commercial Bank pledged in favour of Principal, Shillong College, Shillong , within 15(fifteen) days from the date of issue of Preliminary Work Order and sign the agreement.

(b) Security Deposit will be retained by the for 6 (six) months after completion of the work during defect liability period. Any defect in the work noticed during this period shall have to be set right and rectified by the contractor at his own cost to the satisfaction of the Engineer-in-charge.

(c) The Security Deposit will be taken for the work for due performance of the contract under the terms and conditions accompanying the tender form.

4.(a) The clauses of this additional terms and conditions will form part and parcel of the tender agreement.

(b) The tenderer should sign each and every page of the tender agreement as a token of acceptance of the terms and conditions stipulated therein.

5. After issue of Final Work Order, if the Manufacturers/Suppliers fail to start the work within 15(fifteen) days, the contract is liable to be cancelled at their own risk and responsibility and the Security Deposit shall be forfeited.

6. Notice of forfeiture of E/M or S/D as mentioned at clauses 1, 2 and 3 above shall be intimated by the Principal, Shillong College, to the contractor.

7. It is the primary responsibility of the Manufacturers/Suppliers to arrange necessary Tools and Plants and Machineries required for the work.

8. Any tender stipulating extra clauses for escalation of price of materials, labour wages, taxes etc. is liable to be summarily rejected.

9. Any tender stipulating extra clauses for advance payment other than those admissible under PWD codes is liable to be summarily rejected.

10. No extension of time will be granted except on valid reasons found convincing to the Principal, Shillong College. Application of such extension of time should be submitted by the contractor at least 15(fifteen) days before the expiry of the time for completion stipulated in the contract.

11.(a) The items of work not covered by the contract agreement should not be carried out by the Manufacturers/Suppliers unless and until approved by the Principal, Shillong College and necessary orders are given.

(b) Supplementary items, if required during execution of work shall be taken up only after getting the approval of the Principal, Shillong College. Such items are to be carried out by the Manufacturers/Suppliers at the rates on the basis of Analysis of rates at the time of execution to be prepared and approved by the competent authority.

12. The Principal, Shillong College, reserves the right to delete such items of work found not necessary during execution. The work value may be reduced accordingly. Waste/Spoils and other debris should be disposed to a suitable place at the Suppliers/Manufacturers own arrangement free from any Complaints which might be resulted in disposing such debris etc.

13(a) The work shall be carried as per detailed programme of work to be drawn up by the Architect Consultant /Engineer-in-charge engaged for the project, which shall be binding on the Manufacturers/Suppliers.

(b) The Workers/Labourers shall work in such hours and shifts as may be necessary to maintain the progress schedule with due intimation to the Engineer in charge. The working and shifts hours shall comply with Govt. regulation in force and shall be such as may be approved by the Principal, Shillong College.

(c) No Items of work which is to be covered and not exposed or possible for checking should be taken up on Sundays.

14.(a) No labourer under 14(fourteen) years of age should be engaged in the work.

(b) No labourer or staff of doubtful integrity or anti social elements or Foreign National should be engaged in the work. Violation of these clauses may lead to cancellation of the contract for which no claim of compensation shall be entertained for any loss.

(c) For the purpose of all labour law, the Manufacturers/Suppliers shall be deemed as “EMPLOYER” in respect of labour employed by him for the contracted work. The Principal, Shillong College or Project Authority shall take no responsibility whatsoever in this respect.

(d) Manufacturers/Suppliers employing inter-state migrant work man should furnish an attested copy of license issued by the Registering and Licensing officer, Office of the Labour Commissioner, Meghalaya, Shillong.

15. Canvassing in connection with the acceptance of tender is strictly prohibited and is liable to disqualification of the tender without assigning any reason thereof.

16. Necessary caution sign boards shall be erected at no extra cost.

17. Necessary watchman/ chowkidar should be arranged by the Manufacturers/Suppliers for guarding the T&P and other materials related with the work.

18. The work shall be carried out with diligence and promptness conforming to all the relevant specification as prescribed by the IS codes of practice to the satisfaction of the Architect Consultant/ Engineer-in-Charge, whose decision shall be final in regard to the progress, quality of work and materials etc.

19. Tenders in which any of the prescribed conditions is not fulfilled is liable to be rejected.

20. The acceptance of the tender rests with the Principal, Shillong College, which does not bind himself/herself to accept the lowest tender or any tender as such, and reserves the right to reject any /all the tenders received without assigning any reason thereof.

21. Before handing over the works, the Manufacturers/Suppliers should clear the site of work and its surrounding to the satisfaction of the Engineer-in-Charge.

22. Technically qualified and experienced person(s) shall have to be kept at site by the Manufacturers/Suppliers to supervise all the work.

23. Payment Schedule: Contractor should submit the Bills which will be checked and countersigned by the Engineer-in-charge engaged for the Project. Every efforts will be made to pay the Running Bills at the earliest, subject to availability of Fund.

24. During payment, 10% will be deducted from each and every Bill of the Contractor towards Security Deposit.

**Principal,
Shillong College**

DECLARATION OF THE TENDERER

I/We have inspected the site of work and have myself/ourselves fully acquainted with the local conditions in and around the site of work.

I/We have carefully gone through the Detailed Notice Inviting Tender and other tender documents mentioned thereon.

I also declare that I have quoted my rates taking into consideration the location of area and buildings , as well as other terms and conditions as stipulated in the Detailed Notice Inviting Tender.

My/Our tender is offered taking due consideration of all the factors and if the same is accepted. I/We promise to abide by all the stipulated conditions of the contract agreement and execute the works to the satisfaction of the concern authority.

I/We hereby declare that the work will be done by myself/ourselves without sub-letting to others.

I/We also hereby declare that the signature in all the pages of the tender document are signed by me/us.

Signature of the Tenderer:.....

Name of the Tenderer :.....

Address :.....

.....

Registration No.....

Mobile No.....

Specifications of Lifts :

Sl No	Items	Compliance (Yes/No)	Make and Model proposed
1.	<p><i>Passenger Lift: Car Size 1100mm x 1300mm, Hoist way dimension 1750mm x 1720mm , door with 800, G+2, Travel height 3.00m, Speed = 1m/s to 1.75m/s, MRL automatic Lift, 8 passengers, gearless machine, smart elevator, Pit depth 1600mm, overhead 4200mm. Rated Capacity 554Kg.</i></p> <p><i>Car Walls : Stainless Steel hairline finish panels with choice of various finishes. Half or full height mirror on back wall of elevator car can be provided with foot lights, LED lights ceiling with regulator</i></p> <p><i>Doors : Stainless steel hairline finish center opening or telescopic automatic doors with choice of various finishes. Landing doors are provided with narrow jambs of 50mm width. Hall button station with direction and car position indicator; stainless steel hairline finish landing plates with illuminated touch sensitive buttons with scrolling floor and direction display. Car operating panel: Full height stainless hairline finish with integrated battery backed" Emergency Light" and Push to talk"</i></p> <p><i>LED Car ceiling : Stainless steel finish with choice of designs. Starlight like ceiling which enhances the aesthetic appearance. Uniform lighting ensured. More liable and long lasting as compared to conventional lighting systems. Power saving to the order of 80% as compared to conventional lighting. So operating lighting costs reduced by 80%. Hand rail : Stainless steel tubular rail (38mm dia) on back wall.</i></p> <p><i>Flooring : Anti-skid PVC flooring with choice of colour and design.</i></p>		

Signature of Manufacturer

(Financial Bid)

Name of Work : Supply and Installation of Lifts in Shillong College, Shillong.

Sl No	Items	Rates to be quoted		Amount
		In figures	In words	
1.	<p><i>Passenger Lift: Car Size 1100mm x 1300mm, Hoist way dimension 1750mm x 1720mm , door with 800, G+2, Travel height 3.00m, Speed = 1m/s to 1.75m/s, MRL automatic Lift, 8 passengers gearless machine, smart elevator, Pit depth 1600mm, Pit depth 1600mm, overhead 4200mm. Rated Capacity 554Kg.</i></p> <p><i>Car Walls : Stainless Steel hairline finish panels with choice of various finishes. Half or full height mirror on back wall of elevator car can be provided with foot lights, LED lights ceiling with regulator</i></p> <p>.</p> <p><i>Doors : Stainless steel hairline finish center opening or telescopic automatic doors with choice of various finishes. Landing doors are provided with narrow jambs of 50mm width. Hall button station with direction and car position indicator; stainless steel hairline finish landing plates with illuminated touch sensitive buttons with scrolling floor and direction display. Car operating panel: Full height stainless hairline finish with integrated battery backed" Emergency Light" and Push to talk"</i></p> <p><i>LED Car ceiling : Stainless steel finish with choice of designs. Starlight like ceiling which enhances the aesthetic appearance. Uniform lighting ensured. More liable and long lasting as compared to conventional lighting systems. Power saving to the order of 80% as compared to conventional lighting. So operating lighting costs reduced by 80%.</i></p> <p><i>Hand rail : Stainless steel tubular rail (38mm dia) on back wall.</i></p> <p><i>Flooring : Anti-skid PVC flooring with choice of colour and design.</i></p>			

Signature of Manufacturer