



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

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|--|--|---|
| 1.Name of the Institution | | Shillong College |
| • Name of the Head of the institution | | Dr. Shanwell Khongwir |
| • Designation | | Principal |
| • Does the institution function from its own campus? | | Yes |
| • Phone no./Alternate phone no. | | 03643562083 |
| • Mobile No: | | 9436341026 |
| • Registered e-mail | | shillcoll@yahoo.co.in |
| • Alternate e-mail | | iqac.sc@gmail.com |
| • Address | | Boyce Road, Laitumkhrach, East Khasi Hills District |
| • City/Town | | Shillong |
| • State/UT | | Meghalaya |
| • Pin Code | | 793003 |
| 2.Institutional status | | |
| • Affiliated / Constitution Colleges | | Affiliated UG Programmes and PG in English and Khasi |
| • Type of Institution | | Co-education |
| • Location | | Urban |

| • Financial Status | UGC 2f and 12(B) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|-------|-----------------------|---------------|-----------------------|---------------|-------------|---------|---|-------|------|------------|------------|---------|---|------|------|------------|------------|---------|---|------|------|------------|------------|---------|----|------|------|------------|------------|
| • Name of the Affiliating University | North-Eastern Hill University | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Name of the IQAC Coordinator | Dr. Sankar Sarma | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Phone No. | 03643562083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Alternate phone No. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Mobile | 9436335399 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • IQAC e-mail address | iqac.sc@gmail.com | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Alternate e-mail address | iqac.sc@shillongcollege.ac.in | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Website address (Web link of the AQAR (Previous Academic Year)) | https://shillongcollege.ac.in/wp-content/uploads/2025/03/AQAR_2022_2023.pdf | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year? | Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://shillongcollege.ac.in/wp-content/uploads/2025/01/Academic-Calendar-2023-2024.pdf | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Accreditation Details | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>72.60</td> <td>2003</td> <td>16/09/2003</td> <td>16/09/2008</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.92</td> <td>2010</td> <td>04/09/2010</td> <td>03/09/2015</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.06</td> <td>2016</td> <td>25/05/2016</td> <td>24/05/2021</td> </tr> <tr> <td>Cycle 4</td> <td>A+</td> <td>3.33</td> <td>2023</td> <td>24/06/2023</td> <td>23/06/2028</td> </tr> </tbody> </table> | | Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | Cycle 1 | B | 72.60 | 2003 | 16/09/2003 | 16/09/2008 | Cycle 2 | B | 2.92 | 2010 | 04/09/2010 | 03/09/2015 | Cycle 3 | A | 3.06 | 2016 | 25/05/2016 | 24/05/2021 | Cycle 4 | A+ | 3.33 | 2023 | 24/06/2023 | 23/06/2028 |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cycle 1 | B | 72.60 | 2003 | 16/09/2003 | 16/09/2008 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cycle 2 | B | 2.92 | 2010 | 04/09/2010 | 03/09/2015 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cycle 3 | A | 3.06 | 2016 | 25/05/2016 | 24/05/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cycle 4 | A+ | 3.33 | 2023 | 24/06/2023 | 23/06/2028 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | 16/06/2004 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|--|---|--|---------|
| Entrepreneurship Development Cell, Shillong College | Second Tranche of Funding under EPDP-reg(Second Year of activity for implementation of setting of Entrepreneurship Promotion and Development Programme as incubators in academic institutions in Meghalaya | MBMA, PRIME STARTUP HUB, Govt of Meghalaya MBMA-PRIME-Capital Fund-Construction Fund Current Financial Year 2023-24 | Letter No. MBMA/PRIME(USHILL/75/22-23 Dated 15th March, 2023 | 1000000 |
| Shillong College, Shillong | 6th Annual Conference of NEICMA & International Seminar on Sustainable Development: Business Policy and Management Practices organized by IQAC and Department of Commerce, Shillong College on the 5th & 6th May, 2023 | Govt of Meghalaya, Office of the Deputy Commissioner, East Khasi Hills- Financial assistance under VAF 2016-17 of East L Khasi Hills. | No. DPL.46/VAF 16-17/2019-2020/Pt-1/33/32 Dated 05/06/2023 | 50000 |
| Shillong College, Shillong | Two Day National Conference | Chief Minister's Secretariat, | No. CM.25/2019/Pt.XIII/ Dated | 300000 |

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|---|---|---|--|-------|
| | on "The Issue of Electronic Waste: Environmental Concerns, Management and Opportunities for Entrepreneurship" | Govt of Meghalaya | Shillong, the 25th July, 203 | |
| Shillong College, Shillong | Two Day National Conference on "The Issue of Electronic Waste: Environmental Concerns, Management and Opportunities for Entrepreneurship" | Government of Meghalaya, Office of the Deputy Commissioner, Govt of Meghalaya- Voluntary Action Fund 2016-17 Of | No DPL.26/VAF 16-17/2019/663/992 Dated 21st August, 2023 | 60000 |
| Internal Quality Assurance Cell(IQAC), Shillong College | Two-Day National Workshop on "Translating Vision into Action NEP 2020: An Implementation Perspective" 27th & 28th July, 2022 | Chief Minister's Secretariat, Govt of Meghalaya | No DPL. 46/VAF 16-17/2019-2020/663/993 Dated Shillong, 21st August, 2023 | 60000 |
| Internal Quality Assurance Cell(IQAC), Shillong College | Two Day National Workshop on "Translating Vision into Action NEP 2020: An Implementation | Indian Council of Social Science Research(ICSSR), NERC, NEHU | Letter No. F .4.906/NERC/SEM/2022-96D ated 18th August, 2023 | 14000 |

| | | | | |
|----------------------------|---|--|--|--------|
| | Perspective" held on the 27th and 28th July, 2022 | | | |
| Shillong College, Shillong | Promotion of Sports-Winners Under-21 Boys Meghalaya Football City Championship | RFYS and Anglian Medal Hunt Company Pvt. Limited | Letter Dated 29/01/24 Date of Transaction 29/1/24 and 24/02/24 | 50000 |
| Shillong College, Shillong | Short Film Competition on the Theme: Be Part of the Plan as part of Diamond Jubilee Celebration of Teaching Science in Shillong College | Government of Meghalaya, Meghalaya Biodiversity Board | Letter No. S BB.2/Activities/Pt-IV/10.344 Dated Shillong the 9th April, 2024 | 100000 |
| Shillong College, Shillong | Wildlife Week 2023 | Department of Forest & Environment Office of the Divisional Forest Officer, East Khasi Hills Wildlife Division, Shillong | No.MWL/62/WI LDLIFE/195 dated 27 October 2023 | 21500 |
| Shillong College, Shillong | Diamond Jubilee Celebration | Meghalaya Chief Minister | No.CM.25/2019/pt.XIII | 600000 |

| | | | | |
|----------------------------|--|--|--|-----------|
| | of Teaching Science in Shillong College | Special Grant | | |
| Shillong College, Shillong | Quiz and Debate Competition as part of the Diamond Jubilee Celebration of Teaching Science in Shillong College | State Council of Science, Technology & Environment (SCSTE) | Vide. TRF: N EFT-SBIN-SBI N32319350525 9-STATECOUN- /ATTN/TRF dated 12 July 2023 | 25000 |
| Shillong College | GIA | Government of Meghalaya | w.e.f March 2023 to May 2024 | 198583402 |

| | |
|--|---------------------------|
| 8. Whether composition of IQAC as per latest NAAC guidelines | Yes |
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File |
| 9. No. of IQAC meetings held during the year | 2 |
| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | Yes |
| <ul style="list-style-type: none"> • If yes, mention the amount | 170000 |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | |

? The IQAC has always been actively monitoring and evaluating the performance of various departments including the institution and in guiding and advising for further improvement of the quality of research, administration, teaching, curricular and extra-curricular activities. It ensured that all departments collect the requisite data, conduct data verification and data validation of all activities and instil confidence in the teaching staff. It also provides much needed inputs and providing suggestions for the overall development of the institutional structure and office administration. From time-to-time IQAC plays a key role in advising management on the best ways to moves forward for the development growth of the institution. ? The college in consultation with IQAC is working steadily towards implementation of NEP 2020. The Internal Quality Assurance Cell (IQAC) of the college is working at a frantic pace to finding solutions and seeking suggestions for the implementation of NEP with the involvement and participation of major stakeholders of the New Education Policy 2020. ? The IQAC spearheaded various publications and Projects. Sixth Volume of the peer reviewed Journal Echoes from the Hills themed Higher Education in India: Vision 2047- The Changing Landscape will be released shortly. The Editorial board has already began the process of calling for papers for the upcoming Volume No VII on the theme Transcending Boundaries: Integrating Tradition, Modernity, and Technology. ? IQAC is continuously focusing on up gradation of teaching-learning infrastructure, development of Moocs and e-content, LMS and ICT equipments and their maintenance for quality enhancement. Keenly pursuing its policy of growth and expansion with the implementation of NEP 2020, IQAC has spearheaded on VTC programmes in other multidisciplinary courses. The college has identified sixteen (16) vocational courses (IC-VS) where certain departments/committees have been entrusted to prepare the draft syllabus. The different VTC courses were entrusted to the different department and have been requested to discuss the matter & come out with suggestions. Photography (Hindi), Electrical (Physics) Fashion Designing (History), Mushroom Cultivation(Botany), Vocals, Khasi Traditional Music(Khasi) Beauty Care (History) Piano, Guitar(Economics), Food and Beverages Services(Microbiology and Chemistry), Event Management(BBA), Desktop Publishing (DTP), Web Designing, Computerized Accounting (Computer Applications), Automobile Repairing(Physics). Other courses proposed are Finance, GST & Tally (Commerce Department), Entrepreneurship Development (EDC), Guidance & Counselling (Education), Food Processing (Micro biology), Physical Education, Music & Media Technology. ? The IQAC is also trying to develop a standardized student mentoring system (SMS), conduct better Student Satisfaction Survey (SSS), making

systematic and concerted efforts for entrepreneurship development while promoting environmental awareness through Green Campus Campaign and various other programmes and greatly encouraging students' participation in various co-curricular and other activities that impart leadership training and instil universal values. ? IQAC initiated signing of MoUs with institutions of higher learning (HEIs), and NIELIT on 18th July, 2023, Eastern Panorama 11th December, 2023.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|--|
| <p data-bbox="124 241 730 353">1. Organizing Seminars/Conferences/ Workshops/Training and others.</p> | <p data-bbox="802 241 1455 2065">1. The college in consultation with IQAC is working steadily towards implementation of NEP 2020. 2. The IQAC has successfully monitored for Academic Year 2023-2024 to strengthen the Data validation and Verification process. 3. The iHUB DivyaSampark, IIT Roorkee in collaboration with the Department of Computer Science and Applications Shillong College organized a Six-Day Summer training camp for Scheduled Tribe students in partnership with DST, the Government of India with an aim to empower students from the Scheduled Tribes community from 3rd July to 8th July 2023. The training program catered to 417 students from the Scheduled Tribes community at Shillong College, Meghalaya. The students were trained in the following fields: Data Science with Python, full stack Web Development and Machine Learning with python. 4. To commemorate the celebration of the Diamond Jubilee of Teaching Science in Shillong College the opening ceremony for the celebration was held on 20th July, 2023. As part of this celebration, the college organised various Programmes, Talks and Panel discussions and cultural competitions to celebrate the occasion. 5. A Five-Day Training Programme on Personality Development on the theme "Introductory on Soft Skills was organised by Entrepreneurship Development</p> |

Cell, Shillong College from the 3rd -7th July, 2023 for the 1st Batch of 25 participants. This training programme was funded by PRIME, Meghalaya for implementation of setting of Entrepreneurship Promotion and Development Programme as incubators in academic institutions in Meghalaya. 6. Three Months Certificate Course on Entrepreneurship Development for the 9th Batch of 2023 with 17 aspiring entrepreneurs commenced on the 24th July, 2023 and concluded on 22nd November, 2023. Participants were drawn from all over the state. The Course included lectures, presentations & interactive sessions from various Resource Persons, Institutions, Line Departments of the Govt., EDC past participants and Local Entrepreneurs in which their contribution played a major role in moulding the 17 participants. The participants were also able to attend field trips, workshops and other programmes. 7. As Part of the celebration of the National Library Day, Shillong College Central Library organised a talk on the theme "A Guiding light to crack UPSC examinations" on the 11th August, 2023. 8. An Awareness programme on "Prevention of Drug Addiction and Illicit Trafficking" was organised by Red Ribbon Club, Shillong College, on 14th August, 2023. 9. To commemorate the 76th year of India's Independence and the 67th Foundation Day of the College a programme was

organised on the 15th August, 2023 in the college premises.

10. A Five-Day Training Programme on Personality Development on the theme "Introductory on Soft Skills was organised by Entrepreneurship Development Cell, Shillong College from the 11th -15th September, for the 2nd Batch of 26 participants. This training programme was funded by PRIME, Meghalaya for implementation of setting of Entrepreneurship Promotion and Development Programme as incubators in academic institutions in Meghalaya. 11. An Awareness Programme on "Anti-Ragging" was organised by Anti Ragging Cell, Shillong College, for the 1st Semester students on the 15th September, 2023 at Shillong College and on the 19th September, 2023 for 1st Semester Hostellers at Shillong College Hostel. 12. An Awareness Programme on Financial Literacy was organised by Department of Commerce and Entrepreneurship Development Cell, Shillong College in collaboration with Money-wise centre for Financial Literacy, Mawpat on 16th September, 2023. 13. The Department of Political Science organised an Orientation Programme on the Theme "Meghalaya Model United Nations" in collaboration with Meghalaya Model United Nations on the 5th October, 2023. 14. A One-Day Workshop on Sales Pitch was organised by Entrepreneurship Development Cell, Shillong College, in collaboration with

The Department of Business Administration, sponsored by PRIME Meghalaya, on 9th October, 2023. This training programme was funded by PRIME, Meghalaya for implementation of setting of Entrepreneurship Promotion and Development Programme as incubators in academic institutions in Meghalaya. 15. Hackathon on Social Innovation: An Exploratory Session was organised by the Entrepreneurship Development Cell, Shillong College and sponsored by PRIME, Meghalaya was held on 13th October, 2023, in the Principal's Conference Room. This training programme was funded by PRIME, Meghalaya for implementation of setting of Entrepreneurship Promotion and Development Programme as incubators in academic institutions in Meghalaya. 16. Mega Career Awareness Programme was organised by Department of Commerce in association with Institute of Company Secretaries of India (North East Chapter), Ministry of Corporate affairs, Government of India, on 13th October, 2023. 17. As part of Diamond Jubilee Celebration of Teaching Science in Shillong College (1963-2023) the Science Department, Shillong College in collaboration with the State Council of Science, Technology and Environment (SCSTE) Meghalaya organised a State Level Children's Science Congress 2023 at Shillong College on the 8th and 9th November, 2023. 18. A Hands-On Training Programme on

Biofertilizer Production for Agricultural Application was organised by the Entrepreneurship Development Cell, Shillong College in collaboration with Microbiology Department, Shillong College and Sponsored by PRIME Meghalaya from 7th to 11th November, 2023.

This training programme was funded by PRIME, Meghalaya for implementation of setting of Entrepreneurship Promotion and Development Programme as incubators in academic institutions in Meghalaya. 19. A

Two-Day Programme on Entrepreneurial Boot-Camp: Exploring challenges, Upscaling Solutions and Annual Entrepreneurial Meet 2023 was organised by the

Entrepreneurship Development Cell, Shillong College, and sponsored by PRIME, Meghalaya was on the 13th and 14th November, 2023 in the College Auditorium. This training programme was funded by PRIME, Meghalaya for implementation of

setting of Entrepreneurship Promotion and Development Programme as incubators in academic institutions in Meghalaya. 20. The Inaugural Function of SAP Training Programme for 5th Semester BCA and B. Sc Computer Science students was held on 21st

November 2023 at 1:30 P.M in the Principal's Conference Room. 21. Five Day Students' Induction and Orientation Programme was conducted by Shillong College Central Library for all 1st Semester students of BA, B. Com,

B. Sc, BBA, BCA and M.A English and Khasi was organised from 4th to 8th December, 2023. This Orientation commenced with an Inaugural Programme of the One Week Information Literacy Programme was organised by Shillong College Central Library on the 4th December, 2023 in the Library premises. 22. A Youth Development Program "Empowering Youth for Social and Sustainable Development" was organized by Department of Chemistry and NSS, Shillong College, on 18th March, 2024 at Shillong College Auditorium. 23. The Department of Political Science, Shillong College, in Collaboration with SVEEP (Systematic Voters' Education and Electoral Participation) Cell, Election Commission, East Khasi Hills District, Govt. of Meghalaya, organized a Voters' Awareness Program on 12th April, 2024 at 12 Noon in the Sports Infrastructure of the college. 24. A Five -Day Hands-On Training on Mushroom Cultivation was organized by Entrepreneurship Development Cell and Department of Botany, Shillong College, from 29th April 2024 to 3rd May 2024 at Mushroom Development Center, Upper Shillong. The Valedictory Program for the above was held on 3rd May, 2024. This training programme was funded by PRIME, Meghalaya for implementation of setting of Entrepreneurship Promotion and Development Programme as incubators in academic institutions in Meghalaya. 25. The Department of

Education, Shillong College organized an Interactive Learning Programme for 2nd Semester students opting for SEC-181 Confidence Building on 24th May, 2024 in the College Auditorium. 26. World Environment Day Celebration was organized by Shillong College in the Extended Campus, Mawkasiang, on 5th June, 2024, on the theme "Land Restoration, Desertification and Drought Resilience", under the slogan "Our Land Our Future". A Tree Plantation programme was organized by Shillong College Academic Society (SCAS) in collaboration with NSS, Shillong College Unit on account of the above. 27. An Awareness Programme on 'Harmful effects of drugs/ psychotropic substances/alcoholic/cigarettes/tobacco' was organized by Swasth Bharat (Health Care) Cell, Shillong College, in collaboration with Police Department, Social Welfare Department, Health and Family Welfare Department, on 5th July, 2024, at Indoor Sports Infrastructure, Shillong College. 28. As part of the celebration of the Diamond Jubilee of teaching Science in Shillong College which commenced with an opening ceremony on 20th July, 2023 the college has chalked out various Programmes, Talks and Panel discussions and cultural competitions to celebrate the occasion for the whole year. The celebration concluded with a Two-Day National Workshop on the Use and Integration of Swayam And Credit

Transfer In the Context of Nep 2020 on the 22nd & 23rd July, 2024. Future Plan of action: 1. The Entrepreneurship Development Cell, Shillong College in partnership with PRIME, Meghalaya conducted the Three Months Certificate Course on Entrepreneurship Development for the 10th Batch from 24th July, 2023. 2. The Entrepreneurship Development Cell (EDC), Shillong College has been conducting programmes to strengthen the core entrepreneurial potential of students and youths finally helping them acquire entrepreneurial skills. Keeping in mind the objectives the EDC, will be organizing a Five-Day Workshop on the Theme: Creative Sparks: A Design Thinking Workshop in partnership with PRIME, Meghalaya, from 18th to 21st September, 2024 in the college Auditorium. 3. The Disaster Management Cell of the College in collaboration with The Indian Red Cross Society, Shillong and Disaster Management Cell, Meghalaya Administrative Training Institute (MATI), Government of Meghalaya, Shillong, will be organising an Awareness Programme on Disaster Risk Reduction and Management to observe the International day for Disaster Risk Reduction (IDDRR) 2024 on 8th October, 2024 onwards in the Shillong College Auditorium. 4. The Department of Sociology in Collaboration with Internal Quality Assurance Cell (IQAC), Shillong College will be organizing The S.C. Dutta

Memorial Lecture on the theme "Occupational Diversification and Emerging Class Structure in the Context of Tribal Societies of North-East India" on 22nd October, 2024 in the Shillong College Auditorium. 5. The Internal Complaints Committee of the college will be organising an awareness programme entitled "Break the Silence... End the Violence: An Awareness Programme on Sexual Violence Against Women" on the 9th of October, 2024 from 1:00 P.M. at the Indoors Sports Complex. 6. The Internal Quality Assurance Cell (IQAC) and Entrepreneurship Development Cell will be organising a One-day National Workshop Sensitization on Intellectual Property Rights (IPR) Amongst Youth and Entrepreneur" on tentatively on the 27th and 28th January, 2025. 7. Information, Career Guidance and Placement Cell (ICGPC) has been actively collaborating with TCS, SBI Regional, Shillong, IBS Business School, Hyderabad and others for carrying out Youth Employability Training (YET) Programme for the final year students of the college. This Programme aims at equipping students with skills such as communication skills, analytical skills, interview skills and personality development to name a few. On successful completion of the Programme, students are allowed to sit for the National Qualifying Test (NQT), for recruitment into companies that have vacancies. Students completing the training

programme have an edge over others in such NQTs (without paying for the test).

Considering the positive feedback received from students who have completed the (YEP) training, the Placement Cell is set to continue with the training for as long as TCS can provide with such training. 8.

The College is wholeheartedly working towards implementation of New Education Policy (NEP) 2020. Several rounds of meetings have been held in the college, task force formed and suggestions sought. With the objective of finding solutions and seeking suggestions for the implementation of NEP with the involvement and participation of major stakeholders of the New Education Policy 2020. The Internal Quality Assurance Cell (IQAC) of the college is working with the management to constituted a Cell for Monitoring and Implementation of Vocational Education and Training (VTC) under NEP 2020. 9. Classes were held as per the Standard Operating Procedure issued by the State Government from time to time.

2. Publications

1. Fifth Edition of the Peer Reviewed Annual Interdisciplinary Journal entitled "Echoes from the Hills", Volume IV (editorial board) on the Theme- "Higher Education in Meghalaya: Vision 2047-The Changing Landscape" with ISSN No. 2581-5253 registered under the Registrar National Press of India, New

Delhi, RNI No. MEGENG/2017/74583 will be released shortly. 2. A Publication on "The Changing Dynamics of Tribal Society in India with Special Reference to North Eastern Region" by the Department of Sociology and IQAC, Shillong College, an outcome of the two-day National Seminar held on 5th & 6th November, 2019 will be released shortly. 3. College Publications- Annual e-Magazine (available in college website) The Lamp, NSS Magazine Vignettes of Oneness, Departmental Magazines/Newsletters by some departments was published. 4. The Entrepreneurship Development Cell has released the Catalog in the presence of Shri Conrad K Sangma, Chief Minister Govt of Meghalaya in his chamber, on May 2024 . 5. The catalog highlights the different activities, programs and success stories of the cell. Sixth Edition of Peer Reviewed Annual Inter Disciplinary Journal entitled "Echoes from the Hills", Volume VI (editorial board) on the theme- Transcending Boundaries: Integrating Tradition, Modernity and Technology with ISSN No. 2581-5253 registered under the Registrar National Press of India, New Delhi, RNI No. MEGENG/2017/74583.

3. Affiliation of courses/ subjects /academic programmes

1. The College Development Council (CDC) of North Eastern Hill University (NEHU) has conducted inspection of the college for provisional/permanent affiliation and permission for

opening of courses as detailed below: 2. Grant of Permanent Affiliation for Bachelor of Business Administration (BBA) Honours w.e.f. January. Letter No. CDC/6/Sh.C/2014/Vol.V-1719 dated 7th of March 2023 3. Grant of Permanent Affiliation for B.Sc Microbiology w.e.f. January. Letter No. CDC/6/Sh.C/2014/Vol.V-1719 dated 7th of March 2023 4. Renewal of Provisional Affiliation for B.Sc Computer Science for a period of 3 (Three) Years w.e.f. January 2022. Letter No. CDC/6/Sh.C/2014/Vol.VI-1721 dated 7th March 2023. 5. Renewal of Provisional Affiliation for B.Sc. (Honours) Environmental Science for a period of three years w.e.f January 2024. Letter No.CDC/2/Sh.C/2024/Vol.VI/ - 2095 dated 15th July 2024. 6. Renewal of Provisional Affiliation for B.A. (Honours) in Hindi and Garo for a period of three years w.e.f January 2024. Letter No. CDC/6/Sh.C/2014/Vol.VI-1720 dated 7th March 2023. 7. Renewal of Provisional Affiliation for PG Department in MA (English) Programme for a period of 2 (Two) Years w.e.f. Academic Session of January 2024-2025 to January 2025-2026. Letter No. CDC/6/Sh.C(PG)/2014/Vol.1/2404 dated 14th of January 2025 8. Renewal of Provisional Affiliation for PG Department in MA (Khasi) Programme for a period of 2 (Two) Years w.e.f. Academic Session of January 2025-2026 to January 2026-2027. Letter No.

CDC/6/Sh.C(PG)/2014/Vol.1/2403 dated 14th of January 2025 The college is in the process of introducing Bachelor of Physical Education and Sports (BPES) at the UG Level.

4. Enabling skill development and entrepreneurship training.

1. The IQAC adopts a systematic approach for skill development and entrepreneurship through the various cells and extension activities. 2. Collaboration with PRIME Meghalaya 3. Entrepreneurship Development Cell (EDC) formed in 2011 received seed money of Rs.7,00,000/- (Seven Lakhs) in 2013 from UGC which was well utilized by the Cell to grow to a stature where it has tied up recently with MBMA, PRIME, Govt. of Meghalaya which has sanctioned Rs.30,00,000/- (Thirty Lakhs) as financial assistance for setting up Entrepreneurship Promotion and Development Programmes and Incubators in academic institutions. 4. The Entrepreneurship Development Cell (EDC), Shillong College has been conducting programmes to strengthen the core entrepreneurial potential of students and youths finally helping them acquire entrepreneurial skills. Here's a brief report on the activities conducted with the financial assistance from PRIME Meghalaya for the Financial Year 2023-2024. 5. A five-day training program / Course on Personality Development entitled Introductory on Soft Skills was held from 3rd - 7th July, 2023 for the First Batch where 25

participants were enrolled. The same Programme was conducted one more time from 11th -15th September, 2023 this time with 26 student participants. The main objective of the course was to inculcate aspiring entrepreneurs with soft skills and enhance their personality. This five-day training program had 10 technical sessions on topics ranging widely from Entrepreneurial Mind-set, Confidence Building, Effective Communication, Networking and Public Relations, Creative Thinking and Problem Solving, Thinking out of the box and lateral thinking, Leadership, Time Management, Goal Setting to Emotional Intelligence. Resource Person from Hundredfold Academy trained the participants. a. The Training helped: 6. learners develop a positive growth mindset; 7. to be confident as an aspiring entrepreneur; 8. to communicate effectively; 9. to build good network and have good public relations skills; 10. to trigger their creative minds and "Think out of the box"; 11. enhance their leadership qualities and taught them Self-Management; 12. develop high Emotional Intelligence; 13. to work on goals as aspiring entrepreneurs; a. At the end of the workshop, a transformative impact on the learners was observed. They were prompted, encouraged and trained in valuable knowledge and skills that will help them achieve greater heights. They gained self-awareness, empathy, learnt

about effective communication, learnt about the importance of building meaningful relationships as they communicate with all the stakeholders. They also acquired problem solving and lateral thinking abilities enabling them to navigate challenges and make informed decisions. 14. To provide a fundamental understanding of essential sales concepts and skills, a one-day workshop on Sales Pitch was held on the 9th October, 2023. The workshop highlighted on important topics like, Understanding Customer Psychology, Selling Benefits and Networking opportunities. The workshop included interactive sessions with many experts with Shri. Sunny Mawlong, Managing Director of Hundredfold Academy, Ms. Sonata Mary Maiong, Consultant for Ministry of Food Processing Industries, Meghalaya as prominent ones. The participants included BBA students of the College, who had the opportunity to apply the concepts learnt. Participants gained insights into customer-centric selling strategies, effective communication and the art of pitching their products and services. This event provided a platform for knowledge sharing and networking which is essential for aspiring entrepreneurs and students looking to excel in the world of business. 15. A program on Hackathon on Social Innovation was held on the 13th October, 2023. The main aim of this

program was to motivate students implement their academic skills to practical problem solving with more confidence. Dr. (Mrs) E. Kharkongor, Principal, Shillong College, Shillong in her speech highlighted on the importance of such a program in developing and inculcating the entrepreneurship mindset among the students and developing them to become job creators and not job seekers. She also stressed on the significance of conducting a program on Hackathon which will enable the students to sort out the solutions to many problems faced by Meghalaya in a very innovative way. i. The program which was followed by brainstorming sessions on various topics related to the hackathon from the resource persons which included both theory and practical. The training focussed on developing cognitive skills, emotional stability, networking, creativity, personal growth and design thinking. The workshop had three technical sessions. Smti Sanju Biswakarma, Head of Operations, Trusnetix Tech presented the students on Basics of Hackathon. A session on Cybersecurity was delivered by Shri Shubasmit Malakar, CEO Trusnetix. The students benefited much on Hands-On coding and Project Development. Sessions on Team Formation, Ideation and Project Planning Introduction to Pitch Deck followed by brainstorming business ideas, and problem

solving to develop students build market opportunity. 16. Taking note of requirements of the NEP 2020 with its emphasis on skill development and vocational training EDC in collaboration with the Department of Microbiology conducted a four-day Hands-On Training from the 7th -11th at State Biological Control Laboratory, Upper Shillong under the Directorate of Agriculture, Govt. of Meghalaya on Biofertilizers Production for Agricultural Applications. The main objective of this program was to help out-going students who are about to face the realistic challenges of the world by equipping them with the skill to handle, cultivate and propagate quality control microbial inoculants/Biofertilizer, at low-cost eco-friendly media preparation and production. 26 participants from the Department of Microbiology, Zoology, Botany and Environmental Science attended this training programme. During the program the participants were divided into groups and each group were trained on Biofertilizer isolation, mass production and field applications. Resource persons for these sessions include Dr. P.Nongkling, Asst Prof. Department of Botany, Synod College, Dr. A.Lamin Ka-Ot, Programme Officer, BioNest Incubator, Shillong, Dr. B.Nongbri, Asstt. Director, MSMR Development & Facilitator Officer, Govt. of India. 17. To

help create a common platform to discuss issues as well as to pool ideas on innovative Startup. A Bootcamp and Panel Discussion on Exploring Challenges and Upscaling Solutions was held on the 13th of November, 2023. Panelists for this programme included successful entrepreneur Shri.Vijay Byrsat, proprietor of COLK Pvt. Ltd. Shri. D. L. Nongspung, Proprietor Urlong Tea, Smt. Kynjai Mawthoh, Proprietor Tirupa Sunrise Production Shri. Osmond Nongbri, Managing Director Meghalaya Corporative Apex Bank. Shri. S. Majaw, General Manager, District Commerce & Industries Centre. Shri. B. K. Sohliya, Commissioner, Meghalaya Agriculture Farmers Commission moderated the Panel Discussion. In the opening remark Shri. Sohliya, highlighted the challenges that entrepreneurs face and brainstorm on solutions. He emphasized on the need to make the youth of today understand the importance of self-sustenance and to develop an entrepreneurial understanding on being job creators and not job seekers. He insisted on giving fare right to the on-ground farmer for the hard work he puts in the field when it comes to pricing of products. 18. Panelists recounted their personal experience for new entrepreneurs with their Startups. They shared the various highs and lows and how they managed to overcome these challenges with determination

and passion. 19. Prof. Indrajit Dube, Vice Chancellor, National Law University, Shillong invited speaker for the afternoon session spoke at length on the role of Institution and individual to understand the ecosystem of entrepreneurship in the state. The challenge for entrepreneurs / Startups is that resources (financial and human) are generally limited, and so, 'hard decisions need to be taken about how to allocate them', he said. Prof. Dube also deliberated on types of intellectual property protection like patent, copyright, trademark, etc. He informed that the university / school on indigenous knowledge and culture will be established soon with AI-centres that will act as information repository on indigenous knowledge and culture of the state which will be the first of its kind. 20. Annual Meet 2023 of Entrepreneurship Development Cell, Shillong College in partnership with PRIME, Meghalaya 21. The EDC training programme has produced very good results and some participants have started business ventures while some have expanded. In the past thirteen years, EDC has nurtured the dreams of many local entrepreneurs helping them establish their own business ventures. 22. On the 14th November, the Bootcamp Committee under EDC, Shillong College in collaboration with PRIME, Meghalaya acknowledged and felicitated successful

entrepreneurs who had marched ahead from their Startup to proper business companies over the years. 23. The Chief Guest for the occasion was Shri. D.P Wahlang, Chief Secretary to Government of Meghalaya and Smt. Isawanda Laloo, IAS, Executive Director, MBMA and PRIME who also felicitated the successful entrepreneurs along with the founder-members of the Entrepreneurship Development Cell. 24. Three Months Certificate Course on Entrepreneurship Development for the 9th Batch of 2023 with 17 aspiring entrepreneurs commenced on the 24th July, 2023 and concluded on 22nd November, 2023. Participants were drawn from all over the state. The Course included lectures, presentations & interactive sessions from various Resource Persons, Institutions, Line Departments of the Govt., EDC past participants and Local Entrepreneurs in which their contribution played a major role in moulding the 17 participants. The participants were also able to attend field trips, workshops and other programmes such as:

25. 4th August, 2023 (Waste Management): Wealth Recovery Centre, Umpling; Iainehskhem Self Help Group, Mawiong and Eco-Ri, NEHU, Umshing, Shillong. 26. 8th September, 2023 (Industries): Tirupa Sunrise Production, Malki; Units at the Industrial Estate, Shillong - Agency for Sustainable Initiatives (K.J.P. Synod Sepngi, Marpna Steel Furniture,

Wanli Bakery, Kharsyntiew Transformer, Meghalaya Roller Flour Mill and Pure Meg Product Factory, Nongkohlew, Shillong. 27. 20th - 22nd September, 2023 (Exhibition): North-East Entrepreneurship Machinery & Innovation Exhibition (NEEMIE), SRTG Parking Lot, Polo Shillong (PRIME, Meghalaya). 28. 6th October, 2023 (Integrated Farming and Food Processing): Rural Resource & Training Centre (RRTC), Umran, Ri Bhoi District. 29. 3rd November, 2023 (Workshop on Spices): Kharsati Nursery, Umroi-Nongrah, Ri Bhoi District (organised by Spices Board of India). 30. 9th November, 2023 (Conclave): MSME National SC-ST Hub Conclave, State Convention Centre, Shillong. 31. 9th November, 2023 (Workshop): Session on Menu Engineering and Planning, PRIME Startup Hub, Polo, Shillong. 32. 13th- 14th November, 2023 (Bootcamp): Bootcamp: Exploring Challenges and Up-scaling Solution, EDC, Shillong College. 33. 25th November, 2023 (Ecotourism): Garden of Caves, Laitmawsiang, Sohra and Mawdngong Park, Mawlyndiar, Sohra. a. Business Plans for various ventures like Handmade Perfumes, Cold Processed Soap, Home-stay, Fisheries, Natural Fruit Juice, Turmeric Powder, Ice-popsicles, Integrated Farming, Crochet unit, Resin/Epoxy Jewelry and Accessories, Fast-food, Karaoke Bar, Rock Candy & Bakery shop, Stationery & Online Registration Service Centre, Traditional Clothing shop and Food truck

(specialty in Putharo) were prepared during the Course to be submitted to the Govt. for aid and assistance. The following names have started their business and enterprise before the completion of the course:

34. Verdant Basaiawmoit: Verdant has a family business under the name "Evav Ice Pops" at Mawlai Iewrynghep. The products of Evav Ice pops are ice-popsicles which are known for their refreshing taste with variety

organic/natural flavours. Verdant has joined the course so that he can expand and up-scale his family business and also to learn more of the entrepreneurial skills. 35.

Lamonlin Mary Shylla: Lamon, with a Master Degree in Tourism started her venture in Home-stay just after joining the course.

She joined the course with an intention to equip herself with entrepreneurial and managerial skill in running her business. She had been selected amongst the applicants for the PMEGP scheme 2023 and had acquired a funding of Rs. 10,00,000/- for constructing the home-stay -

"MY_GREEN_NEST" at Nongdiengngan, Umsning, Ri Bhoi District. The home-stay is now under construction and it is expected to open early next year. 36. Kezia Soni: Kezia, a

BBA student of Shillong College who is a home baker has made her hobby into a business and has taken orders from home. She takes feedback through these orders and improves her products. Her home business is

under the name "Krimsons Bake".

Through this course she has learned to explore and expand her business. She intends adding Rock candies to her products in an attempt at expansion and diversification. 37. Mebadariki Lamo: Meba, a second generation entrepreneur is currently pursuing her BBA degree at Shillong College. She along with her sister started the business of handmade crochet products which are customised as per orders. The business under the name "MEVA CROCHETS UNIT" runs through social media platforms - Instagram, Facebook, etc.

Imagineia Ryngkhlem: During the course, Imagineia opened a Traditional Clothing store named - "Neia Collection" at Veronica Lane, Laitumkhrah, Shillong. The store supplies to wholesalers and also caters to retailers mainly in Shillong and Jowai.

Imagineia had set up her business without the support of any funding agency and is seeking for support to up-scale her business.

5. Community Participation and Asset Creation.

1. Concerted efforts for community participation programmes and extension activities are an ongoing affair and a few of them are: 2. Keeping in mind the aims of NEP 2020 to make education accessible to every child and to focus on building and equipping the youth with knowledge, the NSS Shillong College conducted a career guidance and counselling session for school children of Smit village, Ur masi U Joh and

Umtngew Village on the 19th March, 2024 at Mt Gerizm School, Smit Village. Three schools from the adopted village were identified and the children from Class VII onwards participated and benefited. Students gained information on the career choices in various fields. The three schools who actively participated are Lumkynsai Presbyterian LP and UP School, Pleitimai Presbyterian Secondary School and Mt Gerizm school. Shri Sunny Mawlong, Managing Director, Hundred-Fold Academy was the resource person. During the sessions students were inspired and motivated to pursue their dreams and set goals for their future. 3. The NSS Unit of Shillong College felt the need to create awareness on availing the Meghalaya Health Insurance Scheme (MHIS) to the inhabitants of Umtngew village othe 19th and 20th March 2024. This village has a total of 70 households. The inhabitants of this village are mainly farmers and depend on agriculture for their livelihoods. There is a very low literacy rate and most of the inhabitants are ignorant with respect to education, health and others development facilities. Though the distance from the capital is only 15 Kms, yet the village lacks a lot of development facilities. The NSS Unit felt the need to conduct a survey in Umtngew village on the second day of the camping programme to assess the awareness and effectiveness of the Meghalaya Health Insurance

Scheme (MHIS) among the villagers. The findings of the survey will help improve the implementation and utilization of the scheme. With the reports and findings, the NSS Unit will prepare the detailed report and submit to the authorities with recommendations so as to bridge the gap and look forward to a more inclusive action plan in the near future. 4. To promote cleanliness, well-being and sustainability, especially from the perspective of health and hygiene a Cleaning Drive was conducted by NSS Unit of Shillong College in and around the Smit Market and the compound of Ka Ing Sad, the ancestral residence of Ka Syiem Sad(priestess) which is the centre of the ceremonies of Ka Hima Khyrim, one of the traditional Hima of the Khasi tribe on the 20th of March 2024. Smit Market (Ka iew Smit) is also the seat of Ka iew Umni, one of the locally village Haat held once a week. Villagers from all neighbouring areas bring their crops and vegetables, fruits, local crafts and other items at this local Haat. Due to the heavy mobility and movement of people in and out of the market, there is the need for a proper understanding of how to deal with the waste that emerges as a result of the market. Proper waste management and disposal is a significant need, especially from the perspective of health and hygiene, not to mention, the promotion of a clean and safe environment. 5.

The NSS Unit of Shillong College in collaboration with Techies Club of Shillong College organised an awareness programme on computer literacy for students of Class IX and X at Plietimai Presbyterian Secondary School, Ur Masi U Joh on the 20th of March 2024. The session aimed to introduce basic computer skills and the importance of technology in the modern world. This training programme had benefited much since the students from this school could not avail computer knowledge in them as the school management are not in a position to introduced Computer as a subject due to financial constraint. Through such programme the school authorities were grateful to the NSS Unit from Shillong College and the Techies Club from the Department of Computer Science and Application, Shillong College who had imparted the training to their students. 6. To promote cleanliness, well-being and sustainability, especially from the perspective of health and hygiene a Cleaning Drive was conducted in and around the Smit Market on the 20th March, 2024 , and the compound of Ka Ing Sad, the ancestral residence of Ka Syiem Sad(priestess) which is the centre of the ceremonies of Ka Hima Khyrim, one of the traditional Hima of the Khasi tribe. 7. Smit Market (Ka iew Smit) is also the seat of Ka iew Umni, one of the locally village Haat held once a week. Villagers from all neighbouring areas

bring their crops and vegetables, fruits, local crafts and other items at this local Haat. Due to the heavy mobility and movement of people in and out of the market, there is the need for a proper understanding of how to deal with the waste that emerges as a result of the market. Proper waste management and disposal is a significant need, especially from the perspective of health and hygiene, not to mention, the promotion of a clean and safe environment. 8. As envision of the aims of Mission Life, to focus in promoting a sustainable and cleaner environment, an awareness program on Waste Management was conducted in Smit village market on the 21st March, 2024 by NSS Unit of Shillong College. This program was in collaboration with Dorbar Shnong, Smit Pyllun and Shillong Municipal Board. The programme aims to provide valuable information and guidance to the village community on effective waste management techniques. Smt Palvy Dora Kharkongor, IEC Specialist, Swachh Bharat (U) 2.0 was the Resource Person. Students from Smit College, Schools from three localities of Smit, Ur masi U Joh and Umtngew village, local vendors and taxi drivers were informed on the methods of proper waste disposal and recycling practices. The Dorbar Shnong Smit Pyllun acknowledge the spirit of extension services rendered by Shillong College from time to time to the community and

applauded the NSS volunteers through their active participation had set an example to the youths of the community to be responsible citizens. 9.

An awareness programme was conducted on the 21st March, 2024 by the NSS Unit of Shillong College targeting school children and local youths of Smit, Ur Masi u Joh and Umtngew to raise awareness about the consequences and risks of early marriage. Students from Smit College too participated in the programme. The main objective of the programme was to discourage early marriage and promote education and personal development among young individuals. Dr Ailynti Nongbri, HOD, Khasi Department, Shillong College shared her knowledge and interacted with the children on the theme, The programme was much enlightened with the presence of Dr (Mrs) E. Kharkomgor, Principal, Shillong College. To create a sense of personal care, health and hygiene for the rural kids, an awareness session on dental care was organised by NSS Unit of Shillong College on the 22nd of March 2024 for school children of Smit, Ur masi u Joh and Umtngew Village. The session aimed to educate the students about the importance of oral hygiene and preventive dental care. Dr Darimeka Kharbuli, BDS and MDS Regional College, Gauhati also delve on topics related to positive lifestyles for good health

| | |
|---|--|
| <p>6. Administration.</p> | <p>1. The administrative work and online admission process are computerized using Online Admission ERP, ensuring efficiency and accuracy. 2. Tally ERP streamlines administrative tasks, enhancing efficiency, accuracy, and financial management in the institution. 3. Appointment of teaching faculty: Hindi (2 Post), Garo (2 Post), Education (1 Post), Political Science (2 Post), PG English (1 Post), PG Khasi (1 Post) 4. Internet connectivity improved with fibre-optic technology (Jio Enterprise and Sky Broadband) 5. CCTV coverage of the whole campus including Block - D. 6. WIFI connectivity has been extended to cover the new Block D. 7. Continuous strengthening of the Shillong College Employees Staff Welfare Fund. 8. Scholarship Schemes and a number of endowment awards for academic excellence besides awards for NSS & NCC have been instituted for the students. Free studentship for deserving students.</p> |
| <p>7. Endowments & Scholarships</p> | <p>1. S.C. Dutta Memorial Award 2. N. K. Sarkar Award (Highest Marks in English) 3. D. Mukherjee Award (Highest Marks in Physics) 4. Rekha Devi Award (Highest Marks in Zoology) 5. T. J. Kharbhih Memorial Scholarship (Highest marks in Chemistry @ Rs. 1000/- each) 6. Jaya Bhattacharjee Memorial Award (Highest Marks in Commerce) 7. Nirjharini Deb Roy and Biman Behari Deb Roy Memorial</p> |

| | |
|--|--|
| | <p>Scholarship 8. (For outstanding Girl students of Shillong College pursuing Post-Graduate studies) 9. N.S.S. Award, N.C.C. Award, Sports, Rovers and Rangers Award for Academic Excellence in the Higher Secondary Section.</p> |
| <p>8. Expansion of Infrastructure.</p> | <p>The infrastructure of the university is constantly being expanded to accommodate both extracurricular and academic activity. Coordinating these advancements and looking into ways to improve facilities even more are important tasks for the Internal Quality Assurance Cell (IQAC). By evaluating present requirements and projected expansion, IQAC makes sure that infrastructure upgrades complement institutional objectives, creating a favorable atmosphere for education and general progress. This continuous growth enhances student involvement in extracurricular activities while simultaneously fortifying academic programs. IQAC contributes to the maintenance and enhancement of infrastructure through effective coordination and strategic planning, guaranteeing long-term advancement and excellence in student life and education.</p> |
| <p>13. Whether the AQAR was placed before statutory body?</p> | <p>Yes</p> |
| <ul style="list-style-type: none"> Name of the statutory body | |
| | |

| Name | Date of meeting(s) |
|---------------------------------|--------------------|
| Shillong College Governing Body | 30/05/2024 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|-----------|--------------------|
| 2022-2023 | 26/03/2024 |

15. Multidisciplinary / interdisciplinary

The college offers various programmes across various streams which include Humanities, Social Sciences, Commerce and Management, Physical sciences and Life Sciences. There is ample scope for implementing a interdisciplinary approach to education as envisaged in the NEP 2020. The college has adequate infrastructure and qualified faculty to implement an interdisciplinary approach to education. Since we are an affiliated college, there will have to be a revision of the curricula by the affiliating university (North-Eastern Hill University) to allow for interdisciplinarity. College has expanded infrastructure, procured ICT equipments, strengthened internet connectivity, books for the library.

16. Academic bank of credits (ABC):

The affiliating university (North-Eastern Hill University) is yet to implement /make it functional the Academic Bank of Credits (ABC). However once the affiliating university adopts the same, the college is ready and remains committed and rule bound to implement the Academic bank of Credits (ABC).

17. Skill development:

In one of its major preparedness for NEP 2020, the various departments of the college have been instructed to offer specific skill sets to the students of the college which will be in accordance with the skills specified by National Skill Development Fund (NSDF). Various skills-oriented Certificate courses are already in existence- like EDC run certificate courses. The college has identified sixteen (16) vocational courses (IC-VS) where certain departments/committees have been entrusted to prepare the draft syllabus. The different VTC courses were entrusted to the different department and have been requested to discuss the matter & come out with suggestions :Photography (Hindi), Electrical (Physics) Fashion Designing (History), Mushroom Cultivation(Botany), Vocals, Khasi Traditional Music(Khasi) Beauty Care (History) Piano, Guitar(Economics), Food and Beverages Services(Microbiology and

Chemistry), Event Management(BBA), Desktop Publishing (DTP), Web Designing, Computerized Accounting (Computer Applications), Automobile Repairing(Physics). Other courses proposed are Finance, GST & Tally (Commerce Department), Entrepreneurship Development (EDC), Guidance & Counselling (Education), Food Processing (Microbiology), Physical Education, Music & Media Technology.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has well integrated the Indian Knowledge system with its major initiatives and thrust on teaching of Hindi (offered as Honours and Elective subject).Other local languages of the state like Khasi was started in 1956 and Garo in 1999.Both are offered as Honours and Elective subjects at the Under-Graduate level. The faculty of these departments have the acumen and expertise to collaborate ,design and implement curricula that integrates IKS. The tech savvy faculty of these departments have the requisite expertise to design and deliver content for such courses in the online mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since the implementation of the Learning Outcomes-based Curriculum Framework (LOCF) by the UGC, all HEIs have been instructed to adhere to and follow the same. At present all Programmes offered by the college follow their respective POs, PSOs, and COs for curricula. The same is discussed by Faculty in class rooms and are made available for viewing in the college website. The attainment of outcomes is measured from the performance of the students in the internal assessments and external examinations. The college however is in the process of fine tuning the Outcome based Education (OBE) since the affiliating university is yet to do so.

20.Distance education/online education:

The college facilitates distance education and online education in the best possible way. The college has signed MoU with IGNOU and is one of the Study Centres since 2013 offering Masters in Commerce, Sociology, English and in Science subjects. The institution is planning to activate some more subjects in the study centre. The college organized awareness programmes on e content to be developed by teachers such as ePG Pathsala, CEC(under e-PG Pathsala CEC Undergraduate)SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives and institutional (Learning Management System(LMS). Following these awareness programmes several departments have developed e content through MOOCs platform

Extended Profile

| 1.Programme | |
|---|---------------------------|
| 1.1 Number of courses offered by the institution across all programs during the year | 24 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 3776 |
| File Description | Documents |
| Data Template | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 1420 |
| File Description | Documents |
| Data Template | View File |
| 2.3 Number of outgoing/ final year students during the year | 664 |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 111 |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 111 |

| | |
|---|---------------------------|
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 61 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 494.99 |
| 4.3 Total number of computers on campus for academic purposes | 346 |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| <ol style="list-style-type: none"> 1. The Institution ensures effective curriculum delivery through a well-planned and documented process. 2. The Master Routine is first prepared; then, Departments meet for course allocation, class allotment, distribution of workload faculty wise including mentoring, internal assignment, tutorials and remedial class allocation. There is flexibility of routine at department level where modifications are allowed. 3. To plan the curriculum transaction, the departmental continuous internal assessment and evaluation (tests, seminars, assignments, projects, internships.), and other departmental matters, departments hold a departmental meeting before or at the start of every semester to allocate the duties and responsibilities of faculty. 4. Departments organising programmes such as guest lectures, talks, seminars, workshops, study/field trips, etc, are asked to submit their proposals to IQAC, whereby each department is allotted a specific fund in every academic calendar to conduct these activities. 5. Every teacher prepares a Lesson Plan to guide them in | |

curriculum delivery.

6. Blended mode is adopted, whereby teachers maintain their Google Classroom for study materials and explanations, in case students are absent, they can access the topics taught in their e-classrooms.
7. Students are enrolled and encouraged to use the rich resources available at the central library including e-resources.
8. Mentoring of students has been adopted to guide each student and help in improved performance.
9. The Departmental Heads ensure that at the end of every semester, the Course Completion Certificate is submitted to the Principal.
10. Every Saturday of the week is set aside specifically for conducting remedial classes, Unit tests, and other extra-curricular activity of the college/departments.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Academic Calendar is prepared at the beginning of the year with specific schedule for academic and extra-curricular activities as well as internal examinations. The end-semester examination schedule is prepared by the affiliating university and held during April-May and October-November. The calendar highlights all holiday and major activities to be carried out throughout the year.
2. In preparing the Academic Calendar and setting the action plan, a meeting of Heads of Departments is held wherein views of the departments are given due importance.
3. Teaching staff meeting is held and a detailed discussion on academic schedule and action plan takes place. This meeting provides a platform for each teacher to express themselves and to discuss and address concerns put forth for better curriculum delivery for the academic year.
4. Each department meticulously maintains student's attendance, internal assessment records, feedbacks and also other activities of the departments
5. Each department is allotted a specific fund in every Academic Calendar to conduct various activities in coordination with

the IQAC.

6. Accordingly, the Routine Committee prepares the Master Routine for implementation. The Exam Committee is entrusted with finalizing dates for internal assessments based on which the Principal notifies the date of course completion.

| File Description | Documents |
|--------------------------------------|---------------------------|
| Upload relevant supporting documents | View File |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

56

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

56

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Programmes and courses affiliated to the university comprise Arts, Science, Commerce, Microbiology, Business Administration, and

Computer Application and each stream entails the knowledge and issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. Students' seminars, workshops, conferences, etc are organized annually taking into account the current issues involving gender equity, women empowerment, environmental issues, ethical issues, current affairs, etc, which impact our lives. The curriculum design includes the recent trends and faculty of different subjects' updates and discussed relevant topics to ensure that students are aware with the happenings and developments in their respective fields across the sciences, social sciences, and humanities. With various scientific and technological advances, such as the rise of big data, machine learning, artificial intelligence, climate change, and many issues emitting from such changes, the various curriculum encourages both teachers, and students to undertake projects and research into such areas thereby enriching their discovery and knowledge. Students are encouraged to take part in extracurricular activities and community outreach programmes where they can empathize and contribute to human values, social welfare and sharpen their skills through the NSS, Red Cross, NCC, Rangers and Rovers, etc.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

97

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | No File Uploaded |

| | |
|---|--|
| 1.4.2 - Feedback process of the Institution may be classified as follows | B. Feedback collected, analyzed and action has been taken |
|---|--|

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://shillongcollege.ac.in/feedback/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1420

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1277

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

On admission, students are to mandatorily attend an Orientation Programme. A mentor from the faculty is assigned to each student whose role is to monitor, and cater to the overall requirements of the student. The mentor-mentee relationship is an important strategy

where slow learners and advanced learners are identified. Once the learners are identified, the following mechanism takes place.

Slow learners: For slow learners, various assessment components such as teacher-student interaction, group discussions, extra classes, assignments, etc. enable assessment of learning levels of students effectively. Mentors monitor the growth of their mentees which is reviewed and discussed in the departmental meetings. Vernacular language is used to clear their doubts. Simplified Reading materials are provided and remedial classes are conducted.

Advanced learners:

They are provided with several platforms to enhance their knowledge and skills, such as, to read reference books by providing links to e-library, online courses from LMS Platforms such as SWAYAM etc. guidance to prepare for various entrance exams, and to work on small research projects. They are deputed to attend College, State and National level seminars/workshops conducted in their special areas, and, encouraged to take part in exhibitions, quizzes, elocution, debate etc. in each of which they can exhibit their abilities.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Link for additional Information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 3776 | 110 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student enrichment and learning outcomes are important aspects of education. An enrichment program enables students to realize their potential in a variety of settings beyond the classroom. Teaching

methods are becoming more activity based and practical. Industrial visits, field trips, group discussions, real live case studies, projects, student centric seminars, etc. are undertaken to help students associate the theory with the practical world. These methods will enhance the learning experiences of the students and at the same time cater to the overall knowledge and personality development to ensure that the students at the end of the course will be more job ready or industry ready and empowered with information and knowledge for life skills. Students are encouraged to take part in extracurricular activities and community outreach programmes where they can learn, empathize, and contribute to social welfare and sharpen their skills like the NSS, Red Cross, NCC, Rangers and Rovers, etc. Each of the different teaching and learning methodologies has a complementary way of teaching.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Lessons from the recent pandemic situation have led to an adoption of blended mode of education and teaching. ICT has become an essential tool in offering students a comprehensive education at all times, enabling them to develop all their digital skills and abilities, thus enriching the teaching-learning process with dynamic and innovative methodologies. To implement ICT in the classroom, it is necessary to train and know the tools that new technologies provide us with, as well as to define the needs of the students and the curricular objectives. The college organized training programs for the teachers to enable them to take classes by using ICT enabled tools for effective teaching-learning process. Many hardware tools were used such as smart boards, laptops, stylus pen, writing graphics tables, microphones and apps such as Google classroom, G suite, OBS, Google meet, zoom, screen recorder, Power Point, Learning Management System (Moodle), etc. are being used as per individual teacher choice of what will deliver more efficiency and effectiveness in teaching learning process. On the other hand, students are also encouraged to use ICT tools for their presentations and assignments. ICT infrastructure, students' engagement and participation in online mode of teaching still remains a challenge.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

110

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

111

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

111

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Continuous assessments are adopted by all departments through regular assignments, internal examination, presentations, tests etc.
2. All teachers assign topics for assignments/class tests and a date is fixed for the submission of all assignments, and records are maintained by the department.
3. For Internal examination, the topics or units for the exams are given to the students well in advance and the routine for and conduct of the internal examination is undertaken by the examination cell of the college.
4. The break-up of internal marks are based on attendance, assignments, tests/internal examinations. Total internal marks are then prepared, maintained, and informed to the students well in advance, before submitting to the university, in order to give time to the students to address issues, if any.

5.The final marks are then submitted to the examination cell for record keeping and uploading in the university Online Admission and Student Information system (OASIS)

6. Regular department meetings are held to ensure continuous monitoring, and evaluation of students' performance.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per the existing mechanism, all students are assigned topics for assignments, class tests, and internal examination by the subject teachers. The last date of submission is fixed by the teachers taking into consideration the problems which students may encounter. The routine and conduct of the internal examination are undertaken by the Examination Cell. The teachers are asked to prepare respective subjects question papers to the exam cell for photocopying and distribution. Invigilation duty is assigned to all teachers and the exams are conducted on dates specified in the routine. The exam cell distributes the scripts to respective teachers for evaluation of scripts. After the evaluation of the assignments and internal exam scripts the students are given their marks well in advance before the submission of the same to the university, to ensure that the students are given ample time to address their queries or grievances and the respective subject teachers can make modifications or explanations with respect to the marks allotted to each student. Once all issues are settled the internal marks are finally submitted to the University portal. Any grievances outside the purview of the department or exam cell are referred to the management for redressal.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme outcome and course outcomes for all programmes are adopted as per updated NEHU guidelines. The course curriculum are framed in accordance with the current relevant scenario, to enable the students to achieve their goals and realize their career dreams. Hence, the institution prioritized on the learning outcomes with a clear vision, mission and objective. The vision is to impart thorough knowledge to the learners that can be implemented in their lives. The avowed mission of the college is to provide the best infrastructure, knowledge-based information and a good learning environment. The learning objectives are made known through the Principal's address to students and parents during the Orientation Programmes and through the teachers in classrooms where the students are informed about the course-specific outcomes. The teachers are deputed to attend Orientation Programmes, Refresher Courses, Faculty Development Programmes, short-term courses, workshops and seminars to enhance their skills and well accomplish the desired outcomes. Often, successful alumni are invited to interact with both students and teachers and asked to share their successful stories of how their determined efforts shaped their career thus motivating existing students, enabling them to associate with the course and work sincerely in close pursuance of their goals.

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment of the programme outcomes and programme specific outcomes are done through a direct evaluation process. As per the guidelines given by the University, assessments are made through assignments, presentations, seminars, tutorials and end semester examinations. The internal assessments of every student are recorded in the respective departments. Out of 100% of total marks of the written examination, 75% evaluation is done through university examination and 25% through internal assessment which includes attendance, internal tests and assignments. Certificate Courses offered by the college are assessed by the college itself. Monitoring the students' knowledge base and acquisition of skills are also done throughout the year through seminars, group discussions and quiz. Students' progression onto higher studies, in reputed educational institutions

are recorded in the departments of the college which are also ways of measuring attainment of programme outcomes, programme specific outcomes and course outcomes. Students' employment after graduation is another important parameter for measuring the attainment of programme outcomes, programme specific outcomes and course outcomes. The Placement and Information and Career Guidance Cell of the college plays an active role in disseminating information regarding stream-wise career scope, and training the students for placement in reputed Companies, offices and business establishments.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

664

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://shillongcollege.ac.in/wp-content/uploads/2025/sss/SSSLink.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects /

endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

23

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

23

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

25

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is actively involved in many Community Extension and Outreach Programmes. The NCC and NSS units of the college and various Cells/Committees of the college organized and took part in

many programmes sensitizing students to social issues for their holistic development and help to the upliftment The Programmes include Blood Donation Camps, health awareness programmes, Quiz Competitions on India's Freedom Struggles, observance of International Yoga Day, Road Safety Week, Essays/Art/Poetry/Slogan Competitions on Environmental issues, Cleaning Drive and Awareness Programme at Smit Village, Special Camping programme at Nongtyngur Village. On International Youth Day -a talk with a focus on meaning of intergenerational solidarity and its sociological impact at the family level was held.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2204

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

18

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

A well-stocked library, 61 classrooms with projectors and whiteboards, a computer lab and training room with 346 computers, a comfortable staff room, an office counter, two conference rooms, a play area, and separate common rooms for boys and girls are all features of the college campus. It also has indoor sports facilities, specialized staff rooms, and a contemporary canteen.

While staff and students have dependable internet and Wi-Fi connectivity, all faculty members have access to computers and printers. Teachers and students may always access the internet with ease thanks to the college's fiber optic network and Wi-Fi-enabled main building.

The active involvement of its NSS and NCC units demonstrates the college's commitment to community engagement. There is also a lovely botanical garden on site.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides adequate facilities for sports and games. In the college premises (main campus), there is an Indoor Sports Infrastructure funded by UGC-NERO, Guwahati where the games like Badminton (2 Courts of prescribed standard size), Basketball (One Court of international standard size) are being played in this indoor infrastructure (both for practice sessions and tournaments). Yoga sessions have been conducted in this indoor sports infrastructure from time to time. As the college is in the process of starting with a professional course in Bachelor of Physical Education and Sports (BPES), there is well equipped gymnasium for the students as well as for the staff of the college. Next to the gymnasium, there is a space for Table Tennis Board. At the extended campus of the college at Mawkasiang (New Shillong Township), the college has a standard size natural turf football ground and recently the Swimming pool of dimension 25metres by 21 metres has been completed meeting all the requirements as per the instruction of the concerned experts and the funding agency UGC-NERO, Guwahati.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

50

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

152.88

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Shillong College Central Library spans 465 sq.m. It offers diverse resources, including books, journals, and digital sources. It features a Virtual Learning Centre with 26 PCs, and designated sections for reading, research, and web browsing. With a 120-seat capacity and Wi-Fi lounge, it provides seamless access to e-resources. The library has been partially automated using ILMS-KOHA since 2014, with barcode-based circulation since 2018. An e-gate entry system, SMS & email alerts, and extensive journal subscriptions enhance user experience. Regular awareness programs ensure effective resource utilization by students and teachers.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://www.library.shillongcollege.ac.in/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.9

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

157

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College is set up with the following infrastructure related to IT. The number of total fiber connections is 6 (in the college) and 2 (in the Girl's hostel).

- Total No. of Projectors - 53 Nos

- Smart Rooms - 3 Nos
- Internet Provider JIO (Plan: Fiber TB Plan@ 1Gbps), 1 Connection
- Internet Provider JIO (Fiber Premium Plus Plan @ 300mbps), 4 Connection
- Internet Provider JIO (Fiber Premium Plus Plan @ 500mbps), 1 Connection
- Girls Hostel- Internet Provider JIO (Fiber Premium Plus Plan @ 300mbps), 2 connections
- Free WIFI zone for the students in the vicinity of the library area.
- Video conferencing suite in the Principal Conference room has been setup.

Internet Access Point in all Campus Block - A (6 Access Point), Block - B (6 Access Point), Block - C (8 Access Point), Block - D (4 Access Point),

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

346

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

69.81

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Step 1: All Laboratories, Library, Gymnasium, etc, have Assistants or support staff who looks into the condition of all equipment's, etc.

Step 2: All departmental laboratories maintain a stock register and files and is regularly updated by the respective faculty.

Step 3: Committees/Cells consisting of 12 to 20 members set up by the management to supervise the maintenance and utilisation of the different facilities.

Step 4: For purchase of materials upto Rupees Five Lakhs only procurement procedure is as follows:

Step 5: For Bill Payment:

Below Five lakhs only

Principal

Above Five lakhs only

Principal approved and countersigned by

President Governing Body

Step 6: For major construction work, Building Committee study the matter and requirements, suggests the Principal and writes a forward letter to Governing Body for approval. On approval, office issues a Tender Notice in well-established newspaper, and college website.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2669

| File Description | Documents |
|---|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

| File Description | Documents |
|---|---------------------------|
| Link to institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

417

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

417

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

27

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

153

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

62

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Shillong College follows a democratic process in the Election of the Shillong College Students' Union. Students' Union Election under the active supervision of a Senior Faculty acting as overall In-Charge of the Union gives them ample scope to inculcate leadership qualities. The duly constituted Students' Union meets and discusses issues pertaining to student welfare and interacts with the management giving their suggestions for all round growth of the institution. The Students' Union is made in-charge for organizing programmes especially during annual week-long sports, games, social & cultural fiesta, as regular programmes. They work in close coordination with the Co-curricular Academic Development Committee and Discipline Committee which comprise teachers and some members of the Students' Union and are responsible for maintaining discipline in the campus which is very much evident especially during the admission process and also during the Annual Social Week. The Union is a major support system of the institution and lends its assistance and support in every activity organized by the college for example, when seminars/conferences are organized, rendering help in monitoring the green campus initiatives of the college, In extension activities, sports and cocurricular. Their participation helps build up confidence, improves student-teacher relation and promotes a feeling of belongingness with the institution.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association with about 3000 active members, called the Shillong College Alumni Association. The alumni meet at least once a year. The association is most active and organizes programmes on College Foundation Day in the month of August, extends financial grants or scholarships to students, frequently donates books to college library a few amongst its many welfare measures. Their activities and contributions has added to the dynamics of curricular and co-curricular activities of the institution.

- The Governing Body of the College has two alumni as committee members - one in-house and one external.
- Alumni who are eminent personalities and who have distinguished themselves in their chosen fields are invited to deliver guest lectures and have interactive sessions with the students.
- A number of alumni are employed as faculty in different departments and support staffs in the college. They play an important role in academic and institutional development.

The college is proud to have distinguished alumni who are holding or has held responsible positions (in the past) in their public/professional life in the field of academics, politics, social service, administration and many others.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|---|----------------------|
| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|----------------------|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college was established as an educational institution with a primary focus on empowering marginalized youth through quality education and skill development. Its mission is to nurture students to serve society with moral, secular, scientific, and nation-building values. Upholding this vision, the institution follows management by objectives and participative decision-making, ensuring inclusivity in governance

A duly constituted Governing Body administers the college, with the Principal as Secretary, alongside representatives from teachers, parents, alumni, and other stakeholders. This body collectively formulates academic, administrative, and operational policies. The Principal, in coordination with the Vice Principals, IQAC, and non-teaching staff, oversees daily operations. Various cells and committees address institutional functions aligned with the college's mission and vision.

IQAC meetings, department heads' meetings, and staff meetings facilitate discussions on key issues, ensuring systematic planning and execution of initiatives. The management and IQAC continuously monitor the action plan, fostering a dynamic learning environment. Teachers and students collaborate closely, inspiring mutual growth and motivation. This participative and structured approach enables the institution to maintain academic excellence while remaining committed to social responsibility.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal delegates power to faculty and different Committees/Cells constituted by a judicious mix of senior and junior faculty which helps the latter to gain requisite experience. Students and Non-teaching staff are made members wherever they are related. These committees/cells organize programmes and are given ample scope to participate in the decision-making process.

Relevant issues are discussed in meetings of IQAC, meetings of Heads of Department and Staff Meetings. These meetings provide the basic outline for an action plan to be adopted for the year, and the Vice Principals along with IQAC prepares the detailed draft action plan which is notified after approval of the Governing Body. Execution of action plan is monitored continuously by the management and IQAC. Assignment of workload, planning and purchase of departmental requirements are done at the Departmental level. Departments are given freedom to organize field trips and other events outside the college. The teachers and students work in close coordination thereby motivating and encouraging each other to grow. By working in close coordination with the Principal and Vice Principals the IQAC reviews and monitors implementation of the growth strategies and suggests measures for qualitative improvement.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan with respect to academic matters is as follows:

- Curriculum designing and development is decided by the affiliating

University and senior faculty

members are part of the Board of Studies and offer their valuable suggestions related to

curriculum development.

- The IQAC initiates strategies and encourages faculty members to design syllabus/curriculum for

certificate and value-added courses.

- Class routines are revised every year to accommodate maximum hours for class room teaching.

- The College has started and is making rapid progress in upgradation of ICT enabled classrooms.

- Examinations in the College are centrally managed by an Examination Committee, formed every

year for the specific purpose.

- The teachers lend their counsel and mentor students for helping them achieve academic excellence and accomplish career goals.

- College has a Research, Innovation Publication Cell to enhance research and publication.

- The college extends Welfare Schemes for all staffs.

- MOUs are signed with other institutions with specific objectives and goals

- Separate Admission Committees are constituted for each stream: Arts, Science, Commerce, and

Professional Courses. Heads of Departments and faculties supervise and co-ordinate the entire

Admission process.

- Development of Management Information System to ensure smooth and fast flow of information at all levels and functions of the institute.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As depicted in the Organogram, Shillong College registered under education society, is administered by a duly constituted Governing Body and is well represented by all stakeholders. With the Principal as Secretary it has representatives from the teachers, parents and alumni besides others. This body collectively takes decisions pertaining to academic, administrative and operational policies. The Principal monitors the day-to-day functioning of the college in close coordination with the vice principals, IQAC and non-teaching staff. Decentralization of decision making is done at every level. The Principal delegates power to the faculty and different Committees/Cell are constituted with a judicious mix of senior and junior faculty in the organization of various programmes. Students and Non-teaching staff are made members wherever they are related.

- Relevant issues are discussed in the meetings of the IQAC, Heads of Department meetings and staff meetings
- Appointment of staff is done through a duly constituted interview board following UGC Guidelines and policy of the Government of Meghalaya. Appointments are made strictly based on merit.
- IQAC facilitates the process for Career Advancements/placements of faculties.
- Service rules in print, is available in the IQAC office, and is available to all employees.

| File Description | Documents |
|---|---------------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Statutory and Voluntary Welfare measures taken by the college for teaching and non-teaching staff such as:

1. Working hours - 9.00 A.M. - 5.00 P.M. for non-teaching staff and more flexible timing for the teaching staff i.e., 6 hours/day
2. Infirmary facility - A full time qualified nurse is hired.
3. Canteen facility- Two canteens and one coffee stand shop are within the college campus.
4. Drinking water facility
5. Sanitation and washing facility- Separate washroom are provided for the ladies and gents, non-teaching staff and teaching staff of the college.

6. Maternity Leave - As per the State Government Order six months maternity leave is sanctioned for child birth and child care.

7. Recreational facility - Staff picnics are organized every year and Carrom Boards and TV are installed in the Teachers' Common Room.

8. Library facilities - Up to date textbooks and journals including e-resources are made available for the teachers

9. Staff quarter - Staff quarters for non-teaching staff are provided within the college Campus.

NPS for college post teachers and non-sanctioned non-teaching staff, CPF for sanctioned post teachers, Earned leave for Office Staff, Shillong College Employees' Welfare Fund for all college staff are other important welfare measures taken by the college.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

94

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for Teaching Staff includes Academic and Professional Performance Indicators, under criterions of Teaching, Learning and Evaluation related activities, which include reading or instructional material consulted and additional knowledge resources provided to students, use of participatory and innovative training-learning methodologies, updating of subject

content, course improvement, examination duties assigned and performed. Co-curricular, extension, professional development related activities include extension work or community service. Participation in corporate life is another criterion for assessment. In the category for research, publication and academic contributions, the teacher is assessed and API scores are allotted accordingly. Research projects, development of MOOCS, e-content and development of new and innovative courses and curricula, training courses such as Orientation /Refresher Courses, methodology workshops, soft-skill development programmes, FDPs, seminars organized or attended are also taken into consideration. This includes delivering invited lectures as Resource Person, Chairmanship at Conferences and Seminars. Teachers fill the ASAR forms given by IQAC and assessment for placement is conducted by the IQAC and screening committee as per the rules and regulation of the UGC. Non-teaching staff are promoted according to their seniority against the vacancies available. When there is a vacancy, the senior most staff is promoted to the vacant post.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The budgetary allocation for the College as a whole is projected at the beginning of every year and then approved by the Governing Body with provisions.

There is a Fund Allocation Committee which earmarks provisions of grants for different activities including Seminars etc.

Building Committee scrutinizes the proposals for expansion and construction works and recommends the allocation of fund accordingly.

Incomes and expenditures are closely monitored by the Accounts branch.

An internal audit is conducted annually by an appointed committee

comprising the teachers mostly from Commerce and Management department and also others.

The Governing Body has appointed a Chartered Accountant who along with his team conducts and verifies the audit and the audit is up to date as of now.

Accounting process of the college is now under the process of computerization with software being installed by a private organization, and the Staff is also being trained for the same. The major of institutional receipts and funding constitute:

- Grant-in-aid received from the Education Department, Government of Meghalaya. This comprises salary (100%) grants for all the posts sanctioned by the Government of Meghalaya.
- Tuition fees and other development fees collected from students.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College's budget is projected annually and approved by the Governing Body, ensuring allocations for various activities and

departments based on student strength and fees. A Fund Allocation Committee designates grants for activities like seminars, while the Building Committee reviews proposals for construction and expansion, overseeing Master Plans for all three campuses. The Accounts branch closely monitors income and expenditures, following a prudent purchasing policy with price comparisons and quotations. An internal audit, conducted by a committee of Commerce and Management faculty, ensures financial accountability. Additionally, a Chartered Accountant, appointed by the Governing Body, verifies audits and provides Utilization Certificates for UGC and other grants. The Government of Meghalaya's Director of Local Accounts also audits Grants-in-aid periodically, with no significant discrepancies reported. Financial records, audits, and grant utilization are meticulously maintained. The College is transitioning to a computerized accounting system with staff training underway. No major deficits have been recorded, allowing surplus funds to be used for staff and student welfare. UGC grants support book purchases, general development, and construction activities.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC provides a structured framework to align the College's vision and mission with well-defined goals and objectives. These are implemented by the Management through various academic and non-academic units, bodies, and committees, each governed by its constitution. Upholding the pedagogical philosophy of the Founding Fathers, the IQAC ensures quality across internal and external domains.

Between 01-11-2021 and 15-11-2021, the IQAC strengthened the Data Validation and Verification process and conducted an Academic and Administrative Audit (AAA) to assess institutional performance and suggest improvements in research, teaching, administration, and extracurricular activities. It plays a key role in implementing NEP 2020 and has facilitated multiple publications, including four ISBN books and a peer-reviewed journal.

The IQAC continuously enhances teaching-learning infrastructure, develops MOOCs and e-content, and supports LMS and ICT integration. It has introduced new PG programmes, including Khasi in 2022. Systematic Data Capture is in progress to aid NAAC preparation, alongside phase-wise computerization and MIS development, with online admissions and fee payments operational since 2020. Additionally, the IQAC focuses on student mentoring, satisfaction surveys, entrepreneurship, environmental awareness, and has initiated MoUs with HEIs, hospitals, and professional bodies to foster academic collaboration.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching and Learning reforms:

- Class routines are revised every year to accommodate maximum hours for class room teaching.
- More practical classes have been included in the routine for Science departments so that the students may be provided with intensive care and individual interaction.
- The Library is conducting awareness for all students on how to register and accessed e-resources and teachers are equipped to teach in blended mode.
- All science laboratories including computer lab have been extended and renovated with provisions for ICT based teaching-learning.
- Staff meeting of the Faculty members of the College conducted twice in a year also contributes to the new strategies in Teaching and Learning processes.
- Extra emphasis is laid on continuous internal assessments, assignments, and evaluation, and also presentation of seminars, project works, case studies etc. by the students, particularly for the final year degree students.

- Departments arrange field trips, study tours within the State and outside to enhance exposure

- A new building with additional classroom to accommodate the increase number of students and improve the teaching learning process and also a training/multipurpose room is set for add on courses and training programmes. The computer laboratory is extended to accommodate more number of computers for students access in teaching -learning.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concerns that women have to be equipped with the capacity to act

and impact has been well recognized by the college. Hence the college initiated measures to promote gender equity in the campus. NEP 2020 stresses on women empowerment and UGC also has emphasized the setting up of women's Study Centres /Women's Cell to promote women's development since the 80's. More importantly, it is reflected for the first time in the planning process wherein the objective of the Eleventh Plan "towards faster and more inclusive growth" recognizes the differential needs of all women and attempts have been made to guarantee their rights and entitlements to ensure their capacity building. Shillong College established the Women's Cell, 3rd of April, 2009

Following the mandate of the UGC the 'Gender Equality Monitoring Cell,' Shillong College was formed in 2014 to sensitize the constituencies of the college towards the Constitutional & Supreme Court mandate of prohibition of gender discrimination at work place. 'Gender Equality Monitoring Cell', prevent gender discrimination, by promoting gender amity, deal with cases of gender inequality, aiming at ensuring support services to the victimized and termination of the harassment, recommend appropriate punitive action against the guilty party to the Principal.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://shillongcollege.ac.in/wp-content/uploads/2025/7.1.1.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The college has made provisions for segregation of waste at the source by providing separate bins for biodegradable and non-biodegradable waste. These wastes are then taken by the municipal waste collection unit for disposal. Posters on waste segregation were designed by Green Campus Development Committee and placed at the main entrance. A simple compost pit for managing biodegradable waste from the hostel was constructed.

E-waste management: Regarding E-waste management, the college in the year 2019 has assigned a staff to look after the e-wastes generated by the college. The assigned staff has to collect all the unused or non-functioning electronic items from the laboratories, college office, classrooms, etc and store them properly. When there are enough wastes, contacts were made to recycling centre for collection. In 2023, the College recycle 590 kg of E-waste under Karo Sambhav

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

| | |
|---|-------------------------------------|
| <p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants | <p>D. Any 1 of the above</p> |
|---|-------------------------------------|

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| | |
|---|-------------------------------------|
| <p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p> | <p>D. Any 1 of the above</p> |
|---|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

| | |
|--|-------------------------------------|
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.</p> | <p>C. Any 2 of the above</p> |
|--|-------------------------------------|

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has students and staff belonging to different communities with different caste affiliations and professing diverse faiths .To develops the emotional bond, affinity and tolerance among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management to generate a feeling of oneness and social harmony. The college celebrates the essence called India through music, dance, theatre, folk traditions, performing arts, paintings and writings that are known, as the 'Intangible Cultural Heritage' (ICH) . Departments organize talks, field trips, and webinars on many issues. Besides academic and cultural activities, the institution has built infrastructures for a variety of sports activities for the physical development of the students and students' common room where students can meet and gain social acceptance. Cells/committees such as gender equality and monitoring cells and equal opportunity cell has been constituted by the institution to ensure tolerance and harmony among students from various backgrounds, NSS conducts cultural exchange programme at national and regional level. This way the institution invests its efforts and initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio -economic, and other diversities.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Provide weblink to :

- Details of activities that inculcates values; necessary to render students into responsible citizens.
- Any other relevant information.

The institution sensitizes the students and the staff to the constitutional obligations about values, rights, duties and responsibilities and constantly works towards nurturing them as better citizens of the country through the curriculum and extra-curricular activities. Throughout the year, many programmes are organized and conducted by different departments such as talks or lectures on meaning of inter-generational solidarity and its sociological impact at the family level, and Signature Campaign programme on Accessible Transportation for person with Disabilities. The NCC, NSS, Rangers and Rovers, and other cells and committees are also involved in organizing programmes such as competitions, flag hoisting during national festivals, pledge taking ceremonies, voters Awareness Programmes, social service and so on, which inculcates values to become responsible citizens of the country. Students are encouraged to participate in all such events to strengthen the feeling of brotherhood and strengthen social relationship amongst others. The institution takes pride in raising successful leaders among the students by conducting the Student Council election every year. The elected representatives assume the leadership role and delegate the responsibilities of organizing college programmes with the support of other student volunteers.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Provide web link to :

- Annual report of the celebrations and commemorative events for the last (During the year)
- Geo tagged photographs of some of the events
- Any other relevant information

The institute takes pride in celebrating many events and commemorative days on an annual basis namely:

- Independence Day and College Foundation Day - Flag hoisting is celebrated on 15th August, 2023 in the college premises.

- As part of the Swachta Hi seva Campaign, NSS Shillong College and Swachh Bharat (Cleanliness) Committee Shillong College conducted a cleaning Drive on 29th September, 2023 in the college premises.
- As part of the observation of Mera Mati Mera Desh - Amrit Kalash Yatra, NSS Shillong College conducted awareness programmes on 13th October, 2023.
- The NSS Unit, Shillong College, observed World No Tobacco Day- Rally and Signature Campaign on 17th May 2024.
- NSS Unit, Shillong College, observed the 8th International Day of Yoga on the 21st June, 2023 by organising a Yoga Workshop and Yoga exercises.
- Epledge campaign titled 'Say yes to life, No to Drug' in observation of International Day against Drug Abuse and Illicit Trafficking 2024, organized by Swasth Bharath (Health care) cell, Shillong College in collaboration with District Social welfare, East Khasi Hills, Shillong on 26th June, 2024

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Strengthening Entrepreneurship Development: Since 2013, Shillong College has been promoting entrepreneurship via its Entrepreneurship Development Cell. The Cell seeks to cultivate an entrepreneurial mindset among students, motivating them to be creators of jobs. It provides education and support to students in recognizing business prospects, managing resources, and obtaining funding and market access. It has notably worked with PRIME Meghalaya to create the Entrepreneurship Promotion and Development Programme (EPDP) and an incubator, which improves access to credit, technology, skills, and mentorship. These initiatives provide students with mentorship to turn their innovative concepts into thriving enterprises, thus bolstering the state's entrepreneurial ecosystem.

2. Shillong College Employees' Welfare Scheme 1995:The Shillong

College Employees' Welfare Scheme, 1995, was established to provide financial benefits to employees in recognition of their contributions to the college's development. To achieve this, the college generated a substantial surplus through efficient financial management from sources beyond government grants or student tuition fees. The Governing Body framed the scheme on 23-10-1995, and it became effective from 01-01-1995. This initiative ensures employee welfare while operating independently of government aid regulations, reflecting the institution's commitment to supporting its staff for their dedicated service.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college had its genesis in a particularly pressing historical situation. Thus, on 15th August, 1956, the institution was born of the need to cater to the educational needs of the marginalized. Led by a few dedicated intellectuals of the capital city Shillong, under Shri. S. C. Datta the Founder-Principal collegiate education at low cost was made accessible to every section of the society.

The Mission of the college was "To provide quality education and skill development for the students to serve the society committed into the moral, secular, and scientific and nation -building virtues."

The growth has been all round and the Institution was awarded Grade 'A+' with a CGPA of 3.33 in a progressive score.

The Institution provides various opportunities for the all-round development of students. These include relevant academic programmes as well as co-curricular activities through cells, clubs, linkages and associations, NCC and NSS, Shillong College Academic Society and sports and culture. The college constantly endeavours in moulding and shaping the students as good citizens with qualities of mind and heart showing commitment towards the community in which they live and promote National Integration.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. Implementation of NEP2020 in Phase manner.
2. Increase enrollment of the college.
3. Enhancement of infrastructure facilities for smooth functioning of Vocational Training Courses which is an integral part of NEP 2020.
4. To improve student teacher ratio.
5. To organize seminar, workshop and faculty development programme for equipping the faculties.