

HA

Office Copy

Peer Team Report
on
Institutional Re-accreditation
of

SHILLONG COLLEGE
SHILLONG, MEGHALAYA

Dates of Visit: 05th – 07th AUGUST, 2010.

NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL

P.O. Box No. 1075, Nagarbhavi, Bangalore -560072, INDIA

PEER TEAM REPORT ON
Institutional Re-accreditation
Shillong College, Shillong, Meghalaya

Section I : GENERAL	Information
1.1 Name & Address of the Institution	Shillong College, Shillong, Meghalaya
1.2 Year of Establishment	1956
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties / Schools :	3 (Science, Arts, Commerce and Management)
• Departments / Centres :	21
• Programmes / Courses offered :	U.G.- 22, P.G. – Nil, Ph.D. – Nil, Others – 03 Total = 25
• Permanent Faculty Members :	Permanent :89, Temporary 8: Total = 97
• Permanent Support staff:	Non-teaching – 34, Technical – 4 Total = 38
• Students :	1972
1.4 Three major features in the institutional context (As perceived by the Peer Team) :	<ul style="list-style-type: none"> • Co-educational under graduate college nearing diamond Jubilee, catering to the needs of local community in Shillong in Meghalaya and affiliated to NEHU, Shillong. • Provides BBA, BCA, B. Sc. (Comp. Sc.) and B. Sc. (Microbiology) programmes as self-financing courses • Secular college promoting educational needs of three major tribal groups and local minority language groups.
1.5 Dates of visits of the Peer Team (a detailed visit scheduled may be included as annexure) :	August, 05-07, 2010
1.6 Composition of the Peer Team which undertook the on-sight visit :	
Chairperson :	Prof. K. Kunhikrishnan
Member Coordinator :	Dr. V. N. Magare
Member :	Dr. Siddhartha Gupta
NAAC Officer :	Dr. Ganesh Hegde

Kunhikrishnan
7.8.10

Section II : CRITERION WISE ANALYSIS	Observations (Strengths and / or Weaknesses) on Key-Aspects
2.1. Curricular Aspects :	
2.1.1 Curricular Design and Development :	<ul style="list-style-type: none"> • Being an affiliated college, offers programmes prescribed by the university. • Vision and mission are clearly stated and communicated and the academic programmes offered are in line with vision and mission. • Three value added programmes (COP) offered.
2.1.2 Academic Flexibility :	<ul style="list-style-type: none"> • Limited academic flexibility. • The college offers Undergraduate programmes in science, arts and commerce streams. • University pattern followed.
2.1.3 Feedback on curriculum :	<ul style="list-style-type: none"> • Informal feedback from various stakeholders collected. • Feedback is to be systematized.
2.1.4 Curriculum Update :	<ul style="list-style-type: none"> • The syllabi are revised once in five years by the University. • Core values and curriculum needs to be focused.
2.1.5 Best Practices in Curricular Aspects (if any) :	<ul style="list-style-type: none"> • Introduction of BBA/BCA/B.Sc (Comp. Sc) and B.Sc (Microbiology) Courses and value added programmes.

Almeida
7.8.10

2.2. Teaching, Learning and Evaluation :	
2.2.1 Admission Process and Student Profile :	<ul style="list-style-type: none"> • Promoting access to tribal groups. • Admission process is announced through news papers, prospectus, website and is transparent. • Admission based on predetermined criterion of cut off marks.
2.2.2 Catering to the diverse needs :	<ul style="list-style-type: none"> • Tutorials to be started. • Identification of slow and advanced learners to be initiated. • Bridge courses and remedial programmes to be started.
2.2.3 Teaching-Learning Process :	<ul style="list-style-type: none"> • Project-based learning methods adopted. • Academic calendar provided. • Lecture method coupled with limited ICT.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> • Good strategies for teacher development. • Teachers to be encouraged to take up research degree programmes.
2.2.5 Evaluation Process and Reforms :	<ul style="list-style-type: none"> • Evaluation method on annual exam pattern. • Evaluation process as per University rules.
2.2.6 Best Practices in Teaching, Learning and Evaluation	<ul style="list-style-type: none"> • Computer centre for computer literacy among students and staff.

Vicunas
7.8.10

2.3. Research, Consultancy and Extension :	
2.3.1 Promotion of Research :	<ul style="list-style-type: none"> • Research base is limited being a UG College. • A research committee formed for research activity. • Budgetary provisions for research provided.
2.3.2 Research and Publication Output :	<ul style="list-style-type: none"> • Limited number of research publications by faculty during re-accreditation period. • 4 minor research projects funded by UGC. • More minor and major research projects may be undertaken. • Collaborative research may be encouraged.
2.3.3 Consultancy:	<ul style="list-style-type: none"> • May be initiated.
2.3.4 Extension Activities:	<ul style="list-style-type: none"> • Some extension activities such as adoption of village through NSS, NCC, YRC Units. • NSS/NCC Units for men and women. • Community outreach programmes be undertaken.
2.3.5 Collaborations :	<ul style="list-style-type: none"> • Initiatives may be taken for MOUs and MOCs with other institutions / organizations.
2.3.6 Best Practices in Research, Consultancy and Extension	<ul style="list-style-type: none"> • College has an academic society active in organisation of seminars and publications.

Handwritten signature
7-8-10

2.4. Infrastructure and Learning Resources:

2.4.1 Physical Facilities for learning :	<ul style="list-style-type: none">• The College has physical infrastructure, laboratories, library & conference hall and is centrally located.• A well managed library, computer resource-centre and laboratories.• Very limited physical space for future development.
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none">• A separate budget is allocated for maintenance of infrastructure.• AMC for maintenance of instruments and computers may be adopted.• Cleanliness of the campus is appreciable.
2.4.3 Library as a Learning Resource:	<ul style="list-style-type: none">• The college library has an Advisory Committee.• The college library has OPAC.• Internet facility for students, reprographic facility provided and has 6000 titles and 28,000 volumes.
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none">• 83 computers in the computer centre.• ICT enabled learning to be provided.
2.4.5 Other Facilities :	<ul style="list-style-type: none">• Other facilities include staff rooms, rest rooms for girls and faculty, vehicle parking shade, water purifier, canteen etc.• Sports facilities are provided.• Health care centre / medical facility on campus.• Hostels for girls under construction.
2.4.6 Best Practices in the Development of Infrastructure and Learning Resources	<ul style="list-style-type: none">• Maintenance of infrastructure and a good academic ambience on the campus.

K. K. K.
7.8.10

2.5. Student Support and Progression:	
2.5.1 Student Progression:	<ul style="list-style-type: none"> • Dropout rate is nominal. • 45% of students proceed for higher studies and employment. • Results at the University end- examinations are appreciable. • Records of students' placement not available.
2.5.2 Student Support:	<ul style="list-style-type: none"> • Government scholarship is available to large student's community. • College management gives merit scholarships. • Counseling and placement provided.
2.5.3 Student Activities:	<ul style="list-style-type: none"> • Active Alumni Association that involves in various activities of the institution. • College magazine published every year. • Students are active in cultural and sports activities.
2.5.4 Best Practices in Student Support and Progression :	<ul style="list-style-type: none"> • Very positive faculty – student relationship.

Uccus
7-8-10

2.6. Governance and Leadership:

2.6.1: Institutional Vision and Leadership	<ul style="list-style-type: none">• Vision, mission and goals are widely accepted by local community.• Principal is the key person to provide leadership in academic and administrative matters.
2.6.2: Organizational Arrangement	<ul style="list-style-type: none">• Administration is decentralized with many committees for smooth functioning.• Mechanism exists for grievance redressal.
2.6.3 Strategy Development and Deployment:	<ul style="list-style-type: none">• Regular interaction of management with staff.• Perspective plans not visible.• Action plan for future development be undertaken with long term perspective.
2.6.4 Human Resource Management :	<ul style="list-style-type: none">• Effective performance assessment mechanism for faculty.• Specific complaints are attended.• Seed money for research be provided.
2.6.5 Financial Management and Resource mobilization :	<ul style="list-style-type: none">• Regular audit of accounts.• Adequate operational budget be prepared.• Accounting system be computerized.
2.6.6 Best Practices in Governance and Leadership (if any) :	<ul style="list-style-type: none">• Staff Cooperative Society providing good financial support to staff.• Rs. 2 lakh given by management to employees and faculty at the retirement.

U...
7.8.10

2.7. Innovative Practices :	
2.7.1: Internal Quality Assurance System (IQAS) :	<ul style="list-style-type: none"> • IQAC established. • Quality enhancement programmes to be strengthened.
2.7.2: Inclusive Practices :	<ul style="list-style-type: none"> • A large number of girl students are admitted. • Special counseling & soft skill development programme are offered to the students. • Basic facility for differently abled to be provided. • More than 90% tribal and minority language students.
2.7.3: Stakeholder Relationship :	<ul style="list-style-type: none"> • Alumni association very active. • All the stakeholders namely, students, parents & community meet frequently and involvement is highly positive and noticeable.

U...
 7-8-10

Section III : OVERALL ANALYSIS	Observations (Please limit to five major ones for each and use telegraphic languages) (it is not necessary to denote all the five bullets for each)
3.1 Institutional strengths :	<ul style="list-style-type: none"> • Clear vision, mission, goals and objectives. • The institution caters to the needs of local society. • Conducive atmosphere for teaching-learning. • There are good relationships among the stakeholders – the management, faculty, staff, students, parents, alumni and the local community. • Good reputation established in local community.
3.2 Institutional weaknesses :	<ul style="list-style-type: none"> • University responsible for curriculum design and development. • No Major research project undertaken. • Non-availability of collaborative research & inter disciplinary orientation. • No facility of boys' hostel. • Very limited physical space for future expansion • No PG programmes.
3.3 Institutional challenges :	<ul style="list-style-type: none"> • Preparation for the changing education scenario and competitive higher education environment leading to better student progression. • Preparation of action plan towards realization of its vision and mission within a time frame and its implementation strategies. • Evolving strategies for attracting students to the programmes offered by the college- both from within and outside the state. • Attracting and retaining well qualified and competent faculty. • Attempts for resource generation by external funding.
3.4 Institutional opportunities :	<ul style="list-style-type: none"> • Introduce job oriented courses. • UG level subjects like Commercial Geography, Military Sciences, Anthropology/Social work, Psychology be started. • Introduce P.G. courses in emerging areas. • Promotion of research culture in departments. • More Value added courses funded by UGC be introduced.

Handwritten signature
7.8.10

Section IV : Recommendations for Quality Enhancement of the Institution

- New UG and PG Programmes and diversification of the existing programme in locally relevant subjects.
- Need-based short term career oriented programmes along with the existing courses may be introduced (like Home management, Vermi-composting, Mushroom cultivation, Entrepreneurship development, Hospitality management, Micro-financing, Tax and planning, Multimedia, Mass communication, e-Journalism/ publication, Fashion technology, Music & fine arts).
- Strengthening of computer and internet facility and their free access in the departments, library and across the campus.
- Library and reading room facilities may be expanded.
- Teachers may be encouraged to pursue research and submit research proposals with inter disciplinary orientation.
- Major projects be undertaken with external funding.
- Linkages with other institutions (MOU, MOC etc.), may be explored for collaborative teaching, research and consultancy.
- Administration be computerized.
- To adopt measures for more resource generation and resource mobilization.
- Stress on preservation of local ethnic identity and culture and activities focusing on the regional culture.
- Student common facilities to be enhanced.
- College may strive to achieve Autonomous status.

I agree with the observations of the Peer Team as mentioned in this report.

Seal of the Institution



Signature of the Head of the Institution

Principal
Shillong College
Shillong, Meghalaya

[Handwritten Signature]
07/08/10

Principal
Shillong College
Shillong.

Peer Team

Name	Designation	Signature with date
Prof. K. Kunhikrishnan	Chairperson	<i>[Handwritten Signature]</i> 7.8.10
Dr. V. N. Magare	Member Coordinator	<i>[Handwritten Signature]</i> 2/8/10
Dr. Siddhartha Gupta	Member	<i>[Handwritten Signature]</i> Siddhartha Gupta - 7.8.10
Dr. Ganesh Hegde	NAAC Officer	

Place : Shillong

Date: 07-08-2010



राष्ट्रीय मूल्यांकन एवं प्रत्याभूति परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

प्रो. एच. ए. रंगनाथ
निदेशक

Prof. H.A. Ranganath

Director

FASc, FNASc, FEAL, FNA.,

NAAC/RAR/EC-53/65/2010/

September 06, 2010

The Principal
Shillong College
P.O. Laitumkharah
Shillong - 793003
Meghalaya

Dear *Principal*,

Greetings of Quality from NAAC.

I am glad to inform you that the outcome of the Re-accreditation exercise of your institution has been processed and approved by the Executive Committee of NAAC and your institution has been *Accredited* for a further period of five years with a CGPA of 2.92 on a four point scale at B *Grade* valid from 04/09/2010. The provisional certificate of accreditation will be sent to you shortly. However, the original certificate of accreditation with the quality profile will be presented to the heads of accredited institutions during the "NAAC Accreditation Awards Ceremony" to be convened in due course. I am sure the detailed peer team report given to you already by the peer team will enable the institution to initiate further quality enhancement measures.

With best wishes,

Yours sincerely,

(H. A. Ranganath)

Received
13/09/10

GA