

IQAC Meeting dated 14th November, 2018 at 2.00 PM.

Sl. No.	Minutes of Discussion	Suggestions/Action Taken	Status
1.	Confirmation of minutes of the previous meeting	Minutes confirmed	-----
2.	Report of IQAC on Action taken	<p>Two international conferences had been organized in 2016 and 2017, a Seven Day National Workshop on Research Methodology held on 7th-13th June 2017, besides a number of other programmes.</p> <p>The college has been able to come up with a number of publications including a Peer Reviewed Annual Inter-Disciplinary Journal entitled "<i>Echoes from the Hills</i>", (editorial board) with ISSN No. 2581-5253 registered under the Registrar National Press of India, New Delhi, RNI No. MEGENG/2017/74583.</p> <p>Provisional Affiliation to start PG Department in MA English has been received and has been started from academic session 2018-19 (Letter dated 25th July, 2018).</p> <p>The process for starting the Botanical Garden in the Campus and steps for Green Campus has been initiated.</p> <p>The process for upgrading and maintenance of ICT equipment's in classrooms is underway and measures for strengthening feedback mechanisms, academic audit are in the process.</p>	<p>Done</p> <p>Continuous process</p> <p>Continuous process</p> <p>Continuous process</p> <p>Continuous process</p>
3.	Academic Matters	<p>To pursue/follow-up the college application for PG in Entrepreneurship.</p> <p>To pursue/follow-up the starting of other PG Courses in Khasi for which the concerned department has started the process and in other subjects like Sociology.</p> <p>To pursue withaffiliatinguniversity regarding granting of affiliation for the different UG Courses for which the college has applied such as Bachelor of Physical Education and Sports.</p> <p>IQAC to look into the matter of placement for teachers in the college sanctioned posts -- its feasibility in terms of the various criteria that has been prepared.</p> <p>To enhanced the total budget for research funded by the college to Rs 4 lakhs only annually from the existing</p>	<p>Continuous process</p> <p>Continuous process</p> <p>Continuous process</p> <p>DONE</p>

		Rs 2 lakhs only. The amount to be allotted for research proposals submitted to be enhanced to Rs 50,000/- for all streams (Arts/Science/Commerce/Professional Courses). The IQAC and the Research, Innovation and Publication Cell to look into the details of the matter such as revision of guidelines for acceptance of research proposals submitted.	Budget allocation for research and project proposals have been revised with effect April 2019.
4.	Adoption of quality mechanisms for IQAC as the College prepares for the NAAC Cycle according to the Revised Assessment & Accreditation Framework (RAAF).	Improve the functioning of IQAC office and to provide necessary expertise & assistance to ensure proper collection of data and analysis while preparing for the 4 th Cycle. Up gradation and improvement of internet connectivity in the campus. To appoint an office assistant in IQAC with expertise in computer for smooth functioning. To organized a training programme for the non-teaching staff to improve office automation. The Vice Principal (Professional Courses) to be the convener of the same. Dr. K. D. Ramsiej Principal & Chairperson, noted that the preparation would involve expenditures and suggested that an initial amount of Rs 30, 000, 00/- (rupees thirty lakhs only) be sanctioned for the NAAC process.	Continuous process Done Done Done Done (Governing Body Resolution date 7 th December 2018).
5.	Skill development & Entrepreneurship	Strengthening of programmes conducted by the Entrepreneurship Development Cell & other extension activities. The IQAC coordinator to do the needful.	Done



Dr. K. D. Ramsiej
Principal & Chairperson



Dr (Mrs.) E. Kharkongor
Coordinator