

Minutes of IQAC meeting dated 16th June, 2018 at 2.00 PM

Sl. No.	Minutes of Discussion	Suggestions/Action Taken	Status
1.	Report of IQAC	A brief report highlighting the different initiatives and measures that have been facilitated by IQAC for quality enhancement and sustenance was presented by the coordinator. The report was accepted by the House.	-----
2.	Discussion on the report	<p>IQAC to continue its task to facilitate departments and others in completing/organizing programs and adopt mechanisms for improvements.</p> <p>IQAC & the Website and ICT Development Committee will oversee the overall installation of ICT equipment's and maintenance of the same.</p> <p>IQAC & Website and ICT Development Committee to organize training programmes on ICT usage for the teaching faculties.</p> <p>IQAC was entrusted to oversee the proper arrangements of the stage in the conference hall as well as the newly constructed multipurpose hall in the new academic block.</p> <p>Principal will convene a meeting with Shillong College Academic Society to ensure its functioning.</p> <p>Principal noted that the College has been acknowledge to be energy surplus with the installation of solar energy panels in the campus as indicated in the minutes of the meeting between the Principal and officials of MePDCL. College will be given a certificate from the corporation for this achievement.</p>	<p>DONE</p> <p>Training on Capacity Building on ICT for faculties held on 29th April to 2nd May, 2019.</p> <p>DONE</p>
3.	Preparation of AQAR	IQAC coordinator to continue the process and seek assistance from all whenever required.	Continuous process
4.	Revised NAAC Parameters -RAAF	Departments to be sensitized about the RAAF and IQAC to create awareness and initiate the process.	Continuous process
5.	Academic audit	Format for Academic Audit prepared by the IQAC was presented and discussed. IQAC should consult other external members on academic audit and to have consultation meeting on the same.	Ongoing

6.	Orientation program for fresher's	IQAC to play a leading role in the orientation program for fresher's and brief them about the NAAC process.	Continuous process
7.	Organizing Seminar/ Conference	IQAC to organize Conference/Seminar to sensitized HEI's about the NAAC's revised Assessment & Accreditation Framework (RAAF). Principal suggested to contact resource persons from NAAC, Bangalore and IQAC to do the needful.	DONE IQAC organized a Two Day National Conference on " NAAC Revised Accreditation Framework: Challenges and Opportunities with Special Reference to the North Eastern Region ". On 23 rd -24 th August, 2018. Dr K.R Vishnu Mahesh, Assistant Director, NAAC, Bangalore was the key note speaker and resource person.



Dr K. D. Ramsiej
Principal



Dr (Mrs.) E. Kharkongor
IQAC Coordinator