



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SHILLONG COLLEGE
Name of the head of the Institution		Dr. MALAY DEY
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03642224903
Mobile no.		7005065598
Registered Email		shillcoll@yahoo.co.in
Alternate Email		iqac.sc@gmail.com
Address		Shillong College, Boyce Road, Laitumkhrah
City/Town		Shillong
State/UT		Meghalaya
Pincode		793003

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. (Mrs.) E. Kharkongor
Phone no/Alternate Phone no.	03642224903
Mobile no.	9402554445
Registered Email	iqac.sc@gmail.com
Alternate Email	iqac.sc@shillongcollege.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://shillongcollege.ac.in/naac/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://shillongcollege.ac.in/wp-content/uploads/2020/ACADEMIC%20CALENDER%2020-21.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.60	2003	16-Sep-2003	16-Sep-2008
2	B	2.92	2010	04-Sep-2010	03-Sep-2015
3	A	3.06	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	16-Jun-2004
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
IQAC created awareness and sensitized faculties of the college and from various colleges of the state about NAAC Assessment according to the RAAF during the Two Day National Seminar on	23-Aug-2018 2	68
Enhancing ICT Based Teaching- learning.	29-Apr-2019 4	69
Interaction with Conveners, Jt.Conveners, Teacher	25-Jun-2019 1	41
Interaction with teaching departments to sensitize faculty members on preparation of NAAC, RAAF and Mentoring.	08-Apr-2019 4	102
Regular Meetings of IQAC	16-Mar-2019 1	17
Regular Meetings of IQAC	13-Dec-2018 1	9
Regular Meetings of IQAC	14-Nov-2018 1	10
Regular Meetings of IQAC	16-Jun-2018 1	10
IQAC improved and revised the guidelines for college funded research projects to ensure quality and publication of the research projects undertaken by faculties.	01-Apr-2019 1	250
Facilitating the placements for career advancement of faculties.	17-Apr-2018 98	13
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Internal Quality Assurance Cell, Shillong College	Two Day National Conference on NAAC Revised Accreditation Framework: Challenges and	VAF(CM Fund)Letter No. DPL.13/2012-13/Pt-III/1067-70 Dated: 08/08/2018	2018 2	150000

	Opportunities with Special Reference to the North Eastern Region			
Internal Quality Assurance Cell, Shillong College	Two Day National Conference on NAAC Revised Accreditation Framework: Challenges and Opportunities with Special Reference to the North Eastern Region	ICSSR, NERC, NEHU. Letter no- 4.717/NERC/SEM/2018-248 Dated: 13/08/2018	2018 2	40000
IQAC & Shillong College Central Library, Shillong College	Two Day International Conference on Bridging the Digital Divide- Role of Libraries and Conference With special Reference to The North Eastern Region'	VAF(CM Fund) Letter no-DPL.13/2012-13/PT-11/914-17 Dated: 19/07/2018	2018 2	300000
IQAC & Shillong College Central Library, Shillong College	Two Day International Conference on Bridging the Digital Divide- Role of Libraries and Conference With special Reference to The North Eastern Region'	ICSSR,NERC,NEHU Letter No-F.No. 4.709/NERC/Int. Conf./2018-164 Dated: 10/07/2018	2018 2	60000
Khasi Department	One Day Seminar on "Haba Im Ka Ktien Im Ka Jaitbynriew"	VAF(CM Fund) Letter No-DPL.13/2012-13/Pt/II/1182-85-A Dated 4th September 2018	2018 1	100000
Shillong College	Grant in Aid	State Government	2018 365	98302906
Shillong College	RUSA Infrastructure Grant.	RUSA	2016 1095	5000000
Internal Quality Assurance Cell,	Two Day National Conference on	RUSA/ADM/INFRAGRANTS/SC/28/2016-17/66 Dated:	2018 2	150000

Shillong College	NAAC Revised Accreditation Framework: Challenges and Opportunities with Special Reference to the North Eastern Region	29/08/2017		
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	800000
Year	2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<p>1. Focus on organising International/National, Regional and State level Seminars, Conference, workshops, faculty development programmes, trainings etc. which are participated by renowned academicians from the country and abroad, policy makers, faculty, research scholars and others from all over the country which have greatly benefitted not only the college but the State and the country in general.</p> <p>2. Catalyst for Research, Innovation Publication: Revising improving the guidelines/criteria for college minor research project and enhancement of the total fund allocation from Rs 2 lakhs to Rs 4 lakhs per annum. The categories for the award of project are teacher's project and teacherstudent project. The intention for these two categories is to promote research not just amongst the faculty but to imbibe the same in the students as well. With effect from April 2019 a maximum of Rs 50,000 can be availed for one research project.</p> <p>3. The IQAC has spearheaded various publications and one of its significant contributions is the publication of the Interdisciplinary Journal "Echoes from the Hills" with ISSN: 25815253 (print) first released on the 24th July 2018. The 3rd Edition of the journal with the sub theme entitled "Sustainable Development - Possibilities and Challenges" will be released shortly.</p> <p>4. Continued focus on improving</p>

teaching learning infrastructure and ICT equipments and their maintenance for quality enhancement. Moreover, IQAC is striving for the introduction of PG Courses in other subjects. Notably, the college has applied for the introduction of M.A. in Khasi and application for this has been submitted to the affiliating university. 5. The IQAC has started the process of systematic Data Capture to enable the college to prepare for NAAC according to the RAAF and aim for complete computerization of all academic and administrative work including the admission process. 6. Develop student mentoring system, conduct Student Satisfaction Survey, systematic and concerted efforts for entrepreneurship, promoting environmental consciousness and Green Campus campaign, promoting student's participation in co curricular and other activities that impart leadership training and universal values.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>1. Organizing Seminars/Conferences/ Workshops/Training and others.</p>	<p>1. One Day Seminar on "Haba Im ka Ktien Im Ka Jaitbynriew" organised by the Department of Khasi in collaboration with Khasi Authors Society sponsored by VAF(CM's Fund) was held on 4th August 2018. 2. Commemorating Librarian's Day, Shillong College Central Library organized a Book Fair -cum Sale on the 9th 10th August, 2018 in the Campus. 3. Two Day National Conference on "NAAC Revised Accreditation Framework: Challenges and Opportunities with Special Reference to the North Eastern Region" organised by IQAC, Shillong College held on 23rd and 24th August 2018 sponsored by RUSA, VAF(CM's Fund), ICSSR, NERC, NEHU. 4. Two Day International Conference on Bridging the Digital Divide Role of Libraries and Information Centres with special Reference to the North Eastern Region" organised by Shillong College Central Library with IQAC held on 5th and 6th September 2018 sponsored by VAF(CM's Fund) and ICSSR,NERC,NEHU . 5. The Department of Computer Science Applications organized a One Day HandsOn Workshop on 'Cyber Security and Ethical Hacking' to celebrate the annual event SC Tech Zest 2018 on 15th September, 2018. Shri A. Chettri from North Eastern Police Academy, Umsaw was the resource person for the event. 6. A Capacity Building Workshop on Basic Knowledge, MS Word, Power Point Presentation and Internet Skill to</p>

enhance ICT Based Teaching learning for all faculties was organised by the Website and ICT Development Cell from 29th April to 2nd May 2019. 7. Shillong College Academic Society in collaboration with Tata Institute of Social Sciences(TISS), Guwahati organised a one day Seminar on "Changing Landscapes and Skill Ecosystem for Employability and Career Growth" on 26th March 2019. This program was attended by 6th Semester students fro all streams. 8. The IQAC and Entrepreneurship Development Cell, Shillong College organised a programme to highlight the opportunities for availing NAROPA Fellowship for M.A in Entrepreneurship at HEMIS, Ladakh, India on the 28th March 2019. The programme was attended by 6th Semester Students. 9. A Talk on Mentoring was organized by the Department of English and IQAC Shillong College on 20th May 2019. 10. Orientation Programme for the First Semesters was organised on 17th June 2019 by the Information Career Guidance Cell (ICGC) and IQAC. In this programme three alumnus of the college: Shri R.G Lyngdoh, Former Home Minister, Govt of Meghalaya, Dr R. Syngkon, Assistant Professor, NEHU, and Shri F.Lamera, Assistant Professor, St Anthony's college were resource persons. 11. National Statistics Day is observed on the 29th June 2019. The Department of Statistic, Shillong College organised poster competition and Awareness Programme on The Significance of Statistics: the Contributions of Legendary P.C Mahalanobus: the Father of Indian Statistics and the 28th June 2019 in the college premises.

2. Publication

1. Proceedings of Two Day International Conference on "Bridging the Digital Divide- Role of Libraries and Conference with special reference to North Eastern Region" held on 5th -6th September 2018. 2. Second edition of the Peer Reviewed Annual Inter Disciplinary Journal entitled "Echoes from the Hills", Volume II (editorial board) with ISSN No. 2581-5253 registered under the Registrar National Press of India, New Delhi, RNI No. MEGENG/2017/74583 was released on 21st December 2018. 3. One ISBN publications are in the press and scheduled to be

	<p>released shortly. 4. A Publication "Research Methodology" by IQAC & Research Innovation and Publication Cell on the theme with ISBN is in the process. 5. College Publication - Annual Magazine, NSS Magazine including departmental magazines/newsletters by various departments.</p>
<p>3. Affiliation of courses/ subjects /academic programmes</p>	<p>The College Development Council of the University has conducted inspection of the college for provisional/permanent affiliation and permission for opening of courses as detailed below: 1. B.Sc. (Honours) Microbiology - Provisional Affiliation obtained for a period of three years with effect from academic session 2016-17 to 2018-19. 2. B.C.A. (Honours) - Provisional Affiliation obtained for a period of three years with effect from academic session 2016-17 to 2018-19. 3. B. Sc. (Honours) Statistics - Provisional Affiliation obtained for a period of three years with effect from academic session 2016-17 to 2018-19. 4. Bachelor of Business Administration (Honours)-Provisional Affiliation obtained for a period of three years with effect from academic session 2016-17 to 2018-19. 5. B.Sc. (Honours) Environmental Science - granted provisional affiliation for a period of one year with effect academic session 2017-18. 6. The college intends to start MA in Khasi and relevant papers have been submitted to the affiliating University.</p>
<p>4. Enabling skill development and entrepreneurship training.</p>	<p>The IQAC adopts a systematic approach for skill development and entrepreneurship through the various cells and extension activities. A brief summary of these are: ? The EDC which is conducting the UGC Sponsored Three Months Certificate Course in Entrepreneurship Development since May 2013 has also been organizing programmes for entrepreneurship development in collaboration with the Meghalaya Institute of Entrepreneurship. It also collaborates with different organizations, government departments, industries and financial institutions such as KVIC, KVIB, SBI, MIDC, DHHDC, RRTC, DCIC, Bethany Society, Polaris Solutions Enterprise, Taxation Department, Tourism etc. for various programmes</p>

such as handson training, residential workshops amongst others. The EDC training programme has produced very good results and some participants have started business ventures while some have expanded. For instance, from the batch of participants of 2018 we have:

a. AfuJana : Afu, with the support of his family has registered as a one person company with the Ministry of Corporate Affairs, GOI under the company name "YoCa Imperial Spices". He has also registered GST under the company's name and currently YoCa imperial Spices is supplying spices in bulk to hotels and restaurant chains in the city and also to local retailers. He has also been selected for the Master class conducted by the Meghalaya Institute of Entrepreneurship Indian Entrepreneurship Foundation.

b. Benjamin Blah: Benjamin has opened a grocery shop in Jaiaw Langsning, East Khasi Hills, Shillong and Benjamin is determined to expand his business and provide more services to his customers.

c. Arkibor Kharpuri started Rent Roll for hiring of two wheelers' in the city which is doing very well.

d. Mr.Dondor Kharmalki our 2015 batch participant has extended his business and has opened another Men's Salon in Pynthorumkhrah, East Khasi Hills, Shillong. His earlier venture is a Men's Salon - "Slick Salon" at Mawlai Mawroh, Shillong.

e. Sophiralene Kharkongor has completed the beautician training at Angels' Beauty Parlour, Umsohsun, K.S Complex, Shillong, East Khasi Hills District, Meghalaya. Currently she has opened her own Beauty Parlour at Laban, Shillong in 2018.

f. The Ministry of DoNER in collaboration with the Department of Industrial Policy and the State Government organized a VAN STOP programme in Shillong College on the 13th February, 2019 as part of the "Startup India Meghalaya Yatra". The Entrepreneurship Development Cell facilitated the VAN STOP. The objective of this programme was to provide a platform for budding entrepreneurs to realise their StartUp dream by getting incubated at excellent facilities and taking their ideas to the next level. Four students viz. Mamata Upadhyaya (B.Com 6th Semester), Chongneivah Lunkim (B.Com 6th

Semester), Sapana Fullel (BCA 6th Semester) and Sanijaijai Khyriem (B.Com 2nd Semester) attended the Boot Camp which was held at North Eastern Hill University on the

5. Community Participation and Asset Creation.

Concerted efforts for community participation programmes and extension activities and these programmes have included activities such as computer literacy, debates, quiz, painting competitions, entrepreneurial training, finance, literacy, child marriage and a host of others. A few of them are: 1. Construction of Approaching Footpath to Pletimai Syiem Secondary School of length 135 feet and 5 feet width organized by the NSS from 13th to 17th November 2018 and a Recreation Programme for School Dropout Children of the village on 14th November which coincided with Children's Day. The programme concluded with a small function held at the Local Church Guest House located at Smit on the 17th November, 2018. Moreover, the college NSS team also conducted a Cleaning Drive at Madan Iing Syiem, Smit Village on 13th November. 2. The NSS Unit of Shillong College observed World Environment Day by organising two programmes on the 4th & 6th June 2019 at the adopted villages of the Unit namely Smit Village and Nongeitniang Village respectively. The Unit conducted Inter School Competitions on various events like Painting, Drawing, Slogan, Quiz and Debate Competitions at Pletimai Presbyterian Secondary School, Ur-Masi-U-Joh, village on the 4th June, 2019. Seven Schools participated in this programme. 3. The Ministry of Jal Shakti, Government of India in its meeting held on the 9th August 2019 identified Shillong College, NSS Unit to conduct a tree Plantation at Jongksha village on the 27th August 2019 as part of the Jal Shakti Abhijan Campaign. 5000 Saplings were planted at the identified village land which is the catchment area of the village. This programme was held in collaboration with NSS, NCC and Nehru Yuva Kendra Sangathan and the Forest and Industries Departments, Government of Meghalaya along with the Local Durbar.

6. Administration.

1. Computerization of administrative work and online admission process is

	<p>underway. 2. Appointment of teaching faculty includes 01 UGC Sanctioned post in Department of Political Science. 3. Nomination of Shri Nicholas P. Jyrwa, Assistant Professor from the Department of Computer Science and Application, as Social Media Champion (SMC) of the College to collect information and publicize activities of the college in Social media for wide coverage. 4. Internet connectivity improved with fibre-optic technology 5. CCTV coverage of the whole campus 6. Up gradation of wifi. 7. Continuous strengthening of the Shillong College Employees Staff Welfare Fund. 8. Scholarship schemes and a number of endowment awards for academic excellence besides awards for NSS & NCC have been instituted for the students. Free studentship for deserving students. 9. Free studentship for deserving students.</p>
<p>7. Endowments & Scholarships</p>	<ul style="list-style-type: none"> • S.C. Dutta Memorial Award • N. K. Sarkar Award (Highest Marks in English) • D. Mukherjee Award (Highest Marks in Physics) • Rekha Devi Award (Highest Marks in Zoology) • T. J.Kharbhih Memorial Scholarship (Highest marks in Chemistry @ Rs. 1000/- each) • Jaya Bhattacharjee Memorial Award (Highest Marks in Commerce) • Nirjharini Deb Roy and Biman Behari Deb Roy Memorial Scholarship • (For outstanding Girl students of Shillong College pursuing Post-Graduate studies) • N.S.S. Award, N.C.C. Award, Sports, Rovers and Rangers • Award for Academic Excellence in the Higher Secondary Section.
<p>8. Expansion of Infrastructure.</p>	<p>There is continuous expansion in infrastructure and IQAC closely coordinates in these so as to enhance and sustain the overall academic and extra-curricular activities. An update on the expansion of infrastructure of the college is as follows: 1. Boys Hostel in the extended campus at Mawkasiang. 2. Construction of sports infrastructure in the extended campus at Mawkasiang and Swimming Pool is almost complete with grants received from the UGC. 3. Construction of auditorium in the new academic block is ongoing and nearing completion 4. Construction and installation of the lift is underway. 5. Procurement of ICT Equipments, Science Equipments, furniture and library books. 6.</p>

Matters' relating to construction of Science Block is under process and will start soon. 7. Development of Botanical Garden in the Campus is undergoing. 8. Construction of new girls' wash room is completed. 9. Further improvement of indoor sports infrastructure in under process. 10. Renovation of boys' common room is under process.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body, Shillong College, Shillong	30-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

23-Aug-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

28-Feb-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Academic calendar is prepared at the beginning of the year specific schedule for academic and extra-curricular activities as well as internal examinations. The end-semester examination schedule is prepared by the affiliating university and held during April-May and October-November. The calendar highlights all major activities to be carried out throughout the year. 2. In preparing the academic calendar and setting the action plan, a meeting of heads of departments is held wherein views of the departments are given due importance. 3. General staff (teaching) meeting is held and detailed discussion on academic schedule and action plan takes place. This meeting provides a platform for each and every teacher to express themselves and discuss and address concerns put forth for better curriculum delivery. 4. Accordingly, the Routine Committee

prepares Master Routine for all courses offered by the college. The Exam Committee is entrusted with finalizing dates for internal assessments based on which the Principal notifies the date of course completion. 5. Departments then meet for course allocation as per master routine, the distribution of workload faculty wise including mentoring, internal assignment, tutorials and remedial class allocation. These meetings which are held regularly discuss and analyse implementation based on evaluation which includes feedback forms. 6. Departments suggest programmes they wish to organise such as guest lectures, talks, seminars, workshops etc. These proposals are submitted to IQAC. Each department is allotted a specific fund in every academic calendar to conduct various activities. 7. Teaching methods adopted for effective curriculum delivery include: a. Lectures, lab manuals, tutorials, remedial classes, extra classes, assignments, lecture notes, guest lectures etc. b. ICT enabled teaching-learning. c. Project Based Learning and teachers are encouraged to take up research projects involving students, college has created a provision for funding these projects with grants amounting to Rs 50,000/- per project through the Research Innovation and Publication Cell. d. Departments conducts case studies, group discussions, presentations, seminars, workshops, study tours, industrial visits etc. Internships are also being facilitated as part of collaborative learning experience. e. Currently students are encouraged to use self-learning portals. Teachers are also encouraged to introduce and acquaint themselves with portals like MOOCS. f. Students are encouraged to take part in various state and national competitions to promote competitive spirit. 8. Students are encouraged to use the rich resources available at the central library including e-resources as well as the departmental libraries. 9. Mentoring of students been adopted to guide student and improve performance. 10. Heads of Department is also entrusted with receiving course completion certificates which are submitted to the Principal at the end of the semester. 11. Each department meticulously maintains student's attendance, internal assessments records, feedbacks and also other activities of the departments. 12. Every Saturday of each working week is set aside specifically for conducting remedial classes, Unit tests, and also other extra-curricular activity of the college/departments. 13. The IQAC in close coordination with the administration monitors the teaching-learning process, results of each department and the overall requirements for effective curriculum delivery and documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Six Months Certificate Course in Khasi Traditional Music	Six Months Certificate Course in Khasi Traditional Music	13/02/2018	246	Student who have completed the Khasi Traditional Music Certificate Course are qualified for the Post Graduate Diploma in Music, NEHU. Shillong. The course has also trained	This course will introduce the students to the basic understanding of Khasi Traditional Music. It will train them to develop their vocational skills.

Three Months Certificate Course in Entrepreneurship Development.	Development	13/07/2018	76	students for crafting of Khasi musical instruments. The training calendar is prepared with careful consideration on the aspects of entrepreneurship training, based on the course content and its relevance to practical situations and exposure and the training conducted is based on a practical approach to	The EDC have a follow up action -plan and collaborate with the MIE and other departments and agencies that will enable the participants or trainees to apply their competencies in their chosen business plans and to avail finances for their enterprise
Three Months Add-On Course on Android App Development	Three Months Add-On Course on Android App Development	01/05/2018	70	The Course introduced students to mobile application development for the Android platform. Android is a software stack for mobile devices that includes an operating system, middleware and key applications. The Android SDK provides the tools and APIs	Students learnt the skills for creating and deploying Android applications. The aim of the course is to give students an edge over up-to-date technology.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
------------------	--------------------------	-----------------------

MA	Master of Arts (M.A) in English MAEN2	25/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	55	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Three Months Certificate Course in Entrepreneurship Development.	13/07/2018	26
Three Months Add-On Course on Android App Development	01/05/2018	12
Six Months Certificate Course in Khasi Traditional Music	13/02/2018	17
Personality Enhancement Program conducted in Language cum Skill Development Lab.	24/07/2018	60
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	A survey on fish diversity along the river Umiew in Laitlyngkot village, East Khasi Hills Meghalaya- Department of Zoology.	2
BSc	To study the diversity of fishes in the middle region of Umiam River and the quality of water between Umiam lake and Umiam Department of Zoology.	1
BSc	To study the diversity and habitat of fresh water snails and other	1

	aquatic animals in Myntang River, Jowai. Department of Zoology.	
BSc	Diversity of Zooplankton in Chandra Reservoir, Smit East Khasi Hills, Department Zoology,	5
BSc	Invitroanitibacterial activity Phytochemical screening of selected mushrooms in Meghalaya- Department of Microbiology.	5
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Shillong College have a structured feedback system mainly through the questionnaire method. Feedback process aims to rate and analyse the various criteria of the institution upon which necessary actions are taken for quality enhancement. Student Feedback System mainly aims to rate and analyse the college faculty's performance as well as the different facilities and services of the college such as library, canteen, laboratory, office services and so on. Currently, in the existing system the feedback is done by filling up a questionnaire. Student feedbacks are taken from a random sampling of 30-35 per cent of students from every semesters and departments. The Feedback forms prepared by the IQAC comprise of questions which cover the course content, infrastructure and other services provided by the institution. The forms are duly distributed to a particular teacher of every department who is assigned with the task of circulating, and collecting the feedback forms from the students. Completed forms collected by the respective teachers from the departments are first analysed by the teaching faculty, to make them aware and make modifications or improvement, if necessary. Within specified time frame the departments submit the filled forms to the IQAC for the assessment and final compilation. A copy of the IQAC report is then forwarded to the management or Principal for further review and information. Similarly, feedbacks are taken from faculty, non-teaching staff, alumni and parents by using the Questionnaire method. In case of the Parents and Alumni the questionnaires are distributed to the sample groups though for the Alumni Group the sample identified are preferably those who passed out within 05 to 10 years. It is to be noted that the questionnaires prepared and distributed to the Teaching Staff and Students focussed on all the Seven Criteria, laid down by NAAC. These criterions are: 1. Curricular Aspects 2. Teaching- Learning and Evaluation 3. Research, Consultancy and Extension 4. Infrastructure and Learning Resources 5. Student Support and Progression 6. Governance, Leadership</p>

and Management 7. Innovations and Best Practices 8. Others. In case of the Non-Teaching Staff, Parents and Alumni the questionnaire focus on key parameters excluding Curricular Aspects, Teaching-learning and Evaluation and Research and Publication. Suggestions are invited from Alumni Association time to time and all these inputs are subjected to an in-depth analysis by select group of teachers. In order to ensure thorough analysis and minimise delays, the IQAC sought the assistance of teachers in the analyses and compilation of the Report. The findings are divided into five (05) areas based upon the responses that had been analysed from the questionnaires received from the stakeholders. These five areas represented the Strength, Weakness, Opportunities, Challenges and Priorities. The reports of the findings are then submitted to the IQAC and management for further review and assessment. Based on these reports the management has taken steps from time to time for improvement of the college. Since, the existing system involve a lot of time, the college will be adopting the online system feedback, from the next academic year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Master of Arts (M.A) in English	20	60	19
BSc	B. Sc Computer Science	40	60	21
BBA	Bachelor of Business Administration	90	150	270
BCA	Computer Application	70	150	219
BSc	Microbiology	40	120	120
BSc	Bachelor of Science	240	450	460
BCom	Bachelor of Commerce	200	400	556
BA	Bachelor of Arts	560	1110	1298

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2944	19	123	2	125

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
125	77	68	30	0	68

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College has a mentoring system although somewhat informal whereby the teacher-student relationship is very cordial. The teachers are friendly and approachable and students can approach any teacher they are comfortable with to discuss academic matters, their careers and in certain cases personal issues. It followed an open-door policy for students to come and interact with their teachers and discuss their problems. Moreover, Information and Career Guidance Cell (ICGC) of the College was set up in 2003 in response to the need for student support services, particularly in catering to the need for career planning, and Career advancement. Recently, the college has restructured and a formal mentoring system has been introduced. Under this system each student is assigned a mentor/teacher by the Head of the Department. A mentor -mentee list is prepared at the beginning of the academic session and on the orientation day the students are introduced to all the teachers in the department to familiarise them with their mentors. A particular time are allotted by the mentors for the mentees to meet them in case they wished to discuss the problems they may face in their course of study. In case some students are comfortable with certain teachers, they can approach them as well. This makes the system more flexible in nature, which looks into the student's interest and well-being. The types of mentoring are in lines with professional guidance, career advancement and career opportunities, and course specific or individual students' performance and improvement. The teacher of respective departments maintains records of the mentoring process. Critical issues are brought to the attention of the Head of the Department and in case needed refer to professional counsellors. The responsibilities of the mentors as envisioned by the college are:

- To continuously monitor, counsel, guide and motivate the students in all academic matters.
- To advise students on how to improve their academic performance, career development/professional guidance and also provide them the resources they need for academic or career-oriented decisions.
- Keeping in touch with the students even after their graduation.

Goals of the mentoring system: The objectives of the practice followed by the College are:

- To improve the teacher-student relationship.
- To understand the students from their point of view.
- To counsel the students on how to solve their problems and provide them the encouragement and self-confidence to improve their performance.
- To guide and empower the students with information to enable them to choose the right career path for jobs, higher studies, entrepreneurship, etc.
- To monitor the student's regularity discipline with respect to their classes and studies. This is a continuous process till the end of the academic career of the student. During the last semester of study students are advised for higher studies along with proper career guidance. It is also pertinent to note that in the course of counselling and mentoring, a number of students have expressed their preference to pursue their own business ventures or start-ups.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2944	125	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
125	125	0	0	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2018	Amanda. B. Basaiawmoit	Assistant Professor	Given DG Commendation ADG, NCC,NER Directorate
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA2	5th Sem	09/11/2018	05/05/2019
BA	BA2	3rd Sem	09/11/2018	26/04/2019
BA	BA2	1st Sem	09/11/2018	16/04/2019
BA	BA2	2nd,4th 6th Sem	30/05/2018	20/07/2018
BSc	BSC2	2nd 4th Sem	30/05/2018	16/08/2018
BSc	BSC2	6th Sem	30/05/2018	13/07/2018
BSc	BSC2	1st. 3rd 5th Sem	09/11/2018	28/02/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Continuous assessment through regular assignments, internal assessment, and class tests etc. 2. Departmental Students seminar especially for the degree final year students are held. These seminars are often based on small projects assigned to the students under the guidance of a faculty member in a department. 3. Periodic orientation and counselling of the students. 4. Case studies including on-site case studies, group discussions, study tours and industrial visits are arranged by departments. 5. Teacher-student projects are taken up especially from the science departments and college is funding such projects to the amount of Rs 50,000/- (fifty thousand rupees only) for a period of 24 months. 6. Remedial classes for students who require extra assistance. 7. Results of University examinations are reviewed during meetings of the Head of the departments, IQAC and management and action plan is prepared and adopted for further improvements. 8. Regular department meetings are held to ensure continuous monitoring, evaluation which give scope to development. 9. Mentoring of students by the teachers is adopted and this helps in guiding the student in the course taken and also helps the educator to better help the student and improve performance. 10. The Heads of Department are entrusted with receiving course completion certificates which are placed in the HODs and Principals' meeting and reviewed at the end of the semester. 11. Suggestions from departments are also placed at these meetings to ensure that individual development of departments is addressed. 12. The assessment of progress is reviewed during staff meetings with the Principal and Vice Principals. Suggestions are discussed thoroughly to prepare an Action Plan for quality enhancement and sustenance. 13. Obtaining feedback from the students which are reviewed and enables teachers to improve upon suggestions given.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared at the beginning of the year with specific schedule for academic and co-curricular activities as well as internal

examinations. The end-semester examination schedule is prepared by the affiliating university and held during April-May and October-November and is included in the academic calendar. The first working day and the last working day, holidays, orientation programme for the new students, class/unit tests, presentations of students, seminar/conferences to be organized by departments, memorial lectures, celebration of library day, alumni day, student union election, formation of executive body of students' union, sports and cultural events, excursion tours, extension activities, commencement of certificate/diploma courses, declaration of results etc. are meticulously planned and laid down in the academic calendar. Moreover, observance of events of national, regional importance to inculcate universal values and ethics is included in the academic calendar. While preparing the academic calendar and setting the action plan, a meeting of heads of department is held wherein views of the departments are given due importance. Then a general staff (teaching) meeting is held and a detailed discussion on academic schedule and action plan takes place by adhering to the academic calendar to ensure effective completion of all events within the academic year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://shillongcollege.ac.in/2020-02-21-achievement/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA2	BA	Bachelor of Arts	297	190	63.90
BCOM2	BCom	Bachelor of Commerce	173	149	86.00
BSC2	BSc	Bachelor of Science	123	90	73.00
BSC2	BSc	Microbiology	30	26	86.66
BCA2	BCA	Bachelor of Computer Application	35	23	65.71
BBA2	BBA	Bachelor of Business Administration	62	58	93.54
BSC2	BSc	B. Sc Computer Science	0	0	0

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://shillongcollege.ac.in/wp-content/uploads/2020/FEEDBACK%20ANALYSIS\(%20Students\).pdf](http://shillongcollege.ac.in/wp-content/uploads/2020/FEEDBACK%20ANALYSIS(%20Students).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	348	Shillong College	15000	9000
Projects sponsored by the University	696	Shillong College	50000	30000
Projects sponsored by the University	90	International Information and Networking Centre for Intangible Cultural heritage in the Asian -Pacific Region under UNESCO (ICHCHP)	157000	157000
Minor Projects	696	Shillong College	20000	12000
Projects sponsored by the University	696	Shillong College	15000	9000
Students Research Projects (Other than compulsory by the University)	696	Shillong College	20000	12000

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Highlighting the opportunities for availing NAROPA Fellowship HEMIS, Ladakh, India for M.A In Entrepreneurship on 28th March 2019 Shillong College for all 6th Semester Students of Shillong College..	IQAC EDC, Shillong College in collaboration with NAROPA, Ladakh	28/03/2019
Awareness Programme on the "Role of ICSSR in promoting Research and Publication"	IQAC Research Innovation and Publication Cell, Shillong College	26/04/2019

Mentoring Programme	IQAC Department of English, Shillong College	20/05/2019
NAAC Revised Accreditation Framework: Challenges and Opportunities with Special Reference to the North Eastern Region.	IQAC, Shillong College	23/08/2018
Two Day International Conference on Bridging the Digital Divide- Role of Libraries and Conference With special Reference to The North Eastern Region'	Central Library, Shillong College in collaboration with IQAC	05/09/2018
Release of the Second Volume Annual Interdisciplinary Journal of the college: Echoes From The Hills(VOL II) ISSN-2581-5253 registered under the Registrar National Press of India, New Delhi, RNI No. MEGENG/2017/74583	IQAC Research Publication and Innovation Cell, Shillong College	20/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Organising Voluntary Non-Remunerated Blood Donation Camps	NSS Shillong College	Raj Bhavan Shillong	14/06/2018	World Blood Donors' Day 2018
Promotion and Regular Participation in Voluntary Blood Donation	NSS,NCC Shillong College	Meghalaya State Blood Transfusion Council, Shillong	14/06/2018	World Blood Donor's Day 2018
Ph.D	Dr Donna Rica Diengdoh	North Eastern Hill University	11/07/2018	Department of Sociology
Ph.D	Dr Persara Lyngdoh	North Eastern Hill University	05/02/2018	Department of English
Ph.D	Dr G. Janet Dkhar	North Eastern Hill University	22/10/2018	Department of English
Innovative Business Idea: Organic Lip Balm	Sanijaijai Khyriem	Government of Meghalaya	22/02/2019	BCom 2nd Semester 2018 EDC participant.

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
-------------------	------	--------------	----------------------	--------------------	----------------------

1	Entrepreneurship Development Cell	Self Finance	Beauty Parlour	Service	01/06/2018
1	Entrepreneurship Development Cell	Bank Loan Self Finance	YOCA Imperial Spices	Processing, Packaging and Retailing	28/11/2018
1	Entrepreneurship Development Cell	Bank Loan Self Finance	Grocery	Service	13/08/2018
1	Entrepreneurship Development Cell	Self Finance	Rent Roll	Service	03/12/2018
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4	2	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Environmental Science	4	0.12
National	Sociology	2	0
National	Political Science	1	0
International	Zoology	1	2.67
International	Chemistry	1	4.80
International	Physics	3	5.87
International	Botany	1	4.93
International	Environmental Sciences	3	1.85

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Environmental Science	2
Botany	4
Zoology	4

Mathematics	1
Economics	3
English	2
Khasi	8
Hindi	2
Physics	4
Commerce	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
U Khasi Ka Saian bad ka Ktien	Shri Sujol Kharymba	Ka Thiar Ki Nongtho h(thup XIII), Published by Khasi Author Society.ISSN: 2278-6805	2018	0	Shillong College	0
Contesting Spaces: Changing Paradigm of Normative Roles in Khasi Family	Smti S.R.J Khongwar	Echoes from the Hills Vol II:109-127 . ISSN-2581-5253. RN I.Reg.No.MEGENG/2017 /74683	2018	0	Shillong College	0
Human Nature Relationship: A Perspective from the Belief System of the Khasi	Dr S. Khyriemujat Department of Sociology.	Indian The ological Journal, Vol. 12, No.2: 1-12. ISSN 009747184	2018	0	Shillong College	0
Development of Renewable Energy Resources: An emerging Trend for Solving Long Lasting Energy	Dr. M. B. Lynser Department of Environmental Sciences	Echoes from the Hills Vol II: 81-92. ISSN-2581-5253. RNI. Reg.No.MEG ENG/2017/7 4683	2018	0	Shillong College	0

Problems with Special Reference to Solar Energy Use in Meghalaya.						
A Study on problems faced By students in Learning Mathematics at Secondary Level.	Smt R. J.Gidon Department of Mathematics	Published in International Journal of Innovative Research and Studies, , ISSN 2319-9725	2018	0	Shillong College	0
Biological effects of electromagnetic radiation from mobile phones and mobile towers on Human: A Review Published in International	Shri L. Khongiang Department of Physics	Journal of emerging Technologies and Innovative Research ISSN 2349-5162	2018	0	Shillong College	0
Selenium Dioxide as an alternative reagent for the Direct α -Selenoamidation of Aryl Methyl Ketones	Dr. B.M Laloo Department of Chemistry	Journal of Organic Chemistry American Chemical Society publications 83(10) 5829-5833	2018	3	Shillong College	6
Ultrastructural Deforities in the Scales of Cyprinus carpio Inhabiting Two Government-Sponsored Fish Farms	Dr E.M Pala Department of Zoology	Microscopy and Microanalysis Volume 24, 5pages. ISSN-1431-9276. Cambridge University Press	2018	1	Shillong College	0

in North-East India Contaminated by Municipal Wastes and Other Pollutants.						
An overview of the applications of Physics in some of the Clinical imaging Techniques	Shri Aibor Dkhar Department of Physics	Published in International Journal of emerging Technologies and Innovative Research ISSN 2349-5162	2018	0	Shillong College	0
Biological effects of electromagnetic radiation from mobile phones and mobile towers on Human: A Review	Shri Aibor Dkhar, Department of Physics	Published in International Journal of emerging Technologies and Innovative Research ISSN 2349-5162	2018	0	Shillong College	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A Study on problems faced By students in Learning Mathematics at Secondary Level,	Smt R. J.Gidon	International Journal of Innovative Research and Studies., International Journal, ISSN 2319-9725	2018	0	0	Shillong College
A Review: Biological effects of electromagnetic radiation from	Shri L. Khongiang	International Journal of emerging Technologies and Innovative	2018	1	0	Shillong College

mobile phones and mobile towers on Human		Research, International Journal, ISSN 2349-5162				
An overview of the applications of Physics in some of the Clinical imaging Techniques	Shri Aibor Dkhar	International Journal of emerging Technologies and Innovative Research, International Journal, ISSN 2349-5162	2018	0	0	Shillong College
Biological effects of electromagnetic radiation from mobile phones and mobile towers on Human: A Review	Shri Aibor Dkhar	International Journal of emerging Technologies and Innovative Research , International Journal, ISSN 2349-5162	2018	0	0	Shillong College
Analysis of Lindane and Dieldrin in Food Samples Collected From a Market In Shillong City, India, By Gas Chromatography-Mass Spectrometry.	Dr. B.J. Mawrie	International Research Journal on Biological Sciences., International Journal, Vol 7(8) ISSN 2278-3202	2018	0	0	Shillong College
"Decay potential of four white-rot fungi on Betula alnoides and Qu	Dr A. Lyngdoh	Asian Journal of Microbiology, Biotechnology Environmental	2018	2	0	Shillong College

ercusdealb ata woodbl ocks".		Sciences, (Internati onal Journal and UGC approved). , ISSN-097 2-3005				
Provisioni ng Role of Forest Eco systems: The Case of Non Timber Forest Products Usefrom Community Forests of East Khasi Hills District of Meghalaya, India.	Dr. M.B. Lynser	Journal of Biodiversi ty Management Forestry,I nternation al Journal, DOI: 10.41 72/2327-44 17.1000201	2018	1	0	Shillong College
Selenium Dioxide as an alterna tive reagent for the Direct ?-S elenoamida tion of Aryl Methyl Ketones in	Dr. B. Laloo	Journal of Organic Chemistry, American Chemical Society pu blications 83(10) 5829-5833 (Internati onal Journal and UGC ap proved)., ISSN 0022-3263	2018	6	3	Shillong College
Wild mushrooms consumed and marketed by the Khasi Tribe of Meghalaya, India.	Dr. M. B. Lynser	Ecology, E nvironment and Conser vation , 2 019,25(1): 284-289 National Journal, ISSN: 0971-765X	2018	1	0	Shillong College
Ultrastruc tural Defo rmities in the Scales	Dr E.M Pala	Microscopy and Microa nalysis Volume 24,	2018	1	1	Shillong College

of Cyprinu scarpio Inhabiting Two Govern ment- Sponsored Fish Farms in North- East India Contaminat ed by Municipal Wastes and Other Poll utants. Cambridge University Press	5pages. In ternationa l Journal, ISSN-1431- 9276.				
---	---	--	--	--	--

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semina rs/Workshops	332	150	15	6
Presented papers	6	3	0	0
Resource persons	0	2	2	0

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Export-Import Global Trade Conference organized by the Indian Chamber of Commerce-which is a part of the 5th Act East Business show 2018 held on the 26th July, 2019 at the State Convention Centre, Shillong.	EDC	1	26
Interactive session with Mr. Sharad Vivek Sagar, CEO, Dexterity Global organized by	Department of Commerce and EDC.	2	26

Meghalaya Institute of Entrepreneurship, Government of Meghalaya held on 20th June, 2019.			
Department of Education had a one Day Study Trip to Lawbah and interacted with students of Mawdon District Presbyterian Secondary School on 17th April 2019.	Department of Education.	2	29
Outreach Programme at Siloam On 19th September 2018	Rovers and Rangers,	5	12
Special Camping and Asset Creation- 13thNovember-17th November 2018	NSS, Cell,	4	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best NER DTE, Contingent Commander (NCC)	Best NER DTE, Contingent Commander	NER DTE	1
First Prize Drill (CATC) NCC	First Prize Drill	2 MEGH BN NCC	1
First Prize Drill (CATC) NCC	First Prize Drill	2 MEGH BN NCC	1
Pre-IGC	First Prize Drill	Pre-IGC	1
Best NSS Volunteer at University level 2018	Best NSS Volunteer at University Level	NSS Cell, NEHU	1
NSS Mainstreaming of Electoral Literacy NSS POLL Volunteer	Felicitation for NSS Poll Volunteers	Chief Electoral Officer, Meghalaya	15
The Raja Puraskar Rally was held and hosted by the honourable Government of Meghalaya Shri. Tataghata Roy	The Rajya Puraskar Award (Governor's award), 31st October 2018, Five Rovers of the Shillong College Rover and Rangers Team	Meghalaya Scouts' Guides	5

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Mega Pollution Awareness Pakhwada Cleaning Drive 10.06.19	NCC Unit Shillong College	Poster Campaign Cleaning Drive College Campus	3	40
World environment Day 05.06.19	NCC Unit Shillong College	Cleaning Drive Planting Tree in the College campus.	2	30
World No Tobacco Day 31.05.19	NCC Unit Shillong College	Organised an awareness on Effects of Tobacco	2	21
World water Day 22.3.19	NCC Unit, Shillong College	Organised A Talk on 'Significance of water"	4	22
International Human Rights Day on the 10th December, 2018.	NSS, Unit Shillong College	Poster, Slogan and Essay Competitions	4	300
World AIDS Day on the 1st December, 2018	NSS, Unit Shillong College	Poster, Slogan and Essay Competitions	4	300
National Integration Day on the 19th November, 2018.	NSS, Unit Shillong College	Poster, Slogan and Essay Competitions	4	300
International Day of Peace 21st September 2018	NSS, Unit Shillong College	Poster, Slogan and Essay Competitions	4	300
Swachh Bharat Abhiyan Campaign	Discipline Committee of Shillong College in collaboration with NSS, NCC, Youth Red Cross and Rovers and Rangers on the 10th Of August 2019 as part of the in the College Campus.	Cleaning Drive	14	200
Swachhta Pakhwada (fortnight),	NSS Shillong College in collaboration	Cleaning Drive at Smit Market, which is in the	4	110

	with Local Community and Smit Drivers Taxi Association	adopted village of the Unit on the 16th August, 2018.	
--	--	--	--

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Youth Forum at Jaipur, Rajasthan	Kyntiapmon Jyrwa (Ranger)	Meghalaya Scouts and Guides	5
National Level Rovers Rangers Meet at Sri Sathyasai Institute, Sathyasai Nagar, Muddanahalli, Karnataka Organised by Scout and Guides Karnataka	06 Rovers & Rangers	Meghalaya Scouts and Guides	4
Student Teacher Project: A survey on fish diversity along the river Umiew in Laitlyngkot village, East Khasi Hills Meghalaya-	Dameshwa Rynjah, Deimaya Papeng and Dr. E. M. Pala, Department of Zoology, Shillong	Shillong College	365
Student Teacher Project: To study the diversity of fishes in the middle region of Umiam River and the quality of water between Umiam lake and Umiam river-	Nangpyrkhatlang Giri Kharir and Dr. L.M Jyrwa, Department of Zoology, Shillong College	Shillong College	365
Student Teacher Project: To study the diversity and habitat of fresh water snails and other aquatic animals in Myntang River-	Peter Sungoh and Dr. L.M Jyrwa, Department of Zoology, Shillong College	Shillong College	365
Student Teacher Project: Diversity of zooplankton in Chandra Reservoir, Smit East Khasi Hills-	Gloreen M. Mawlong, Ruby M. Thangkhiew, Queency M, Lyngkhloi, Siewdor Saiborne, Odelia Khongwir and Dr. S. Khongwir,	Shillong College	365

	Department Zoology, Shillong College		
Student Teacher Project: Invitroantibacterial activity Phytochemical screening of selected mushrooms in Meghalaya	Phibahunlang T. Wankhar, I.L. Imchen, C.D.R. Marak. Shiningstar Syiem, Prosperly Ryngkhlem and Shri Zoliansanga, Department of Microbiology, Shillong College	Shillong College	365
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
The Zoology Department, Shillong College links with ZSI for identification of Specimens, SAIF for using scanning and electron microscopy	For identification of Specimens, SAIF for using scanning and electron microscopy	SAIF	03/07/2019	03/07/2019	The Department Students All Semesters
The Placement Cell, Shillong College, collaborated with TCS-BPS in conducting the TATA Affirmative Action Program (TAAP) for the under privileged students of the College for the	"Free Employment Training cum Placement Drive" for the SC/ST and extremely economically backward candidates from Minority and other social groups	TCS deputed, Shri Sunil Baraily as trainer.	05/11/2018	24/11/2018	6thsemester students of B.Com, BA (Sociology) and BA (Education).

academic session 2018 - 19.					
The Placement Cell, Shillong College, collaborated with TCS-BPS in conducting the TATA Affirmative Action Program (TAAP) for the under privileged students of the College for the academic session 2018 - 19.	Free Employability Training cum Placement Drive" for the SC/ST and extremely economically backward candidates from Minority and other social groups	TCS deputed, Shri Sunil Baraily, as trainer.	05/12/2018	29/12/2018	6thsemester students of B.Com, BA (Sociology) and BA (Education).

The Zoology Department, Shillong College links with ZSI for identification of Specimens, SAIF for using scanning and electron microscopy	For identification of Specimens, SAIF for using scanning and electron microscopy	ZSI	03/08/2018	03/07/2019	The Department of Zoology, Shillong College
--	--	-----	------------	------------	---

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
J. J. M. Nichols Roy College, Shillong	29/05/2018	Academic	0
Indian Overseas Bank, Shillong Branch.	04/09/2018	Finance (NPS)	69
Shillong Commerce College	26/07/2019	Academic	0

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25787819	25787819

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	17.05.07.000	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3240	1226447	1318	122340	4558	1348787
Reference Books	470	728115	692	179111	1162	907226
e-Books	0	0	35000	0	35000	0
Journals	54	118085	0	0	54	118085
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
A.M Mitri	DBMS	MOODLE (on the Local departmental Network)	07/03/2019

B Mukhim	Programming in C	MOODLE (on the Local departmental Network)	07/03/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	242	3	220	12	1	21	83	4	0
Added	8	0	8	0	0	1	7	50	0
Total	250	3	228	12	1	22	90	54	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
MOODLE (hosted on the Local Area Network of the department for student and teachers to access)	http://sclabl.ddns.net
MOODLE (hosted on the Local Area Network of the department for student and teachers to access)	http://sclabl.ddns.net

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6504379	6504379	19283440	19283440

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Shillong College procedures and policies for maintaining and utilizing physical, academic and support facilities are as follows: Step 1: All the departments Laboratories i.e. Physics, Botany, Zoology, Chemistry, Microbiology, Environmental Sciences, Computer, Library, Gymnasium, Building, Classrooms etc, have Laboratory Assistants or support staff who looks into the condition of all equipment's, Glassware, Slides, tubes, microscopes, classrooms and all other facilities. Step 2: All departmental laboratories maintain a stock register and files of all the chemicals, equipment, consumables, etc which is regularly updated by the faculty of each department. Step 3: Committees or Cells consisting of 12 to 20 members, comprising of Convenor, joint convenors, members and IQAC representative, has been set up by the college management with the sole responsibility to supervise the maintenance and utilisation of the different facilities namely: 1. Library Advisory

Committee 2. Sports Development Cell 3. Hostel Advisory Committee 4. Building Committee 5. Green Campus Development Committee 6. Website Maintenance and ICT Development Cell. 7. Purchase and Fund Allocation Committee Step 4: For any purchase of materials such as furniture, science equipments, consumables, IT gadgets library resources etc. up to a budget of five lakhs (Rs 5,00,000/-) only procurement procedure is as follows: Step 5: For Payment of bills: Below Rupees Five lakhs only - Principal, Above Rupees Five lakhs only - Principal approved and countersigned by President Governing Body Step 6: For any major construction work, the Building Committee study the matter and the requirements and write a forward letter to the Governing Body for approval. When the matter is approved by the governing body, the office issues a Tender Notice to call tenders from all prospective contractors or engineers in well-established newspaper, and college website. On receipt of all tenders, a date is set for opening and closing of tender by the Building Committee. The applications are scrutinised by the members of the committee and the contract is given to the lowest bidder. Finally, a work order is issued by the college authority for commencement and implementation.

<http://shillongcollege.ac.in/iqac/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
The NSS, NCC Volunteers and Physical Education students Shillong College, were demonstrated on Yoga exercises by resource person by Shailesh Kumar Gaur, Suraj Pal of DSVV. Department of Yoga health Haridwar, India (Gayatri Pariwar, sub centre Barapatha	21/06/2019	500	NSS, Cell NEHU and NCC Unit Shillong College.
Orientation Programme	17/06/2019	500	ICGC and IQAC, Shillong College
Employability Skills Training Programme	10/06/2019	117	Mahindra
A Talk on Mentoring	20/05/2019	40	Department of English and IQAC Shillong College

Free Employability Training cum hiring for BCA/BSc(CS)	05/12/2018	32	TCS
Awareness Programme on Educational opportunity for 6th Semester on "Young India Fellowship(YIF)	22/03/2019	200	Ashoka University, Haryana and ICGC, Shillong College
North East Innovators Meet and Technology Innovation Entrepreneurship(TIE) Expo, 2019	28/02/2019	200	State Council for Science and Technology, Shillong
Free Crash Course Tuition in Mathematics	07/01/2019	5	State Council for Science and Technology, Shillong
Free Employability Training cum hiring	05/11/2018	59	TCS
The Language cum Skill Development Lab was open for training regarding use of the Lab from 26th of July- 8th August, 2018.	26/07/2018	92	Station E. Gujarat RUSA Funding and College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Free Crash Course in Mathematics (Conducted by SCSTE, Govt of Meghalaya, from 7th of January - 8th of February 2019)	0	5	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TCS	59	30	HDFC Bank	91	4
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	B.A Hons	Education	03 in Department of Education, NEHU 01 in IGNOU Study Centre, Shillong College	MA
2018	4	B.A Hons	Khasi	Department of Khasi, NEHU	MA
2018	9	B.A Hons	English	3 in Department of English, NEHU, Tura Campus, 0 in Shillong Campus, 1 in USTM, 1 in William Carey University and 1 in Shillong College PG.	MA
2018	2	B.A Hons	Economics	Department of Economics, NEHU & USTM, Meghalaya.	MA
2018	5	B.A Hons	Political Science	4 in Department of Political Science,	M.A & LLb.

				NEHU 1 in Synod College	
2018	4	B.A Hons	Sociology	2 in Department of Sociology, NEHU. 1 in Master in Tourism at NEHU, 1st William Carey University, Shillong.	MA
2018	3	BSc Hons	Statistics	03 in NEHU,	MSc Statistics
2018	6	BSc Hons	Chemistry	2 MSc NEHU, 1 MSc, Bangalore University (Jyoti Nivas College) 2 MSc Don Bosco, University, 1 Tripura University.	M.Sc
2018	17	BSc	Microbiology	5 Don Bosco University, 1 Delhi University, 2 Pondicherry University, 3 Tripura University, 3 Annamalai University, 1 Tamilnadu University, 1 William Carey & 1 In NEHU, Shillong	MSc
2018	15	BCA	BCA	3 in St. Anthony's College, 4 in Tura Campus NEHU, 2 in Don Bosco University, 3 Assam Memorial College, 1	MCA & XRAY Technician

Shillong Law College, 1 in IIPS, Shillong & 1 XRAY Technician, National Institute of Para Medical Technology

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Batminton(Girls)	Institution(2018)	25
Arm Wrestling(Girls)	Institution(2018)	20
Table Tennis(Girls)	Institution(2018)	12
Carrom Board(Girls)	Institution(2018)	20
Solo Dancing	Institution(2018)	15
Phawar	Institution(2018)	8
Musical Instrument	Institution(2018)	20
Group Dancing	Institution(2018)	20
Debate	Institutional	20
Debate	Shillong College Annual Social, Sports and Cultural Celebrations 2018 Institutional	20

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Awarded the Bronze Medal Medal in the Junior Girls- Under 59kgs category R	Internatio nal	1	0	SC-123	Lanasha Marbaniang

	representing the country.					
2018	Emerged as the winner in the Men's Singles Category.	National	1	0	SC-178	Suranjit Dey
2018	1st Position in the 50m Rifle Prone Individual Championship Men 3rd position in the 10M Rifle Junior Men	National	1	0	SC-258	Dennyson Kyrnian
2019	Awarded 3rd place in the 22.50 m Peep sight (Prone) category.	National	1	0	SC-258	Dennyson Kyrnian
2019	Football The College Team reached Quarter Finalist: Mr Kitboklang Khyriem were selected to represent the District and the State Team.	National	1	0	SC-170	Kitboklang Khyriem

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Shillong College Students' Union (S.C.S.U.), was established in 1960 i.e. 4 years after the inception of the college. The Union is a democratically elected body and election is conducted every year by an Election Tribunal constituted by the College. The Students 'Union have no political affiliation. Definite set of rules and regulations are in place for the election process and also for the

functioning of the SCSU. The elections are held by ballot in accordance with the system of simple majority votes. The election process followed is based on the two-tier system in which firstly, every student of different classes has the right to vote in the election to elect two class representatives'-- one each from both genders i.e. male female representative. In the second step, the Class representatives elect the Executive Body, wherein the Principal of the College is the ex-officio President of the union while other posts are elected. A candidate contesting the election must be a regular student of the college. The SCSU functions under the guidance of the Principal, Vice-Principals, Over-all in-charge of Students' Union, Faculty representatives/Teacher-in-Charge of various activities. It comprises of:

- President: Principal (ex-officio).
- Vice President: elected.
- General Secretary: elected.
- Assistant General Secretary: elected.
- Music Secretary: elected.
- Assistant Music Secretary: elected.
- Sports Secretary: elected.
- Assistant Sports Secretary: elected.
- Debate Secretary: elected.
- Assistant Debate Secretary - elected.
- Discipline Secretary - 2 nos. - elected.
- Assistant Discipline Secretary - 1 no. elected.
- Editor (Student) College Magazine - elected.
- Student Members of College Magazine Editorial Board: 3 nos. - Elected.
- Secretary Boys' Common Room - elected.
- Secretary Girls' Common Room - elected.
- Representative to Women Cell - elected.

The Student Union plays a major role especially in the co-curricular activities of the college. The Executive Committee which meets often oversees all the activities of the Union. It organizes fresher's social, farewell party for final year students and most importantly annual week-long social cultural fiesta, as regular programs. This is a week-long program consisting of inter-class competitions along with individual and class-wise sports and games events. These activities promote student's talent, creativity and skills at shouldering responsibilities, planning, organizing, and maintaining discipline, spirit of co-operation and competition in addition to money management and accountability. The college has allotted a room for the Students' Union to conduct usual activities smoothly. The Executive Committee meets often to chalk out its programs. Further, the Union also participates in the other activities of the college such as assisting in the smooth conduct of the admission process, seminars amongst others and also acting as volunteers in maintaining discipline, cleanliness etc. The academic and administrative bodies that have student representatives are:

- IQAC
- Women Cell
- Discipline Committee
- Canteen Committee
- Grievance Redressal Cell
- Gender Equality Monitoring Cell
- Editorial Board of College Magazine.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the College has a registered Alumni Association with about 3000 active members, called the "Shillong College Alumni Association". The alumni meet at least once a year. The association is very active and organizes a number of programmes such as celebrating the College Foundation Day in the month of August, extending financial grants to students, donation of books to college library amongst others. Their activities and contribution towards the college have added to the dynamics of curricular and co-curricular activities of the institution. A brief mention of the activities of the association are:

- A number of books have been donated by the Alumni Association to the College Library
- The Association has also instituted a number of prizes and scholarships for meritorious and deserving students. For instance, the family members of (L) Jaya Bhattacharjee an active alumnus of the college have instituted the Jaya Bhattacharjee Memorial Award for students' scoring the highest Marks in Commerce to commemorate her love for her alma mater.
- The alumni association felicitates students who have excelled academically thereby motivating others to strive to higher goals.
- The association organizes

programmes that reaches out to the community. • The former Principal and the present In-charge Principal of the College are themselves alumni of the College. • The Governing Body of the College has two alumni as committee members - one in-house and one external. • There are two alumni members in the IQAC, and college gets considerable support from them. • Alumni who are eminent personalities and who have distinguished themselves in their chosen fields are invited to deliver guest lectures and have interactive sessions with the students. • A number of alumnus are employed as faculty in different departments and support staff in the college. They play an important role in academic and institutional development. • The college is proud to have distinguished alumni who are holding or held responsible positions in their public/professional life in the field of academics, politics, social service, administrator and others. Some names are provided below: ? Padmashree Smt. Theilin Phanbuh, Chairperson, Meghalaya State Women Commission. ? Shri Robert G. Lyngdoh, Vice Chancellor, Martin Luther Christian University, Shillong. ? Smt. M. Ampareen Lyngdoh, MLA, Laitumkhrah constituency. ? Shri Prestone Tynsong, Hon'ble Deputy Chief Minister, Government of Meghalaya. ? Shri Kyrmen Shylla, Minister of Social Welfare etc. Government of Meghalaya. ? Shri Samlin Malngiang, Minister of Public Health Engineering etc. Government of Meghalaya. ? Shri Wanlura Diengdoh, Hon. Justice, Meghalaya High Court. ? Dr. Malay Dey, In-charge, Principal, Shillong College, Shillong. ? Prof. J. B. Massar, Principal, Shillong Commerce College. ? Prof. Sainkupar Mawiong, Department of Information Technology, School of Basic Science, North Eastern Hill University. ? Prof. Reginald Kharmawphlang, Department of Physics, School of Basic Sciences, North Eastern Hill University. ? Dr. Sudip Dey, Senior Scientific Officer (SEM), SAIF - Instrumentation Centre, North Eastern Hill University, Shillong. ? Shri. Debashish Das Gupta, CA, Director Financial Institution Group, Eastern Region, American Express Bank Ltd. ? Smt. Winnie Lyngwa, Sr. Vice President,

5.4.2 – No. of enrolled Alumni:

2960

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Shillong College is administered by a duly constituted Governing Body and is well represented by all stakeholders. With the principal as secretary it has representatives from the teachers, parents and alumni besides others. This body collectively takes decisions pertaining to academic, administration and operational policies. The principal monitors the day-to-day function of the college in close coordination with the vice principals, IQAC and non-teaching staff. The Principal delegates' power to the faculty and different committees/cell are constituted with a judicious mix of senior and junior faculty which helps the latter to gain requisite experience. Students and Non-teaching staff are made members wherever they are related. These committees/cells like the Placement Cell, Entrepreneurship Development Cell, Women Cell, ICGC, NSS etc. organizes programs and are given ample scope to participate in the decision-making process. Relevant issues are discussed in

the meetings of the IQAC, Heads of Department meetings and staff meetings. These meetings provides the basic outline for an action plans to be adopted for the year, and the Vice Principals along with the IQAC prepares the detailed draft action plan which is notified after due approval of the Governing Body. Execution of the action plan is monitored continuously by the Principal along with the Vice Principals and IQAC. Assignment of workload, planning and purchase of departmental requirements are done at the Departmental level. Each Department plans and organizes academic activities and events. They are given freedom in choosing and inviting guest speakers or part-time teachers, accompanying students for field trips and other events outside the college. The teachers and students work in close coordination thereby motivating and encouraging each other to grow. Working in close coordination with the principal and vice principals the IQAC review and monitor implementations of the growth strategies and suggests measures for qualitative improvement. 2. Shillong College follows a healthy democratic process in the Election of the Shillong College Students' Union which serves as an example on how democracy should be conceived, practiced and implemented. The democratic process of constitution and functioning of the Students' Union under the active supervision of a Senior Faculty acting as overall in-charge of the Union gives them ample scope to inculcate leadership qualities. The duly constituted Students' Union meets and discusses on issues pertaining to student welfare and interacts confidently with the management giving their suggestions for all round growth of the institution. The Students' Union is given in-charge of organizing programs especially during annual week-long social cultural fiesta, as regular programs. They work in close coordination with the discipline committee and are responsible for maintaining discipline in the campus which is very much evident especially during the admission process. The Union is a major support system of the institution lending their assistance in various aspects such as when seminars/conferences are organized, monitoring the green campus initiatives of the college and many others. Their participation in nearly all activities of the college have promoted confidence building and leadership qualities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • Curriculum designing and development is decided by the affiliating University and senior faculty members are part of the Board of Studies and offer their valuable suggestions related to curriculum development. • The IQAC initiates strategies and encourages faculty members to design syllabus/curriculum for certificate and value-added courses. • Curriculum on Physical Education, BSc IT have been formulated by concerned departments and submitted to affiliating university. • Syllabus of the Three Months Certificate Course in Entrepreneurship development developed by faculty members of the EDC has been revised and updated. • Department of Computer

Science and Applications has developed the syllabus for the Three Months Add-On Course on Android App Development which is being conducted since June 2017

Teaching and Learning

- Class routines are revised every year to accommodate maximum hours for class room teaching.
- More practical classes have been included in the routine for Science departments so that the students may be provided with intensive care and individual interaction.
- The College has started and is making rapid progress in upgradation of ICT enabled classrooms. Teacher workshop on ICT is also organised by the college. The College Library is continually upgraded and is digitised through KOHA software. E- resources are being made available.
- All science laboratories including computer lab have been extended and renovated with provisions for ICT based teaching-learning
- Staff meeting of the Faculty members of the College conducted twice in a year also contributes to the new strategies in Teaching and Learning processes.
- Extra emphasis is laid on continuous internal assessments, assignments, and evaluation, and also presentation of seminars, project works, case studies etc. by the students, particularly for the final year degree students.
- Departments arrange field trips, study tours within the State and outside to enhance exposure

Examination and Evaluation

- Examinations in the College are centrally managed by an Examination Committee, formed every year for the specific purpose. This committee is responsible for conduct of all examinations - college internals, semester examinations of the affiliating University and also those notified by Meghalaya Board of School Education for Class XII standard.
- College conducts the internal assessment of students according to the university guidelines. Class tests, assignments, paper presentation, case studies etc. are conducted by departments to evaluate the students.
- The University has implemented the OASIS software for examination purposes and the internal marks, admit cards etc. are uploaded, generated through this software by the examination

committee and office staff. • Evaluation systems for internal examinations are thoroughly transparent and answer scripts are displayed to the students. • Students closely interact with their teachers for discussions on their progress and suggestions for overall improvement. • Continuous evaluation is also done through assignments given to the students from time to time.

Research and Development

• College has a Research, Innovation and Publications Cell constituted since 2009 which closely coordinate with the IQAC to enhance research and publication. • The IQAC has initiated in revising the research guidelines. Under the revised guidelines the college through the Cell is funding a total amount of Rs. 50,000.00/- (rupees fifty thousand only) for conducting minor research projects by faculties including student's projects. • Encouraging faculties to also take up minor/major research projects funded by other agencies - both national and international. • Institution provides all necessary support, including furnishing of laboratories to the extent possible and also sanctioning of leave to encourage research. • The college has a Peer Reviewed Annual Inter Disciplinary Journal entitled "Echoes from the Hills", (editorial board) with ISSN No. 2581-5253 registered under the Registrar National Press of India, New Delhi, RNI No. MEGENG/2017/74583, which is in the third year of publication. This reinforces the commitment of the college to research which is inclusive of faculty and student. • The college organizes Seminars/Conferences/Workshops regularly and the proceedings of the same are printed in book form.

Library, ICT and Physical Infrastructure / Instrumentation

• The different committees and departments of the college place their proposals for books equipment to the college and the same is discussed by the purchase committee and yearly sanctions are made for upgradation of library, ICT and augmentation of infrastructure/instrumentation. • Plans are proposed for extension of library to cater to the PG students in English. • Computer laboratory is well furnished

and every step is adopted to meet changing needs. • All science laboratories are renovated with provisions for ICT enabled learning. • Concerted efforts are on to equip all classrooms with ICT equipment's. Lap-tops are provided to departments for facilitating ICT based teaching-learning. • The College Library is digitized and maintained using the KOHA software. E Resources include n-list, inflibnet etc.

Human Resource Management

• Appointment of staff is done through a duly constituted interview board following UGC Guidelines and policy of the Government of Meghalaya. Appointments are made strictly based on merit. • IQAC facilitates the process for Career Advancements/placements of faculties smoothly without any undue delays. • Assignment of workload is judiciously done by the administration for non-teaching staff and heads of respective departments for the teaching staff based on syllabus/specializations etc. • Departmental routines with assigned teaching workloads are forwarded to the principal. • The principal monitors so that the responsibilities assigned are sincerely carried out. In case of any discrepancies the principal discusses the issue with the staff concerned to arrive at solutions. • Staffs meetings (teaching and non-teaching) are held at least twice a year and departmental meetings are held regularly. Healthy constructive discussions take place and convergent opinions are build up to create mutual understanding and respect for all components ensuring excellent team work and sincerity to duties and responsibilities. • Students' and staff support systems and infrastructure for enhancing academics, co-curricular and administrative activities are provided and improved upon every year to meet changing needs. • Faculties are encouraged to attend the different programs such as orientation, refresher, trainings/seminar/workshops/conferences and also to take up research and publication, assignments for resource persons by the government and other institutions etc. for their professional excellence and career advancement. • All the staff and

students can easily meet the principal any time and discuss on matters related to the college to arrive at solutions which results in excellent team-work and job satisfaction. • Respective departments monitor students' progress along with the different committees such as discipline committee, ICGC, Placement Cell the IQAC and others. • Students are encouraged to participate in extension activities, sports and other co-curricular activities. Participation of students in these activities have built their personalities, enhance confidence building and in many cases have shaped their careers. • Cordial and close relationships exist between teachers and students. The teachers lend their counsel and mentor the students for achieving excellence in their academic career and in planning their future. • The Students' Union takes up issues for student's welfare and their opinions, suggestions are considered. • The college extends welfare schemes for all staffs.

Industry Interaction / Collaboration

• Despite the fact that Meghalaya is an industrially underdeveloped State, the Entrepreneurship Development Cell of the college has been able to collaborate and coordinate its programs with a number of micro and small scale industrial units in the State, cooperative societies and others. Some of these are: • Meghalaya Institute of Entrepreneurship (MIE) • With DCIC, MIDC, KVIC and KVIB and DCIC for hands on trainings at its various micro and small scale industrial units located in the State and for exposure trips to its industrial centres. • Rural Resource Training Center, Umran for hands-on training and residential workshops. • Kara Food Products, Pohkseh etc for resource persons and hands on training in food processing. • Uurlong Tea Integrated Village Co-operative Society, Mawlyngngot and Meghalaya Village Development Promotion Tourism Co-operative Society Limited, Shillong. • Bethany Society, Shillong. • Banks and other financial institutions. • Regional Blood Bank, Pastuer Institute, Shillong • Meghalaya Aids Control Society • Collaboration with various Village Durbars through NSS activities. • State Council for Science Technology,

Government of Meghalaya. • Don Bosco Technical Institute, Institute of Hotel Management(IHM). • Tata Consultancy Services (TCS) for Free Employability Training cum hiring. • Shillong Jio for Centre Training Certification. • Mahindra for Employability Skills Training Programme • Chillibreeze Orientation Programme for employability.

Admission of Students

• Admission process in the College is transparent, democratic and ensures merit as first priority. • Separate Admission Committees are constituted for each stream: Arts, Science, Commerce, and Professional Courses. The decision of the Admission Committee is considered final and binding, and Management does not interfere in the process except for giving broad guidelines that compliments the mission and vision of the college. • Heads of Departments and faculties supervises and coordinate the entire admission process. • Provision for admission is given for SC, ST, OBC, PWD's and Minorities. • Preference is given to students excelling in sports and other curricular activities, NSS and NCC. • Since this college charges minimum fees from the students from amongst all the college in the City, there is enough demand for admission in the College every year, particularly from the students in the rural areas and those belonging to weaker sections of the society. But this is managed efficiently without compromising on merit. • To accommodate increasing pressure and demands, the numbers of seats in each course of studies are augmented every year and the infrastructure is enhanced accordingly.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college has proposed a complete office automation to include students data base, faculty and staff data base, feedback system , admission, examination, achievements etc. The project is underway.</p>
<p>Administration</p>	<p>The College through its IQAC and the website and ICT Development Cell to further updating the website of the college to ensure that information of the college is readily available to the</p>

	users. This will include staff profile, department profile, committees, feedback forms, etc. The online admission process is being discussed with the bank.
Finance and Accounts	The entire finance and accounts of the college which was maintained manually is now being switched to Tally ERP system. Training programmes on this have been conducted for the office staff. Tenders are still being notified through the college website, local media and the process of e-tender is yet to be implemented for college funded sanctioned projects. Salary of the staff and teachers are directly transferred to the bank accounts but salary bills are still credited through PFMS by treasury. Payment of bills for UGC funded schemes and RUSA are done through PFMS system.
Student Admission and Support	The College is in the process of introducing online mode of admission. Further it has also proposed that bulk SMS/ E-mail delivery system be introduced soon. However contact details of the members of different committees like grievance redressal, anti-ragging, placement cell etc are displayed in the college website for the students.
Examination	The generation of admit cards, entering of internal marks are online through the OASIS software of the affiliating university. However, the entire examination system is manual and faculty members perform their duties as examiner, scrutiniser etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	K. D. Roy	National Conference on Higher Education for Empowering People and Developing India organized by Loyola College of	Loyola College of Education, Jamshedpur	12000

Education,
Jamshedpur

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Capacity Building on ICT training		29/04/2019	02/05/2019	69	0

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short-term Course on Gender Sensitization: Organised By UGC-HRDC-NEHU	5	08/10/2018	13/10/2018	6
MOOC e-content Development and Open Education Workshop Recourses	3	11/03/2019	16/03/2019	6
Poetry Workshop: Art Music Festival Magnum opus organised by Act of Kindness NEWF	1	24/10/2018	25/10/2018	2
Workshop on Capacity Building of Key Person in Question Paper Setting Evaluation	1	10/09/2018	14/09/2018	5
Seven Day Workshop on Data Analysis Business Resource	1	03/08/2018	09/08/2018	7

Dimension				
Refresher Course: a).In Folkloristic and Semiotics	1	18/03/2019	07/04/2019	21
Refresher Course: b). Eco nomics(Hyderabad)	1	08/08/2019	21/08/2019	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
125	125	43	43

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Shillong College Employees Welfare Fund. • Staff Cooperative Society. • Provident fund Benefits. • NPS (College Posts) 	<ul style="list-style-type: none"> • Shillong College Employees Welfare Fund • Staff Cooperative Society. • Provident fund Benefits. • NPS (College Posts) 	<ul style="list-style-type: none"> • Scholarship by the College as well as from the Government. • Awards for academic achievements, achievements in Sports, Culture, NSS, NCC etc. • Students' Service Centre • Free Coaching for competitive exams • Career Guidance Cell (ICGC) and Placement Cell. • Remedial classes • Training for soft skills and personality development programmes, entrepreneurial capability.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<ul style="list-style-type: none"> • An internal audit is conducted annually by a duly constituted Internal Accounts Audit Committee. • A Chartered Accountant is appointed to audit the college accounts. Utilization certificates for various grants received from UGC and others are audited and submitted to the respective authorities'. • The Director of Local Accounts, Government of Meghalaya periodically conducts audit of Grants-in-aid. There has been no adverse report till date excepting for some minor mistakes which are sorted out. The last audit by Examiner of Local Accounts was conducted in • Tally has been adopted for the accounting process of the college and staff training is being conducted for the same.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

Meghalaya Rural Bank, Shillong	17000	Khasi Department Seminar on Haba Im ka Ktien, Im ka Jait Bynriew
View File		

6.4.3 – Total corpus fund generated

37600000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>There is no formal Parent-Teacher Association. The Principal, Vice Principal and Teachers are easily accessible to the parents/guardian any time and they interact quite often and settle any issue that may needs attention. As such the need for such association was never felt as stakeholders remain largely satisfied. The few activities undertaken are: • At least two meetings were held with the Parents and principal, vice principals and teachers to discuss important matters. • Parents are invited in the orientation programme at the start of the academic session. • There is Parents/Guardians–teacher interaction in case of poor performance of the students and for other critical matters.</p>

6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> • Social benefit or welfare schemes are extended to all the staff. • A few grade IV staff are provided with quarters in the campus. • Non-teaching staff are also given facilities like advance in cases of any financial constraints etc. • Deputing the relevant staff for specified training on administrative reforms, ICT training, library automation, accounting processes and other relevant areas.
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> • Strengthening mechanisms for environmental consciousness and preservation, developing mentoring system, • Systematic data capture towards building of accuracy and transparency in the functioning of both academic and non-academic activities of the institutions. • Strengthening of research publication, organizing international, national, regional, state level seminars, workshops and faculty development programmes, focus on placements, student progression and entrepreneurship building and much more.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
------	------------------------------------	-------------------------	---------------	-------------	------------------------

2018	Two Day International Conference on Bridging the Digital Divide- Role of Libraries and Conference With special Reference to The North Eastern Region'	06/09/2018	05/09/2018	06/09/2018	136
2018	Release of the Second Volume Annual Inter disciplinary Journal of the College: Echoes From The Hills(VOL II) ISSN-2581-5253 registered under the Registrar National Press of India, New Delhi, RNI No. MEGENG/2017/74583	20/12/2018	20/12/2018	20/12/2018	35
2019	Capacity building Workshop to adopt and enhance ICT Based Teaching-learning on Basic Knowledge, MS Word, Power Point Presentation and Internet Skill for all Faculty was organised from 4th March 2019.	29/04/2019	29/04/2019	02/05/2019	69
2019	Awareness Programme on	20/05/2019	20/05/2019	20/05/2019	35

	Mentoring				
2018	Two Day National Seminar on NAAC Revised Accreditation Framework: Challenges and Opportunities with Special Reference to the North Eastern Region.	23/08/2018	23/08/2018	24/08/2018	68

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
State level Consultation on Human Trafficking of Women and Girls in Meghalaya organized by Meghalaya State Commission for Women, Government of Meghalaya.	10/07/2019	10/07/2019	12	0
Literacy programme on Importance of Education and Child Marriage organized by NSS at Pleitimai Secondary School, Ur-Masi-U-Joh, Smit.	16/11/2019	16/11/2019	90	70
Poster Campaign on Gender Equality	29/11/2019	29/11/2019	30	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Year: 2018-19, Power requirement met by renewable energy sources: 24126.24

units, Total power requirement: 53016 units, Percentage met through Renewable energy source: 45.51, Renewable energy generated and used: Solar Energy, Energy supplied to the grid: 8199 units. Year: 2018-19 Total Lighting requirements: 12614 watts, Percentage Lighting through LED bulbs: 13.27, Percentage Lighting through other sources: 86.96 units.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	4
Rest Rooms	Yes	4
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	16/08/2018	1	SWACHHTA PAKHWADA (fortnightly) Cleaning Drive at Local Market Place: Smit Village in collaboration with Local Community and Smit Taxi Drivers Association	Zero Littering Clean Waste Practices	110
2018	0	1	01/09/2018	1	Outreach Programme to Old Age Home of Mother Teresa's Home, Demthring, Shillong.	Addressing the problems of old age	20
2018	1	0	13/11/2018	5	Construction of Approaching Footpath	Asset Creation	100

					to Plietimai Syiem Secondary School, Ur Masi U Joh of length 135 feet and 5 feet width		
2018	0	1	13/11/2018	1	Cleaning Drive	Environmental consciousness	100
2019	0	1	04/06/2019	1	Clean Environment : Theme: Save the Earth	Clean Environment : Theme: Save the Earth	9
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
General instructions Rules Of Discipline is given in Students' Dairy also in the Prospectus of the college.	01/05/2018	The college has its internal coordinating and monitoring mechanisms which works with a sense of collective leadership to implement various decisions and responsibilities. The Principal oversee the implementation of the work ethics (academic and non-academic) in the college in close coordination with the two Vice Principals and IQAC. Heads of all the departments, faculties, discipline committee, hostel advisory committee and others including students' union cooperate for effective governance.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Day of Peace	21/09/2018	21/09/2018	300
Commemoration of National Integration Day	29/11/2018	29/11/2018	300

World AIDS Day	01/12/2018	01/12/2018	300
International Human Rights Day	12/12/2018	12/12/2018	300
World water Day	22/03/2019	22/03/2019	23
World No Tobacco Day	31/05/2019	31/05/2019	22
World environment Day	05/06/2019	05/06/2019	30
Mega Pollution Awareness Pakhwada Cleaning Drive	10/06/2019	10/06/2019	41
International Day against Drug abuse and illicit trafficking	24/06/2019	24/06/2019	300
World Yoga Day	21/06/2019	21/06/2019	500
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of renewable energy sources 2. Use of low energy consumption devices such as LED bulbs 3. Segregation of solid waste as follows: • Segregation of solid waste into blue dustbins for non-biodegradable and green dustbins for biodegradable waste. These wastes are then taken by the municipal waste collection unit twice or thrice a week as and when needed. • Posters regarding waste segregation and proper disposal have been printed to create awareness. • Regarding E-waste management, the college in the year 2019 has assigned a staff to look after the e-wastes generated. The assigned staff collect all the unused or non-functioning electronic items from the laboratories, college office, classrooms, etc and store them properly. When there are enough waste, a dealer will come to collect them from the college. • The college has a botanical garden which is looked after by the Botanical Garden Committee. Apart from this, the Green Campus Development Committee in 2019 has taken initiatives in beautifying and greening the campus by planting flowers, creepers and ornamental shrubs within the college. • The committee encourages students and teachers to reduce use of plastic in the college by discouraging the use of plastic cover files by students while submitting their assignments. 4. Steps taken for Green campus/ Green Practices such as Green landscaping with trees and plants, Plastic-free campus, Paperless office, Students, staff using Bicycles, Public Transport, Pedestrian friendly roads: About ninety percent of students and forty percent of staff the college still use public transportation means to reach the work place. Use of bicycle is particularly difficult due to unsuitable terrain and since there is no separate lane in the city for bicycle, therefore, it is not considered safe for staff and students to use bicycles. 5. Rain water harvesting structures and utilization in the campus: Rainwater harvesting facilities have been set up. The college has constructed 2 underground tanks for collection of rainwater. The underground water tank adjacent to Block B with a capacity of 15000 litre and the other adjacent to block C has a capacity to store 25,000 litres of water. The college also has over-ground water tanks for rain water harvesting provided by the State Council of Science Technology and Environment (SCSTE). Three of these tanks, with 3000 litre capacity each, provided by SCSTE were installed in the college premises and the rest were installed in the girl's hostel. Water from these tanks is supplied to the laboratories and other domestic water requirements are also met from this water. In fact, Block C of the college is entirely dependent on the

harvested rainwater for all its uses. The Green Campus Development Committee of the college is cautious that there is no wasteful use of this water and intends to ensure that the college will construct more such structures for achieving self-sufficiency and make good use of this resource.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Creation of Environmental Consciousness Practice 2. Sports Development

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://shillongcollege.ac.in/igac/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shillong College established in 1956, has seen an unprecedented all-round growth and development. In fact, at present it has firmly established itself as one of the premier institutions of the State and has been awarded Grade „A? with a CGPA of 3.06 in 2016. The College is well known as one of the institution in the state that promotes not only academics but also co-curricular activities notably in sports, community participation, cultural activities and entrepreneurial skills and competencies. The college thrust is to ensure all round development of all stakeholders. The performance of the institution in one area distinctive to its vision and thrust is the institutions? effort to contribute to the creation of entrepreneurial dynamism in the state and the North East. By establishing the Entrepreneurship Development Cell on August, 2011, the college has the distinction of being the first college in the State to open such a Cell by an academic institution. Besides organizing seminars, workshops and training programmes in collaboration with various organizations of national repute a noteworthy feature is the conduct of the UGC Sponsored Three Months Certificate Course on Entrepreneurship Development since 2013, which is a pioneering venture by Shillong College in Meghalaya. The course has attracted a number of participants from within the college and outside. The college has witnessed evidence of success and milestones achieved. A number of the participants have been selected by the Government for training in various fields of enterprise in institutes in the State and outside. Some business plans have been selected for PMEGP schemes and a number of participants have started their own ventures which include vermi-composting, Mens' Salon, Piggery Unit, retail, online franchise, tourism etc. The college has been able to contribute to the creation of young dynamic entrepreneurs in various start-ups since 2013. The year 2018 saw the creation of three start-ups namely in spices, retailing, services and in the same year, participants from earlier batches have started their venture namely a beauty parlor and another participant have expanded his enterprise. The college has been able to organize the Startup India Meghalaya Yatra on 13th February, 2019. As a follow up to this, a Boot Camp was held at North Eastern Hill University on 16th February, 2019. Four students from commerce EDC participants attended the camp and one girl student of B. Com 2nd Semester was shortlisted to attend the "Acceleration Programme" held at IIM, Shillong on the 22nd February, 2019. She won a cash prize of Rs 20,000/- from the State Government for her innovative business idea. Consequently, her business idea is now being developed under the guidance of faculty members of the college. These activities have strengthened the mission objectives of the college to provide quality education and skill development for the youths to build a vibrant workforce and contributing towards nation building.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Shillong College is committed to keep up its pace of progress and visualizes to achieve much more in the future. A brief highlight of the future plans of the institution for the next academic year are as follows: 1. To strengthen ICT enabled teaching - learning mechanisms and their maintenance for effective curriculum delivery. 2. To organize capability or skill enhancement training programme for faculties to enable effective ICT Usage and delivery by using latest technology. 3. To develop mechanisms and encourage faculties to develop E-content and modules for delivery in various platforms. 4. To organize International, National, Regional and State Level Seminars, Conference, workshops, faculty development programmes, trainings etc. to benefit not only the college but the State and the country in general. 5. To organize programmes that would promote universal values, national integration and citizenship building. 6. To mobilize funds and sponsorship for college activities from the various sources available. 7. To organize capability or skill enhancement training programme for non-teaching staff. 8. The IQAC will continue to pursue starting of other PG/Diploma/Certificate Courses in the college. 9. To strengthen Students Feedback Mechanism and feedback from all other the stakeholders. 10. To pursue the programmes submitted under Community College and start courses under the scheme. 11. To strengthen mechanism for minor/major research projects funded by different agencies as well as teacher-student research projects, innovations and publications in UGC listed journals and others. 12. To establish a link through google scholar for the in-house interdisciplinary journal "Echoes from the Hills" to be recognized in the ICARE list to have Impact factor. 13. To organize programmes to enhance career counseling and placement for students in reputable companies and institutions. 14. To continue strengthening programmes for entrepreneurship development. 15. To pursue institution-industry linkages and collaborations for various courses and programmes. 16. To develop an effective student mentoring system that would enable close interaction and counselling between the teacher and the taught. 17. Holistic approach in the areas of sports and games and other co-curricular activities to impart leadership training and confidence building ensuring professional development and job placements. 18. To consistently pursue the construction of separate building complex for Higher Secondary Section of the College to be able to de-link the Higher Secondary section totally. 19. To pursue the installation of Management Information System in the college, and streamline the reporting process from administration and all departments for NAAC verification. 20. To start Academic Audit and also administrative audit, to be able to identify the strength, weaknesses, challenges and opportunities for improvisation and development. 21. To focus on strengthening mechanisms that will enable the college to meet the challenges of NAAC Revised Accreditation and Assessment Framework.