## **Activities of Grievance Redressal Cell**

- Grievance drop box has been placed in the corridors and all strategic points for easy accessibility for all stakeholders.
- Formulation of a separate grievance redressal procedure and format for the staff (both teaching and Non-teaching).
- Formulation a grievance redressal form and placing it in the college website, notice boards and the Student's Union Office.
- Displaying of posters in notice boards and around the campus highlighting the important role played by the Cell.

Display of Notices	August, 2017	
Display of Notices	July, 2018	
Poster Campaign	5 <sup>th</sup> August, 2019	

## Institutional Mechanism for timely redressal of student's grievances from 2016:

Year	Total Nos. of grievances appealed	Total Nos. of grievances redressed	Average time/ number of days for grievance redressal
2018	01	01	7days
2019	01	01	5days