



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वतंत्र संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Shillong College
Baitumkhrak, Shillong,
affiliated to North Eastern Hill University, Meghalaya as
Accredited
with CGPA of 3.06 on four point scale
at A grade
valid up to May 24, 2021*

Date : May 25, 2016



Dilip
Director

PEER TEAM REPORT

ON

**INSTITUTIONAL 3rd Cycle Re- ACCREDITATION OF
SHILLONG COLLEGE, SHILLONG,
MEGHALAYA - 793003**

Dates of Visit

21st – 23rd April, 2016



National Assessment & Accreditation Council

(An autonomous Institution of the University Grants Commission)

P.O. Box 1075, Nagarbhavi,

Bangalore – 560072.

**PEER TEAM REPORT ON
INSTITUTIONAL ASSESSMENT AND RE-ACCREDITATION OF
SHILLONG COLLEGE, SHILLONG, MEGHALAYA.**

Section I: GENERAL	Information
1.1 Name and Address of the Institution	Shillong College, Boyce Road, P.O. Laitumkrah, Shillong, Meghalaya, Pin- 793003
1.2 Year of Establishment:	15/08/1956
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/Schools :	04 (Arts, Science, Commerce, Management)
• Departments/ Centres :	26
• Programmes/ Courses offered :	UG-05
• Permanent Faculty Members :	Permanent-112 (M=45; F=67) Temporary- 02
• Permanent Support Staff :	Non-teaching: 44
• Students :	2498
1.4: Three major features in the institutional Context:	<ul style="list-style-type: none"> ▪ College committed towards public education system and students from all sections of society are granted admission. ▪ Providing education to the students that belong to academically and economically weaker families of rural areas. ▪ The college strives for overall development of rural students by conducting various extra-curricular activities.
1.5: Dates of visit of the Peer Team :	21st-23rd April 2016.
1.6 Composition of the Peer Team which undertook the on-site visit	
Chairperson	Prof. Kuldeep Chand Agnihotri
Member Co-ordinator	Prof. D.K.Maheshwari
Member	Dr. Santosh B. Patkar
NAAC Officer	Dr. Ganesh Hegde


Prof. Kuldeep Chand Agnihotri


Prof. D.K.Maheshwari


Dr. Santosh B. Patkar


Dr. K.D. Ramsie

23/4/2016

2.1 Curricular Aspects:	
2.1.1 Curricular Planning and Implementation:	<ul style="list-style-type: none"> The curriculum designed by affiliating North Eastern Hill University is followed. Few teachers are involved in restructuring and revising the syllabus. Meetings, seminars and workshops organised for effective implementation of curriculum. Academic calendar and teaching plans prepared by the concerned departments at beginning of the year.
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> Limited academic flexibility as college offers UG programmes as per University norms. Semester system introduced from 2015-16 session. Students have options in major subjects having choices of 45 subject combinations.
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> Curriculum is enriched by organizing presentations, seminars, workshops, skill based courses and field trips. UGC funded career oriented certificate courses running successfully. Extra-academic activities conducted for overall development of tribal students. Soft skill Development Program for students.
2.1.4 Feedback System :	<ul style="list-style-type: none"> Suggestions collected from faculty members for the improvement of curriculum. Feedback collected from stakeholders.
2.2 Teaching-Learning and Evaluation	
2.2.1 Student Enrolment and Profile :	<ul style="list-style-type: none"> Admission related information through prospectus, website, advertisements in newspapers and notice boards. Admission following the norms of NEHU, D.H.T.E and Government of Meghalaya. Transparent admission policy where meritorious as well as disadvantaged sections get their due.

Prof. Kuldeep Chand Agnihotri

Prof. D.K.Maheshwari

Dr. Santosh B. Patkar

Dr. K.D. Ramsie

23/4/2016

	<ul style="list-style-type: none"> • Preference given to students who have aptitude in NCC and NSS activities.
2.2.2 Catering to Student Diversity :	<ul style="list-style-type: none"> • Students belonging to SC /ST /OBC /women /differently-abled/economically weaker and minority communities are admitted. • Very low fee structure. • Conduct remedial classes and given counselling for slow learners. • Necessary support provided to economically weaker students.
2.2.3 Teaching-Learning Process :	<ul style="list-style-type: none"> • Faculty uses the lecture cum-discussion, presentation, ICT, and assignment mode. • Review of teaching and learning through individual departments. • Departmental meetings, lesson plans, audit of question papers, syllabus completion report and students feedback to evaluate the quality of teaching and learning. • Field trips, group projects, individual assignments and literature survey.
2.2.4 Teacher Quality :	<ul style="list-style-type: none"> • Recruitment of teachers following UGC and State Govt. norms. • 25 teachers have Ph.D, 18 M.Phil and 37 qualified NET-SLET. • IQAC to facilitate the planning and improvements of the teaching-learning and evaluation process.
2.2.5 Evaluation Process and Reforms :	<ul style="list-style-type: none"> • Examination and evaluation pattern prescribed by affiliating University is followed. • Student progress monitored through class tests, assignments, oral tests, group discussion and interactive sessions. • CBCS system yet to be introduced. • Examination and discipline committees for smooth conduct of examinations.

Prof. Kuldeep Chand Agnihotri

Prof. D.K.Maheshwari

Dr. Santosh B. Patkar

Dr. K.D. Ramsiej

2.2.6 Student Performance and Learning Outcomes :	<ul style="list-style-type: none"> • University examinations are parameter of student's performance and learning outcomes. • Few guest lectures, seminars, workshops are conducted to enrich curriculum. • Disciplinary, leadership, innovative and entrepreneurial expertise encouraged among students.
2.3 Research, Consultancy and Extension:	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • Research and publication cell to promote research activities and encourages teachers to apply for research grants from various funding agencies. • Faculty members are encouraged to present papers at State/National/International level seminars/workshops/conferences.
2.3.2 Resource Mobilization for Research :	<ul style="list-style-type: none"> • Provision of research grants (2 lakh/year) at college level for minor research projects. • 18 institutional minor projects completed and 11 are ongoing.
2.3.3 Research Facilities :	<ul style="list-style-type: none"> • Books, journals, ICT, Internet and Equipment facilities provided. • Strengthen of Infrastructural research facilities be carried out. • Collaborative and inter-disciplinary research exists in some departments.
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> • 23 research papers, 72 book chapters, 12 articles and 05 books edited by faculty members in last 05 years. • Compilation of the abstracts of the Ph.D and M.phil thesis of the faculty members. • Research journal managed by Sociology department under ISSN codification has been conceptualized. • Published "Proceedings of seminars" in the form of ISBN books.
2.3.5 Consultancy :	<ul style="list-style-type: none"> • Institute/industry interface yet to be established.

Prof. Kuldeep Chand Agnihotri

Prof. D.K.Maheshwari

Dr. Santosh B. Patkar

Dr. K.D. Ramesh

	<ul style="list-style-type: none"> • Cordial relation with BSNL and NEEPCO for sponsoring seminars. • Policy to promote consultancy services yet to be formulated.
2.3.6 Extension Activities and Institutional Social Responsibility :	<ul style="list-style-type: none"> • Community services promoted through NSS, NCC and Youth Red Cross Society. • An amount of Rs. 50000/- donated by Principal to Sngap Syiem College. • Awareness programmes on drug addiction, alcoholism, blood donation camp, health check up camps are regularly organised.
2.3.7 Collaborations :	<ul style="list-style-type: none"> • MOUs signed with two institutions under 'cluster of college' scheme. • Linkage with NEIST, a CSIR laboratory provided instruments of worth Rs. 50 lakhs. • Linkage with TCS for student's placement.
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities :	<ul style="list-style-type: none"> • College has three campuses covering 11.5 acres. • Infrastructure development plan monitored by architecture. • Laboratories, boys and girls room, canteen, administration block, seminar halls, sports infrastructure, first-aid room, gymnasium and moderate parking space exist. • Separate hostel for boys and girls.
2.4.2 Library as a Learning Resource :	<ul style="list-style-type: none"> • Library in a area of 1884 Sqm. • Open access to books, reprographic facilities, e- learning and e-journal access through INFLIBNET. • 26,649 books, subscription of 22 journals, and 49 magazines. • Book bank facility for meritorious and financially weaker students.
2.4.3 IT Infrastructure :	<ul style="list-style-type: none"> • College has 163 (143 desktops and 20 laptops) computers.

Prof. Kuldeep Chand Agnihotri

Prof. D.K. Maheshwari

Dr. Santosh B. Patkar

Dr. K.D. Ramsie

23/4/2016

NAAC for Quality and Excellence in Higher Education

	<ul style="list-style-type: none"> • 15 LCD projectors mounted in seminar halls, class rooms and other departments. • Fibre optics as well as wired internet connectivity to computers. • Installation of Wi-Fi in process.
2.4.4 Maintenance of Campus Facilities:	<ul style="list-style-type: none"> • College has own team of carpenter, electrician, gardener, and plumber, lab attendants and other supporting staff. • Outsourcing for maintenance and calibration of equipments whenever necessary. • Voltage stabilizers and transformers installed to control voltage fluctuations.
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support :	<ul style="list-style-type: none"> • EDC conducts three month Entrepreneurship certificate course every year to provide competencies and skills to students. • Placement cell facilitates placement by coordinating with various recruiting agencies and financial institutions. • Active alumni association that participate in development activities and upgrading infrastructure. • Grievance redressal, Gender equality and Anti ragging cell constituted.
2.5.2 Student Progression :	<ul style="list-style-type: none"> • Higher pass percentage than University. • Two scholarships named "Nirjharini Biman Behari Deb Roy" and T.J. kharbhiih Memorial introduced. • Necessary support for academically weak students.
2.5.3 Student Participation and Activities:	<ul style="list-style-type: none"> • 03 NCC cadets participated in Republic Day Parade. • Participation in Inter-college events organised by University and State sports department. • Annual college magazine "LAMP" provides ample opportunity for students and staff to contribute articles and stay connected.

Prof. Kuldeep Chand Agnihotri

Prof. D.K. Maheshwari

Dr. Santosh B. Patkar

Dr. K.D. Ramsej

<p>2.6 Governance, Leadership and Management:</p> <p>2.6.1 Institutional Vision and Leadership:</p>	<ul style="list-style-type: none"> • Vision is to become Centre of Excellence for wisdom, a beacon of hope and a model embodiment of the ideal. • To provide quality yet affordable education to all sections of society. • Socially committed, with special impetus on catering to the needs of socially, economically and disadvantaged groups. • Governing body monitors the functioning of the college. • Various committees/ cells / associations serve as building blocks of administration.
<p>2.6.2. Strategy Development and Deployment:</p>	<ul style="list-style-type: none"> • Action plans formulated by the Principal, Vice Principal and HODs are executed as per college policies. • IQAC reviews the functioning and suggests measures for improvements. • Various committees such as Admission committee, Time table committee, Examination committee, building committee, UGC committee etc. looks after their related schemes, proposals and documents.
<p>2.6.3 Faculty Empowerment Strategies :</p>	<ul style="list-style-type: none"> • Faculty members are encouraged to undertake research work and pursue for Ph.D degree. • Seminars/workshops/Conferences/Orientation and refresher courses are organised. • Financial assistance and duty leave for participation in seminar and conferences. • Various welfare schemes such as Insurance scheme, staff welfare scheme, medical allowance etc. for staff.
<p>2.6.4 Financial Management and Resource Mobilization :</p>	<ul style="list-style-type: none"> • Grants-in-Aid from Govt., Fees, UGC grants are major source of fundings. • Annual budget estimation by governing body and allocation of funds to each department.

	<ul style="list-style-type: none"> • Additional funding for organising seminars/workshops and for minor research projects. • Systematic funds mobilization as per funds giving agencies.
2.6.5 Internal Quality Assurance System :	<ul style="list-style-type: none"> • IQAC established in 2004 to develop a system for conscious, consistent and catalytic action to improve academic and administrative performance. • The strategies of IQAC are formulated with consultation of other faculty members and various committees are formed to plan and organise events and functions. • Regular meetings are arranged to emphasize, comment and complement the teaching process. • Continuous assessment of teaching and learning process and student's performance.
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness :	<ul style="list-style-type: none"> • Plantation drives, anti-plastic drives and nature treks cleaning drives by NSS cell. • Promotion of energy saving light source as far as practicable. • Provision of rain water harvesting.
2.7.2 Innovations	<ul style="list-style-type: none"> • Entrepreneurship development cell constituted. • Customised soft-wares developed by the faculty of computer science for efficient functioning of student data. • Proposed installation of solar energy panels. • CCTV surveillance in the campus.
2.7.3 Best Practices :	<ul style="list-style-type: none"> • Staff welfare schemes for teaching and non teaching staff. • Sports and cultural activities for students to enable them to compete at State, National and International level.

Prof. Kuldeep Chand Agnihotri

Prof. D.K.Maheshwari

Dr. Santosh B. Patkar

Dr. K.D. Ramslej

Section III: OVERALL ANALYSIS	Observations (Please limit to five major ones for each and use telegraphic language)
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Providing higher education to economically weaker society. • About 75% students graduating from the college are first generation graduates. • Pollution free campus and adequate greenery. • Affordable fee structure. • Supportive alumni association works with close co-operation with college administration. • Financial assistance to faculty for minor research projects.
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Lack of space preventing college from constructing new building. • No transport facility to cater to the needs of the students and staff. • No botanical garden and biological waste management system. • Research culture to be strengthened.
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • New diploma, certificate and PG courses in Science be started in future. • Need for effective placement cell. • Professional PG courses yet to be initiated.
3.4 Institutional Challenges :	<ul style="list-style-type: none"> • New carrier oriented courses at PG level. • To take up major research projects. • Creating of more faculty positions by concurrence of the Government. • Improvement of teaching learning process and opportunity to create employability.
Section IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION	
<i>(Please limit to ten major ones and use telegraphic language)</i>	
<ul style="list-style-type: none"> • Infrastructure facilities should be improved. • Attention be paid to start new PG courses and research culture. • To create language laboratory for English communication skills. • ICT enabled teaching-learning process to be strengthened. • Teaching quality needs attention and improvement. • Library requires up-gradation by total computerization. • Up-gradation of science laboratories and construction of botanical garden. 	

Prof. Kuldeep Chand Agnihotri

Prof. D.K. Maheshwari

Dr. Santosh B. Patkar

Dr. K.D. Ramsler

- Create endowment corpus fund to encourage student achievements.
- More additions to be made in Industry – Institution collaboration and linkages.
- Career guidance and placement activities need to be strengthened.
- Extension activities and society linked projects may be strengthened and augmented to fulfil institutional social responsibility.

I agree with the observations of the Peer Team as mentioned in this report.

Seal of the Institution

Principal
Shillong College
Shillong - 3



Signature of the Head of the Institution with date

Signature of the Peer Team Members:

Name	Designation	Signature with date
Prof. Kuldeep Chand Agnihotri Vice Chancellor Central University of Himachal Pradesh PO Box 21, Dharmashala, Dist. Kangra, Pin- 176215, Himachal Pradesh	Chairperson	 23/4/2016
Prof. D.K.Maheshwari Department of Botany and Microbiology Gurukul kangri University Haridwar-249404 (Uttarakhand). Res. 3, Sharad Vihar, Shankar Ashram, P.O. Gurukul Kangri, Haridwar- 249404, Uttarakhand.	Member Coordinator	 23/4/16
Dr. Santosh B. Patkar Principal Saraswat Vidyalaya's Sridora Caculo College of Commerce and Management Studies, Khorlim, Mapusa -403507, Goa.	Member	 23/4/16

Place: Shillong

Date: 23.4.2016

Prof. Kuldeep Chand Agnihotri
23/4/2016

Prof. D.K.Maheshwari

Dr. Santosh B. Patkar

Dr. K.D. Ramsiej