

# SHILLONG COLLEGE

## COACHING CLASS FOR COMPETITIVE EXAM

Sponsored by: Rashtriya Uchchatar Shiksha Abhiyan Scheme  
(RUSA), 2022

### Aims & Objectives:

With the increasing competition across the globe, people are always keen to attain success. This competition has also led to performance pressure on students increasing drastically. Out of the several guides present, one of them is the coaching institute/classes, which in most cases, plays a pivotal role in this dream of serious aspirants. Some students can rigorously prepare for their goals without external help; however, some need more support and discipline. Coaching classes help students with competent faculty and innovative teaching methods since the right guidance from the right tutor at the right time can help students achieve their goals smoothly. Coaching class for competitive exam is being organised mainly to impart the conceptual knowledge about the subject and syllabi of the various competitive exams conducted by SSC/IBPS/State Govt. Public sector etc. The financial constraint on the part of the students weight down their preparation for the said exam, as such free coaching class under government sponsored **Rashtriya Uchchatar Shiksha Abhiyan Scheme** (RUSA) is believed to bring changes and inculcate a competitive mind among the students.

The number of students who appear for competitive entrance exams is increasing every year, hence making it a stressful period for students. Some students are able to sail through this period without external help, however, some need more support. Coaching classes help students with competent faculty and innovative teaching methods.

Further, it will create awareness among the students relating to various competitive exams and it will guide them to prepared for various exams and enable them to be employed in various sectors. It is understood that through coaching class, problems related with unemployment can be reduced and makes the students a productive assets.

The coaching class will be conducted for a period of three months with a minimum of 3 hours per day into 6 day a week. The paper to be taught includes English, Maths, General

Intelligence & Awareness, General studies. Moreover, group discussion, Mock interview and personality development will be imparted to the students.

### **Brief Report of the Programme:**

The coaching class for competitive exam is conducted by the College with financial support from RUSA. The conduct of the programme and its functioning comes under the supervision of ICGC of the college.

The ICGC nominated Shri P.Kipgen as the Coordinator and Shri L.Khongiang as Asst Coordinator to take accountability for the smooth conduct and completion of the course.

The coaching class for competitive exams 2022 under RUSA started from the **21<sup>st</sup> March, 2022** with students from different streams i.e. Arts, Science, Commerce, and professional departments of the college. The students admitted for the course are mainly from the 6<sup>th</sup> Semester. An application of 100 students has been shortlisted for the course. In order to have more focus and disseminate deeper information on subject concern, it has been limited to 100 students on first come first serve basis for a period of 4 months w.e.f 21/3/2022 to 21/7/22 tentatively with 15 classes per week.

The Inaugural Session was held on 21/3/22 in the presences of students and Resources person with other dignitaries. The programme was brief with speech from the dignitaries and the Vice Principal Prof. K D Roy and the Coaching Class was declared open by Madam Principal Dr.E.Kharkongor with a motivational and driving speech.



**Inaugural Function**  
**COACHING CLASS FOR COMPETITIVE EXAM 2022**

**CONDUCTED BY ICGC, SHILLONG COLLEGE**

**SPONSORED BY RUSA (Govt. of Meghalaya)**

**Duration: 4 months (21<sup>st</sup> March 2022 – 21<sup>st</sup> July 2022)**

**Inaugurated by: Dr. E. Kharkongor**

**Principal**

**Shillong College**

**Dated: 21<sup>st</sup> March 2022**

**Time: 2:30 pm**







The coaching class mainly focus on Staff Selection Commission (SSC) and Banking Recruitment (SBI & IBPS) apart from other competitive Examination. Subjects taught include General Awareness (GA), General Intelligence & Reasoning (GI & R), Maths including Advance Maths and English.

The following are the Resource Persons with the subject taught.

Sl.No	Subject	Resource Person
1	Maths	Shri L.Khongiang
	Maths	Shri B.Nongbri
	Maths	Shri Gogou Kipgen
2	English	Smt. N.Nonglait
3	Gen.Intelligence & Reasoning	Smt A.Basaiawmoit
	Gen.Intelligence & Reasoning	Smt A.Diengdoh
	Gen.Intelligence & Reasoning	Smt I.Khyriem
4.	Gen.Awareness	Dr.Mangcha
	Gen.Awareness	Smt Alice

**Tentative Routine:**

Date		Time	Subject	Teacher
	MONDAY	3:00pm – 4:00pm	English	
		4:00pm – 5:00pm	English	
	TUESDAY	3:00pm – 4:00pm	Maths (Advance)	
		4:00pm – 5:00pm	Maths (Advance)	
	WEDNESDAY	3:00pm – 4:00pm	Maths (Quantitative Aptitude)	
		4:00pm – 5:00pm	Maths (Quantitative Aptitude)	
	THURSDAY	3:00pm – 4:00pm	Gen Intelligence & Reasoning	
		4:00pm – 5:00pm	Gen Intelligence & Reasoning	
	FRIDAY	3:00pm – 4:00pm	English	
		4:00pm – 5:00pm	English	
	SATURDAY	10:00am-11:00am	General Awareness	
	SATURDAY	11:00am-12:00am	General Awareness	
		12:00-12:30pm	BREAK	
	SATURDAY	12:30pm – 1:30pm	Maths (Advance)	
	SATURDAY	1:30pm – 2:30pm	Maths (Advance)	
	SATURDAY	2:30pm – 3:30pm	Maths (Advance)	

## Syllabus for the coaching class:

General Intelligence and Reasoning - CGL Tier 1 Syllabus						
Word Building	Decision making	Non-verbal series	Logical Reasoning	Semantic Classification	Venn Diagrams	Order and word formation
Coding & de-coding	Visual memory	Alphabet Reasoning	Similarities and differences	Number Classification	Drawing inferences	Cubes and Dice
Number Series	Cause & Effect	Statement conclusion	Seating Arrangement	Figural Classification	Statement & Argument	Blood Relations
Symbolic Operations	Direction & Distance	Syllogism reasoning	Data Sufficiency	Semantic Series	Figural Pattern-folding and completion	Embedded Figures
Calendar	Relationship concepts	Semantic Analogy	Problem-solving	Venn Diagrams	Counting Figures	Critical thinking
Space Orientation	Arithmetical reasoning and figural classification	Analogy	Decision Making	Figural Series	Order & Ranking	Emotional Intelligence
Space Visualization	Inequality	Figural Analogy	Judgment	Problem Solving	Date & city matching	Social Intelligence

Read here about the in-hand [SSC CGL Salary](#) details here!

## SSC CGL General Awareness Syllabus

This section will test the candidate's awareness regarding the world around. The test will also include questions relating to India and its neighboring countries especially pertaining to:

- Sports
- History (Ancient, Medieval and Modern)
- Culture
- Geography
- Economic Scene
- General Polity
- Indian Constitution
- Scientific Research

History	Geography	Economy	Biology
Ancient History (Harappan Civilization Vedic Culture,) Medieval History and Modern History (British Rule and Gandhian Era)	India and Neighbouring Countries, <a href="#">Solar System</a> ,Famous Sea Port, Rivers,Important Institution.	Budget Related Terms,Laws Of Demand Supply, <a href="#">Inflation</a> ,Sectors Of Economy,International Organisation	Plant Kingdom, Animal Kingdom. Human Body and Diseases, Environmental Studies
Polity	Physics	Computers	Chemistry
Indian Constitutions, Duties and Facts Related To President , Chief Minister, Prime Minister, CAG, Panchayati Raj System,Indian Parliament.	SI Unit, Light and Reflection, Electricity, Wave Optics, Motion	Basic Facts About Computers, Recent Developments in Technology	Properties Of Substances,Chemical Reactions,Properties Of Gases, Chemistry In Day To Day Life.

Quantitative Aptitude - CGL Tier I Syllabus					
Standard Identities	Sphere	Tangents	Time and distance	Square roots	Computation of whole numbers
Complementary angles	Hemispheres	Quadrilaterals	Time & Work	Averages	Decimals
Heights and Distances	Rectangular Parallelopiped	Regular Polygons	Elementary surds	Interest	Fractions and relationships between numbers
Histogram	Regular Right Pyramid with triangular or square base	Right Prism	Graphs of Linear Equations	Profit and Loss	Percentage
Frequency polygon	Trigonometric ratio	Right Circular Cone	Triangle	Discount	Ratio & Proportion
Bar diagram & Pie chart	Degree and Radian Measures	Right Circular Cylinder	Circle and its chords	Partnership Business	Mixture and Alligation

English Language and Comprehension - Tier II		
Active/ passive voice of verbs	Spelling/ detecting misspelled words	Spot the error
Conversion into direct/ indirect narration	Idioms & phrases	Fill in the blanks
Shuffling of sentence parts	One-word substitution	Synonyms
Shuffling of sentences in a passage	Improvement of sentences	Antonyms
Cloze passage	Sentence Structure	Comprehension passage



## **CGL Tier II Syllabus Paper 4: General Studies-Finance and Economics (Assistant Audit Officer/ Assistant Accounts Officer)**

### **Part A: Fundamental principles and basic concept of Accounting - (80 Marks)**

- **Financial Accounting:** Nature and scope, Limitations of Financial Accounting, Basic concepts and Conventions Generally Accepted Accounting Principles.
- **Basic concepts of accounting:** Single and double entry, Books of original Entry, Bank Reconciliation, Journal, ledgers, Trial Balance, Rectification of Errors, Manufacturing, Trading, Profit & loss Appropriation Accounts, Balance Sheet Distinction between Capital and Revenue Expenditure, Depreciation Accounting, Valuation of Inventories, Non-profit organisations Accounts, Receipts and Payments and Income & Expenditure Accounts, Bills of Exchange, Self Balancing Ledgers

Also check the process to download your [SSC CGL Admit Card](#) here.

### **Part B: Economics and Governance - (120 marks)**

- **Comptroller & Auditor General of India** - Constitutional provisions, Role and responsibility
- **Finance Commission** - Role and functions
- **Basic Concept of Economics and introduction to Microeconomics** - Definition, scope and nature of Economics, Methods of economic study and Central problems of an economy and Production possibilities curve
- **Theory of Demand and Supply** - Meaning and determinants of demand, Law of demand and Elasticity of demand, Price, income and cross elasticity; Theory of consumer's behavior
- Marshallian approach and Indifference curve approach, Meaning and determinants of supply, Law of supply and Elasticity of Supply.
- **Theory of Production and cost** - Meaning and Factors of production; Laws of production- Law of variable proportions and Laws of returns to scale.
- **Forms of Market and price determination in different markets** - Various forms of markets - Perfect Competition, Monopoly, Monopolistic Competition and Oligopoly and Price determination in these markets
- **Indian Economy** -
  - Nature of the Indian Economy Role of different sectors role of Agriculture, Industry and Services- their problems and growth;
  - National Income of India-Concepts of [national income](#), Different methods of measuring national income.
  - Population-Its size, rate of growth and its implication on economic growth.
  - Poverty and unemployment- Absolute and relative poverty, types, causes and incidence of unemployment.
  - Infrastructure-Energy, Transportation, Communication.
- **Economic Reforms in India** - Economic reforms since 1991; Liberalisation, Privatisation, Globalisation and Disinvestment.
- **Money and Banking** -
  - [Monetary](#)/ Fiscal policy- Role and functions of [Reserve Bank of India](#); functions of commercial Banks/[RRB/Payment Banks](#).
  - Budget and Fiscal deficits and Balance of payments.
  - Fiscal Responsibility and Budget Management Act, 2003

## SSC CGL Tier III Syllabus

The SSC CGL Syllabus Tier III consists of a descriptive Paper which includes Letter Writing and Application Writing. Letter writing includes both formal letter (letter to the editor, letter to the municipality, etc) and informal letter (letter to a friend, etc)

Topics	Marks Allotted	Time Allotted
Descriptive Paper in English/Hindi (Writing of Essay, Precis, Letter, Application etc.)	100 marks	1 hour or 60 minutes

## SSC CGL Tier IV Syllabus

SSC CGL Tier 4 consists of Document Verification and Data Entry Skill Test (DEST)/ Computer Proficiency Test (CPT)

SSC CGL Tier 4 Test	Details	Nature	Post	Exemptions
<b>Data Entry Skill Test</b>	8,000 (eight thousand) Key Depression per hour on Computer. Skill Test will be conducted for a passage of about 2000 (two thousand) key depressions for a duration of 15 (fifteen) minutes	Qualifying	Tax Assistant (CBIC/CBDT)	OH candidates  PwD candidates who are eligible for scribes will be allowed additional compensatory time of 5 (five) minutes
<b>Computer Proficiency Test</b>	<ul style="list-style-type: none"><li>• Word Processing Capabilities</li><li>• Spread Sheet Tasks</li><li>• Generation of Slides in Powerpoint</li></ul>	Qualifying	<ul style="list-style-type: none"><li>• Assistant Section Officer (Central Secretariat Service, Ministry of External Affairs, AFHQ,)</li><li>• Assistant (Serious Fraud Investigation Office (SFIO) under the Ministry of Corporate Affairs, (GSI) in the Ministry of Mines)</li><li>• Inspector (Central Excise), Inspector (Preventive Officer) &amp; Inspector (Examiner) in CBIC.</li></ul>	PwD candidates who are eligible for scribes will be allowed additional compensatory time of 5 (five) minutes

Since from 21/3/22, Classes has been arranged after college class hour for two hours(2hrs) except on Saturday with 4 or 5 classes totalling to 14 to 15 classes a week. However, every state Holiday and other Holiday of national importance are duly observed.

The classes for Coaching class for competitive Exam was suspended from 21<sup>st</sup> June,2022 to 18<sup>th</sup> July,2022 due to NEHU Even Semester Examination. The class again resume from 21<sup>st</sup> July 2022 with more number of class i.e 4 classes a day totalling 24 to 25 classes a week.

The tentative routine after semester exam break is as given below:

***Tentative***

**COACHING CLASS FOR COMPETITIVE EXAM, 2022**

Date		Time	Subject	Teacher
	MONDAY	10:00pm – 12:00pm	Maths	
		12:30pm – 2:30pm	GA	
	TUESDAY	10:00pm – 12:00pm	GA	
		12:30pm – 2:30pm	ENGLISH	
	WEDNESDAY	10:00pm – 12:00pm	GI&R	
		12:30pm – 2:30pm	Gen Intelligence & Reasoning	
	THURSDAY	10:00pm – 12:00pm	English	
		12:30pm – 2:30pm	Gen Intelligence & Reasoning	
	FRIDAY	10:00pm – 12:00pm	Maths	
		12:30pm – 2:30pm	Gen Intelligence & Reasoning	
	SATURDAY	10:00pm – 12:00pm	Gen Intelligence & Reasoning)	
	SATURDAY	12:30pm – 2:30pm	G I & A ( Finance & Accounts)	

### Progress of classes:

The Syllabus for the coaching class are duly completed including Tier I , Tier II & Tier III of SSC as well as of other competitive exam. A total of **220 classes** has been taken in total including mock test.







PHOTO





**Faculties:**

The faculties for the said course include teachers from the college who has wide knowledge and experiences on competitive exams and also from other coaching institutions. Most of the faculties are rendering their services and engaged in various other similar types of coaching conducted by the government or of private institutions. The following are the faculties for the two batches-

1. Smt. A.Basaiawmoit
2. Smt N.Nonglait
3. Sri. L.Khongiang
4. Sri. B.Nongbri
5. Smt. I.Khyriem
6. Smt. A.Diengdoh
7. Sri. Dr.Mangcha
8. Sri. Gogou Kipgen
9. Sri. P.Kipgen
10. Smt Alice

**Finance:**

In order to meet various expenditure related with the course, a total of Rs 4,00,000 (Four Lakhs) has been received from RUSA for the conduct of the course. The money received has been fully utilised in meeting payment (honorarium) to the faculties, Study materials, printing & stationary, photo copying, miscellaneous etc.

**Record Books Maintain:**

In order to have proper record and more transparency, disclosure and control, various register/ books of accounts has been maintained which includes Student attendance Register, Registration, Honorarium Register, Income & Expenditure Account, other related cash memo and payment notes which are duly submitted to the concern authority.

**Study Materials:**

Students were provided study materials and other notes as and when required. Soft copy in PDF form has been disseminated through social media and hard copy also has been hand out.

**Interview/ Mock test/ Group Discussions:**

In order to prepare them for various interview and job recruitment, mock test is being conducted on different subject to test the progress of the skill and ability of the students. Further, under the guidance of Prof. P.Khonglah, Group Discussion on various hot topics related to economy, politics, history etc has been conducted. Mock interview with panellist from different institutions who are experts in various field are conducted to shape and developed their personality.

**Impact of the programme on students academic performances:**

As per feedback received from the students, the coaching class enabled them in preparing for various exams which they acquired during the four months course after being graduated and eligible for various exams.

Further, coaching class also makes them more knowledgeable on their degree subjects that help them to understand more on the subjects and act as motivating forces.


It guides and creates the habits of studying and making them prepared for their competitive exams as well as of their degree.

However, since some of the aspirant coaching student passed out in the current year i.e 2022, and many of them not being eligible for various exams, outputs from the course relating to employment are still awaited.

**Positive Outcomes from the Coaching Class:**

1. Mr Alfred Khupmuanlal qualified for State Bank Of India (SBI) Probationary Officer (Currently Asst. Manager Scale I , posted in SBI Imphal Branch)
2. Miss Ngaineichong Kipgen qualified for Junior Associate, State Bank Of India (Currently posted in SBI Jowai Branch)
3. Mr Alfred Khupmuanlal qualified for State Bank Of India (SBI) Junior Associate
4. Miss Daphi Join National Statistic Office, Shillong in June 2022
5. Moreover, some of the current batch students qualified for interview in various state and corporations and results are awaited.

Further, the coaching class enabled the students to prepared for CUET (Common University Entrance Test) since a special class is being taken relating to Quantitative Aptitude Test which is one of the paper for CUET.



ভাৰতীয় ষ্টেট বেংক  
भारतीय स्टेट बैंक  
STATE BANK OF INDIA

MR.ALFRED KHUPMUANLAL  
s/d/o KHAMZATHANG  
ZOMI COLONY, CHURACHANDPUR  
CHURACHANDPUR, MANIPUR-795128

HR/L&D/PO-21/  
Date: 08.04.2022

Madam/ Dear Sir,

**SELECTION OF PROBATIONARY OFFICERS 2021 BATCH**  
**OFFER OF APPOINTMENT**

We are pleased to inform that you have been selected for appointment in **Guwahati Circle** as a Probationary Officer in our Bank.

2. Your date of joining the Bank has been fixed as **18.04.2022**. Please make it convenient to report on that date to **Director, State Bank Institute of Learning and Development, Jorhat, MG Road, Gar-Ali, Opp. ASEB Bidyut Bhavan, Jorhat-785001**. You are required to make your own travel arrangements. However, for initial joining, you will be reimbursed travelling expenses from the place of residence/previous employment by the shortest route. The entitlement for the purpose will be AC II tier train fare.

3. Your appointment will be subject to satisfactory completion of pre-appointment formalities including the following:

a) Medical examination by Bank's Doctor and his satisfactory report/clearance after medical examination as may be conducted by hiMr.

b) Verification of certificates / testimonials in original evidencing the date of birth, caste, experience (if applicable), educational qualifications etc.

c) Execution of Bond/Undertaking to serve the Bank for a minimum period of 3 years from the date of joining the Bank and to pay a sum of Rs. 2.00 lac (Rs. Two lac only), plus applicable GST, to the Bank in the event of your resignation from the services of the Bank or you leaving the Bank for whatsoever reason within the said period of 3 years in the format provided by the Bank.


In case you are serving elsewhere, please arrange to furnish a release/ discharge letter from your present employer by that date.

bank.sbi  
Tel : 0361-2237614 | 619 | 620  
Fax : 0361-2237621 | 611 | 619  
Pbx : 2237761 | 766 I.P. : 600031  
E-mail : agmphr.lhogu@sbil.co.in

মানব সম্পদ বিভাগ, স্থানীয় প্রধান কার্যালয়,  
উত্তর-পূর্ব মণ্ডল, জি.এস. রোড  
পো : অসম সচিবালয়, দিশপুৰ  
গুৱাহাটী : ৭৮১০০৬, অসম,  
পোষ্ট বগ নং-১০৩

মানব সম্পদ বিভাগ, স্থানীয় প্রধান কার্যালয়  
উত্তর পূর্ব মণ্ডল, জি.এস. রোড  
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গুৱাহাটী : ৭৮১০০৬, অসম  
পোষ্ট বগ নং : ১০৩

Human Resources Department,  
Local Head Office,  
North Eastern Circle, G.S. Road,  
P.O.- Assam Sachivalaya,  
Dispur, Guwahati-781006  
Assam, Post Bag No. : 103





Offer of appointment as  
“SWO ‘A’ (CLERK)” in clerical  
cadre in our Bank.



Inbox



persguwazo@cen... 19 May  
to v



Sir/Madam,

Reg :- Offer of appointment as “SWO ‘A’ (CLERK)” in  
clerical cadre in our  
Bank.

With reference to your application , we are pleased to  
offer you the post  
of “SWO-A in the Clerical cadre in our Bank on the  
following terms and  
conditions:

1. You will be initially paid a Basic pay of Rs.  
17,900/- per month in  
the Scale of pay of  
17900-1000/3-20900-1230/3-24590-1490/4-  
30550-1730/7-42660-3270/1-45930-1990/1-47920  
(20 years) with appropriate Dearness Allowance. All  
other allowances and  
perquisites wherever admissible will be paid in  
terms of Bi-Partite  
Settlements. You will also be governed by  
various provisions  
governing conduct rules as enshrined in Bi-  
Partite Settlements as  
amended from time to time.



Accounts:

Lastly, the coaching class has shown the light to the young aspirants in all spheres of life.

Thank you.

A handwritten signature in blue ink, appearing to read "P. Kipgen".

P.Kipgen  
Course Coordinator  
RUSA sponsored Coaching class for competitive  
exam