The meeting of the Student Grievance Redressal Committee, Shillong College was held on the 6th July, 2017. The meeting Was chaired by the Chairperson, Dr. K. D. Ramsiej, Principal and attended by all members (Attendance sheet as annexure).

The following resolutions were adopted during the meeting:

- 1. The students grievance redressal form which was prepared by the members will be uploaded in the webpage of the cell. The webpage will be opened on the college website.
- 2. An awareness programme will be held to create awareness among the student community regarding the grievance redressal mechanism and the mode through which students can file their grievances. The awareness programme is proposed to be held for the members of the students' union who will then be entrusted with trhe task of enlightening their fellow students.
- 3. Notices to be put up to let the students know regarding the cell and how they can file their grievances.
- 4. As far as the staffs (teaching and non-teaching) are concerned, any grievance/grievances should be submitted in plain paper to the cell giving details about their grievance/grievances along with their name(s) and mobile number(s). Anonymous complains/grievances shall not be entertained.

(Dr. K. D. Ramsiej) Chairperson Student Grievance Redressal Committee Shillong College Shillong-3