

## REPORT ON THE “WORKSHOP ON COMMUNITY PROGRAMME AND CAPACITY BUILDING FOR WOMEN AND YOUTH”

**Dr. (Mrs.) S. Khyriemmujat,**  
*Convener, Entrepreneurship Development Cell,*

**Smti P. Khonglah & Smti I. S. Khyriem,**  
*Joint Convener, Shillong College*

In one of its latest initiatives, Entrepreneurship Development Cell, Shillong College conducted a Five-Day Workshop on Entrepreneurship Development and Capacity Building for Women and Youth from 10<sup>th</sup> to 14<sup>th</sup> January, 2022 at Smit College, Smit. The target area was Mawryngkneng Block with special focus on the women and youth in the unorganized sector of the Block. The aim of having the workshop in the village was to encourage, train and equip them with entrepreneurial competencies, market linkages, innovative business ideas, access finance/loans and introduce them to different entrepreneurial ventures so as to empower them thereby contributing to capacity building, sustainability and development of the village.

### **The objective of the workshop was**

1. To sensitize and create awareness, motivate and encourage the womenfolk and youth on entrepreneurial skills.
2. To identify the vast entrepreneurial resources that exist in the local environment for sustainable development.
3. To train and help them to develop business plans to gain access to financial resources such as schemes and loans.
4. To equip them with managerial and marketing skills.

Sponsored by the Office of the Deputy Commissioner East Khasi Hills District Vide letter No.DPL.61/CMYDS 2020-21/EKH/2021-22/1390 in collaboration with the Office of the Block Development Officer Mawryngkneng Block, the Workshop saw participation by 25 young, aspiring entrepreneurs (both male and female) from different villages of Mawryngkneng Block.

The Inaugural Function was graced by the Principal of Shillong College Dr. E. Kharkongor as the Chief Guest with Dr. S. Khyriemmujat, Convener, EDC Cell, Shillong College and participants of the Programme in attendance.

The Five -Day Workshop witnessed an active and enthusiastic participation of the participants in the programme.

Resource Persons from different organisations both Government and Private Sector delivered lectures on important topics like Marketing, Finance, Banking and taught and trained the group during the Five-Day long workshop.



Resource Persons who trained the participants on five different days of the Workshop were:

- Shri Eladmiki Suting (Programme Coordinator)
- Smt. Piarlincy Khonglah (Asst. Professor, Department of Commerce, Shillong College),
- Shri. Pynshongdor. Nongbri (Asst. Professor, Department of Business Administration, St. Anthony's College),
- Smt. Kynjai R. Mawthoh (Entrepreneur),
- Shri. Pynskhem Kharkongor (Branch Manager, MCAB) and Smt. Lasuk Kharbihkhiew (Branch Manager, MRB)

During the Five- Day long workshop 'Introduction to EDP with reference to Meghalaya' was the topic chosen for the **first day**.

It was followed by a detailed discussion on developing 'Business Competencies and Challenges in Entrepreneurship' on the **second day**.

**Day 3** focused on 'Business Opportunities and Environmental Scanning'.

'Marketing for Entrepreneurship' was covered on the **fourth day**.

'Accounting for Entrepreneurship' received detailed treatment on the **fifth day**.


The Workshop focused on 'Bank and Loan Facilities for Entrepreneurs' on the last day of the Workshop.

The interactive session brought to the fore several crippling problems faced by the participants like lack of capital, lack of innovative business ideas, lack of marketing skills, decision making while setting up business ventures, also, lack of skills coming in the way of upgrading or scaling business for the existing ones.

The Five-Day long Workshop taught and trained the young entrepreneurs in conscious and educated choice making while also imparting various other entrepreneurial skills and competencies.

The Valedictory Session was held on the 14<sup>th</sup> of January, 2022, in the presence of Rangbah Shnong Nongmadan, Mawmluh, Iemthaw and other Executive members representing different localities within the Dorbar Shnong Smit Pyllun.

Every participant at the Workshop received Dearness Allowance. Participation Certificates were also distributed the same day.

  
Dr. (Mrs.) E. Kharkongor  
Principal, Shillong College  
Principal  
Shillong College  
Shillong - 3

# GALLERY







**FORM GFR 19-A**

**[See Govt. of India's decision (1) below rule 150]  
FORM OF UTILISATION CERTIFICATE**

Sl. No.	Sanction Letter No. & Date	Amount(Rs)
1.	No.DPL61/CMYDS 2020-21/EKH/2021- 22/1390 Dated:18/05/2022	50000/-
<b>Total (Rs.)</b>		<b>50000/-</b>


Certified that out of the sum Rs.50000/- of grants-in-aid sanctioned during the year 2022-23 in favour of Shillong College, Shillong for Conducting 5 Days Workshop on Community Programme and Capacity Building for Women and Youth in the Unorganised Sector under Mawryngkneng has been utilized fully for the purpose for which it was sanctioned.

Certified that we have satisfied our self that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that we have exercised the following checks to see that money was actually utilized for the purpose for which it was sanctioned.

Kinds of Checks exercised.

1. Bills
2. Vouchers

For R. Pal & Co.  
Chartered Accountants



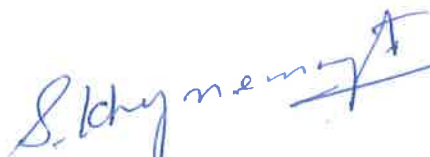
(RANADHIR PAL)

Proprietor

Membership No. 054234

FRN:- 322343E

UDIN: 22054234AMTSTB3086



Project Coordinator



Principal

Shillong College, Shillong

Principal  
Shillong College  
Shillong - 3

Place: Shillong

Date: 13<sup>th</sup> July 2022





**R.Pal & Co.**  
**Chartered Accountants**

Membership No - 54234

Firm Registration No: 322343E

C.P.I Office Campus, Quinton Road, Shillong, Pin- 793001 Office: (  ) 0364-2224371, E-mail: - ranadhirpal@gmail.com

**AUDITOR'S REPORT**

We have verified the attached Receipts and Payments Accounts of **SHILLONG COLLEGE, ACCOUNT :: WORKSHOP ON COMMUNITY PROGRAMME AND CAPACITY BUILDING FOR WOMEN AND YOUTH IN THE UNORGANISED SECTOR UNDER MAWRYNGKNENG" HELD FROM 10TH TO 14TH JANUARY 2022** with the records produced before us and have found the same in agreement thereto.

**For R.Pal & Co.**  
**Chartered Accountants**

**RANADHIR PAL**

**Proprietor**

**Membership No. 54234**

**FRN 322343E**

**UDIN:22054234AMTSTB3086**



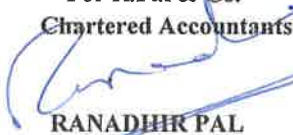
**Place : Shillong**  
**The 13<sup>th</sup> July 2022**

**SHILLONG COLLEGE : SHILLONG**  
**A/C "WORKSHOP ON COMMUNITY PROGRAMME AND CAPACITY BUILDING FOR WOMEN AND YOUTH IN THE**  
**UNORGANISED SECTOR UNDER MAWRYNGKNENG" HELD FROM 10TH TO 14TH JANUARY 2022**  
**RECEIPTS & PAYMENT ACCOUNT**

<b><u>RECEIPTS</u></b>		<b><u>PAYMENTS</u></b>	
Grant received from the Deputy Commissioner, East Khasi Hills, Shillong	50,000.00	Honorarium for Resource Person	12,500.00
Contribution by the College	38,660.00	Honorarium for Program Coordinator	6,000.00
		TA for Programme Coordinator	5,000.00
		DA for Participants	22,500.00
		Secretarial assistance	1,000.00
		Printing & Stationery	1,500.00
		Refreshment	30,500.00
		Miscellaneous expenses	900.00
		Printing of certificates and banners	2,400.00
		Conveyance	4,000.00
		Audit fee	2,360.00
<b>TOTAL RUPEES</b>	<b><u>88,660.00</u></b>	<b>TOTAL RUPEES</b>	<b><u>88,660.00</u></b>

Place : Shillong  
Dated : 13th July 2022



Per Report Annexed  
For R.Pal & Co.  
Chartered Accountants  
  
RANADHR PAL  
Proprietor  
Membership No. 54234  
FRN 322343E  
UDIN: 22054234AMTSTB3086





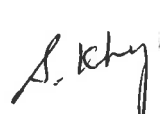




**GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER: EAST KHASI HILLS DISTRICT  
SHILLONG**

**Form of Acceptance of Financial Assistance under  
Chief Ministers Youth Development Scheme 2020-21**

"We, the members of the Executive / Organizing Committee of SHILLONG COLLEGE P.O. Boyce Road, Laitumkhrah, Shillong – 793003, East Khasi Hills District, Meghalaya do hereby agree to accept the Financial Assistance for Rs. 50.000/- (Rupees Fifty Thousand) only as conveyed vide Sanction Letter No. DPL.61/CMYDS 2020-21/EKH/ 2021-22/1390, Dated 18<sup>th</sup> May, 2022 for organizing Five-Day Workshop on Entrepreneurship Development and Capacity Building for Women and Youth in the unorganized sector of the Block from 10<sup>th</sup> to 14<sup>th</sup> January, 2022 at Smit College, Smit under Mawryngkneng Block, and fulfill the following conditions:-


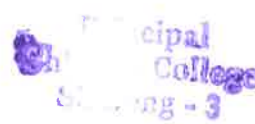
- i. To utilize the Financial Assistance for the purpose for which it has been sanctioned by observing necessary financial rules and regulations as mentioned in the sanction letter No. DPL.61/CMYDS 2020-21/EKH/2021-22/1390, dt. 18<sup>th</sup> May, 2022
- ii. To submit Utilization Certificate along with other documents required.
- iii. That Accounts will be properly maintained and be opened for Government audit and inspection.
- iv. That we operate a separate Bank Account for our organisation as detailed below

Name of Bank: **Indian Overseas Bank**  
Name of Branch: **Shillong**  
Bank Account No.: **054101000012299**  
IFSC Code: **I0BA0000541**

Sl. No.	Designation	Name	Signature & Official Seal
1	Principal	Dr. E. Kharkongor	 Principal Shillong College Shillong- 3
2	IQAC, Co-Ordinator	Dr. S. Sarma	
3	Convener	Dr. S. Khyriemujat	 
4	Jt. Convener	Smti P. Khonglah	
5	Jt. Convener	Smti I. S. Khyriem	 

**NAME OF OFFICE/ORGANIZATION:** SHILLONG COLLEGE

**ADDRESS:** BOYCE ROAD, LAITUMKHRAH, SHILLONG – 793003, EAST KHASI HILLS,  
MEGHALAYA

NAME OF ACTIVITY	AMOUNT SANCTIONED
Five-Day Workshop on Entrepreneurship Development and Capacity Building for Women and Youth in the unorganized sector of the Block from 10 <sup>th</sup> to 14 <sup>th</sup> of January, 2022 at Smit College, Smit under Mawryngkneng Block.	50.000/-  <b>TOTAL: 50, 000/-</b>
Received an amount of <b>Rs. 50,000/-</b> (Rupees Fifty Thousand) only vide A/C Payee Cheque No. _____ dated _____  <b>(Revenue Stamp)</b>	 <i>(Signature with date)</i> <i>(Seal of Secretary)</i> 

GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER, EAST KHASI HILLS DISTRICT  
SHILLONG

No.DPL.61/CMYDS/2020-21/EKH/2021-22

Dated Shillong the \_\_\_ July, 2022

From : Smti. Isawanda Laloo, IAS,  
Deputy Commissioner,  
East Khasi Hills District

To : The Branch Manager,  
SBI, Meghalaya Secretariat Branch

Sub : Transfer of funds – Regarding

Sir / Madam,

With reference to the subject cited above, you are requested to effect transfer of funds to the following bank account as Financial Assistance under the Chief Minister's Youth Development Scheme (CMYDS) 2020-21 of East Khasi Hills District, as detailed in table below:

Sl. No	Name of the Recipient	Name of the Bank and Branch	Bank Account Number	IFSC Code	Amount to be transferred in Indian Rupees
1	Shillong College, Shillong	Indian Overseas Bank, Shillong Branch	054101000012299	IOBA0000541	₹ 50,000/-
Total					₹ 50,000/-
Rupees fifty thousand only					

**The above amount is to be debited from the Bank Account "Deputy Commissioner (Chief Minister Youth Development Scheme) bearing Bank Account Number 31334574330 and operated by the undersigned.**

This is for your information and necessary action.

Yours faithfully

Deputy Commissioner,  
East Khasi Hills District

Memo No.DPL.61/CMYDS/2020-21/EKH/2021-22/2024-65

Dated Shillong the 25<sup>th</sup> July, 2022

Copy to:-

1. The above listed recipient for information and to submit acknowledgement receipt (of receipt of the above funds transferred to their respective bank accounts) to the office of the undersigned positively.

Deputy Commissioner,  
East Khasi Hills District

VP / HAF / 8500 S.K. / DOAC  
RB  
28/7/22

GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER::EAST KHASI HILLS DISTRICT  
SHILLONG

No.DPL.61/CMYDS 2020-21/EKH/2021-22/1390,

Dated Shillong the 18<sup>th</sup> May, 2022

From : The Deputy Commissioner,  
East Khasi Hills District

To : The Principal,  
Shillong College, Shillong

Sub : Sanction of Financial Assistance under CMYDS 2020-21 – reg

Sir,

With reference to the subject cited above, I am to convey a sanction of an amount of ₹50000/- (Fifty Thousand) only as financial assistance under CMYDS 2020-21 to Shillong College, Shillong, for conducting “Conducting 5 Days Workshop on Community Programme and Capacity Building for Women and Youth in the Unorganised Sector under Mawryngkneng”.

The Financial Assistance shall be released on submission of the following:

- (1) A formal acceptance of the Sanction by your office/organization as in the prescribed form; a copy of the form is enclosed herewith for submission after the same is duly filled up. A copy of the front page of the passbook or a cancelled cheque leaf of the bank Account of your office/organization should be submitted along with the form of Acceptance of the Financial Assistance.
- (2) Utilization Certificate to be supported by Audited Expenditure Statement audited by a chartered accountant, vouchers, cash memos, receipts, Impact Assessment report, newspaper clippings and Photographs and a copy of this sanction order.

Please note the following points:

- (3) Upon receipt of the sanctioned amount, your office/organization has to submit to the undersigned an acknowledgement letter of receipt of the sanctioned amount.
- (4) Documentation of the sanctioned programme should be provided to the State Government.
- (5) Your office/organization should arrange for proper media coverage of the programme.
- (6) Your office/organization has to clearly specify / indicate in all publicity materials / Advertisements / Flex / Banner etc that the programme is sponsored by the Government of Meghalaya under the CMYDS 2020-21 through the office of the Deputy Commissioner, East Khasi Hills District.
- (7) The Fund received as Financial Assistance under CMYDS **should not** be utilized for meeting the pay and allowances or other regular remuneration of any office bearer or workers of your office/organization / institution.
- (8) The Fund received as Financial Assistance under CMYDS **should not** be utilized for purchase of equipments and machineries, except for stationeries items meant for the sanctioned programme.
- (9) The final dates / actual dates of the programme are to be intimated to the office of the undersigned without fail.
- (10) Organisations whose registrations certificates are no longer valid, are to required to **renew the registration of their organizations** and submit the same to the undersigned along with the Utilisation Certificate.

Encl : as stated above

Yours faithfully

*[Signature]*  
Deputy Commissioner,  
East Khasi Hills District

*VP/HA/BCC, Comew  
Pl. do the needful  
H  
06/06/22*

**GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER :: EAST KHASI HILLS DISTRICT  
SHILLONG**

**Form of Acceptance of Financial Assistance under  
Chief Ministers Youth Development Scheme 2020-21**

The Block Development Officer, \_\_\_\_\_ do hereby  
agree to accept the Financial Assistance for Rs. \_\_\_\_\_ (Rupees  
\_\_\_\_\_) only  
as conveyed vide letter No. \_\_\_\_\_ dated  
\_\_\_\_\_ for organizing \_\_\_\_\_

and fulfil the following conditions:-

- i. To utilize the Financial Assistance for the purpose for which it has been sanctioned by observing necessary financial rules and regulations as mentioned in the sanction letter No. \_\_\_\_\_ Dt. \_\_\_\_\_.
- ii. To submit Utilisation Certificate along with other documents required.
- iii. That Accounts will be properly maintained and be opened for Government audit and inspection.
- iv. That we operate a separate Bank Account for our organisation at \_\_\_\_\_  
\_\_\_\_\_ (Name and address of the Bank) bearing Account No. \_\_\_\_\_

Sl. No.	Designation	Name	Signature & Official Seal
1.			
2.			
3.			
4.			
5.			

NAME OF OFFICE/ORGANIZATION:

ADDRESS :

NAME OF ACTIVITY	AMOUNT SANCTIONED
	<b>TOTAL:</b>
Received an amount of Rs. _____ (Rupees _____) _____ ) only vide A/C Payee Cheque No. _____ dated _____	(Signature with date) (Seal of Secretary)